

URBAN/MUNICIPAL

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A35

1992

Agendas/minutes of the
Hamilton Entertainment and
Convention
Facilities Inc. Board of
Directors H.E.C.F.I.



Hamilton
Entertainment
and Convention
Facilities Inc.

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

URBAN/MUNICIPAL

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1992

MEETING OF THE BOARD OF DIRECTORS

Friday, January 17, 1992

12:00 Noon

HAMILTON CONVENTION CENTRE

Room 314

URBAN MUNICIPAL

**ORDER OF BUSINESS
REGULAR AGENDA**

JAN 29 1992

GOVERNMENT DOCUMENTS

DECLARATION OF CONFLICT OF INTEREST

1. Opening Remarks

ACTION ITEMS

A. 1992 Operating Budget

*Recommendation(s) to be Referred to Board by
Standing Committees - Please refer to Binder
Enclosed in Committee Agenda Packages*

B. 1992 Marketing Plan

*Recommendation to be Referred to Board by
Standing Committee - (To Be Circulated and
Presented at M&S Meeting 9:00 A.M.)*

**C. Community Event/Dinner : The Bachelor Auction
Big Brother Association of Burlington
and Hamilton Wentworth**

Attachment C

D. Community Event/Dinner : Women of the Year Awards Dinner

Attachment D

INFORMATION ITEMS

2. Correspondence

Attachment 2

3. Minutes of December 19, 1991 Regular Session

Attachment 3

3.1 Errors or Omissions

3.2 Motion for Approval

4. Business Arising From the Minutes

**4.1 H.E.C.F.I. Consolidated Summary of Revenue and
Expenditures For the Eleven Month Period Ended
November 30, 1991**

Attachment 4.1

COLONIAL



BOARD

OF THE

**Regular Agenda
January 17, 1992
Page Two**

- | | | |
|-----|--|----------------|
| 4.2 | Legal Services : Clarification by City's Law
Department of 'Standard Level of Service'
<i>Representation to be made by City's Law Department</i> | Attachment 4.2 |
| 4.3 | Bill Pr118, An Act Respecting the City of Hamilton | Attachment 4.3 |
| 5. | New Business | |
| 6. | Other Business | |
| 7. | Date of Next Meeting

Friday, February 28, 1992
8:00 A.M.
<i>Location to be Announced</i> | |
| 8. | Motion to Adjourn | |

OUTSTANDING BUSINESS

- (i) H.E.C.F.I. Board's Formal Response to Specific Comprehensive Audit and Hamilton Place Task Force Items**

January 9, 1992
Patricia Bennett
Secretary to the Board of Directors

January 1944
January 1944
January 1944

1. The first of the following is the first of the following
2. The second of the following is the second of the following
3. The third of the following is the third of the following

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THE TATARIAN IN RUSSIA

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9. The ninth of the following is the ninth of the following
10. The tenth of the following is the tenth of the following

January 1944
January 1944
January 1944



Big Brother Association

of Burlington and Hamilton-Wentworth, Inc.
639 Main Street East, Hamilton, Ontario L8M 1J4

Telephone 525-3860

Envy: BIG BROS. HAM
Fax: 525-6444

Andrew Murie
Executive Director

10 December 1991.

Mr. Gabe Macaluso
Director/CEO
Hamilton Entertainment
and Convention Facilities Inc.
115 King St. West
Hamilton, Ontario
L8P 4T9

Dear Mr. Macaluso,

On May 21, 1992, the Big Brother Association of Burlington and Hamilton-Wentworth's Bachelor Auction Committee will be hosting their 1992 fund raising event at the Hamilton Convention Centre. This is the second year for this event and based on last year's response, it has proven to be a successful and entertaining evening.

The Bachelor Auction is also an important fund raiser for our organization and I would like to request the support of the Board of Directors for this worthwhile cause. This support could be demonstrated by purchasing a table of ten at a cost of \$500. I am enclosing an information sheet and a program from last year's event for your perusal.

If you require any additional information, please do not hesitate to contact me at Westinghouse, 528-8811 Ext. 2074, or call Liz Warren at Big Brothers, 525-3860. Thank you for your consideration.

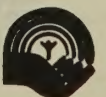
Sincerely,

STEVE BOCCADORO
Chairman
Bachelor Auction Committee

SB/jr
Encls.

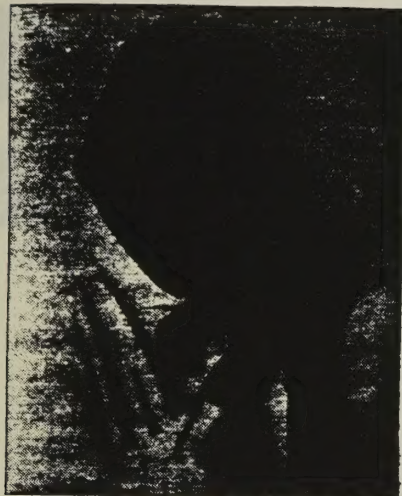


GST No. R106792989
Charitable Reg. No. 0159855-09
Serving children since 1921
Charter member: Big Brothers of Canada

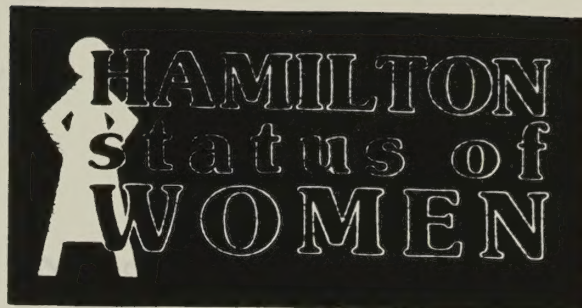


BIG BROTHERS BACHELOR AUCTION

- TIME & PLACE: Thursday, May 21, 1992 - 6:00 p.m.
Hamilton Convention Centre Tickets \$50.00
- EVENT: BACHELOR AUCTION - Black Tie
Champagne Reception - 6:00 p.m.
Dinner - 7:00 p.m.
Auction - 8:00 p.m.
- PURPOSE: A fun, classy fundraising event for the Burlington and Hamilton-Wentworth Big Brother Association.
- PRECEDENTS: The Bachelor Auction concept has been successfully run in Edmonton for 6 years, and Halifax for 5 years for Big Brothers/Big Sisters.
- The Multiple Sclerosis Society of Canada in Toronto has been running this event for 5 years.
- We held our first Bachelor Auction in May, 1991 and it was a great success.
- BACHELORS: The bachelors are all tuxedoed, eligible men of all ages from all segments of the community: business, arts, sports, media, etc.
- The bachelors put together an interesting date package as singles or double dates and are auctioned off the evening of May 21st to the woman or women with the highest bid.
- This is usually a sold out event which generates a great deal of interest for the fundraising organization and their sponsors.
- CHOOSE YOUR OWN DATE PACKAGES: Sponsors may put together packages without a bachelor attached so that those women who are married or committed can join in the fun.
- DATE BOOK: The date book is an important publication. It will include all sponsors (see sample). The bachelors will have a biography, picture, and a description of the date package.
- ADVERTISING: We will be releasing information to all media outlets: newspapers, radio, television, and magazines.
- A poster will be used to further promote the event (see sample).
- Media sessions will be arranged with participating bachelors and sponsors. In 1991, we did radio interviews with all outlets, TV spots, and received newspaper coverage.
- A flyer (see sample) was circulated as a balloon-a-gram to offices/businesses as a further promotion.



D.



Sub-Committee

You are cordially invited to the Sixteenth Annual
WOMEN OF THE YEAR AWARDS DINNER

Wednesday, FEBRUARY 19th, 1992

Hamilton Convention Centre

GUEST SPEAKER

GLEND A P. SIMMS, Ph.D.

President, The Canadian Advisory Council on the Status of Women

5:30 p.m. Cash Reception

6:30 p.m. Dinner

Reserved tickets,*
available from:

ABOUT TOWN - EVENT & MEETING PLANNERS
beginning January 13th, 1992

Ticket orders T.D.D. ONLY
546-2448

Translation available for
the hearing impaired

NO REFUNDS AFTER FEBRUARY 10th, 1992
THIS IS A SMOKE-FREE DINNER

*Tables seat 10

PLEASE MAKE CHEQUES PAYABLE TO: THE HAMILTON STATUS OF WOMEN SUB-COMMITTEE

Mail with reservation form to:
WOMEN OF THE YEAR DINNER
494 Mary Street
Hamilton, Ontario L8L 4X4

Telephone: (416) 529-6956 Fax: (416) 529-1108

Tickets will be mailed
upon receipt of cheque.

NAME: _____ ORGANIZATION: _____

ADDRESS: _____

POSTAL CODE: _____ TICKETS AT \$26.75 _____

PHONE: _____ TOTAL: _____

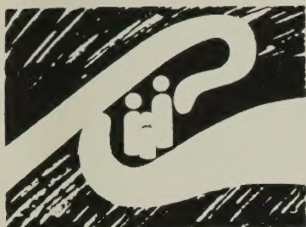
2.

To. Gabe Mucalaso L.H.E.C.F.I
Board of Directors a. senior.
management:

Thank you very much for your
good wishes on my Retirement
and the invitation to attend
the events at Copper in 1992.

*It's easy to say "thank you"--
What's difficult to do
Is express the many special thoughts
Behind these thanks to you!*

Al Staben



Good Shepherd Centres

Mending hope, lives and families
~ Charity Unlimited ~

January 6, 1992

Hamilton Entertainment and Convention Facilities Inc.
101 York Boulevard,
Hamilton, Ontario
L8R 3L4

Dear HECFI Board Members,

It is with great pleasure and thankfulness that we celebrate the success of our joint venture in providing needy residents of Hamilton with a traditional Christmas dinner. We particularly want to acknowledge the contributions that you, the Board members and staff of HECFI made to make this annual event possible. The feedback from our guests reinforced our intentions - that the event provide excellent food, service, atmosphere, entertainment and gifts. One of our regular guests commented "It's the best Christmas party yet."

We wish to thank you as the Board for collectively making the decision to allow Good Shepherd Centres to use your facilities and staff. We also wish to thank those of you who were able to come and serve our guests.

Although there is no way in which we can acknowledge everyone's individual contributions we would be remiss in not mentioning the following people. Robin Laking was a sensitive and detailed coordinator without whom the event would not have happened. John Mitchell was a generous and enthusiastic planner and implementer. Bruce McCrady provided vision and motivation, as well as good sense and hard work. Frank Wilson gave invaluable tips and help to our staff which went beyond the efficient setting up he coordinated. Dolores Raycraft's positive spirit and efficiency was incentive to everyone. Debra Vivien used her contacts and time in support of the public relations. Alan Ginn was magnificent, not only in the delivery of a meal which was well received by all our guests, but in being patient with us. This patience with Good Shepherd staff and volunteers was apparent from the initial planning meeting and we thank your staff for including us in your team.

.....2

Men's Centre
135 Mary Street
P.O. Box 1003
Hamilton, Ontario L8N 3R1
(416) 528-9109

Women's Centre
Martha House
20 Emerald Street South
Hamilton, Ontario L8N 2V2
(416) 523-8895

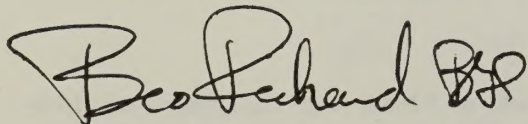
Family Services
36 Parkdale Avenue North
Hamilton, Ontario L8H 5W8
(416) 549-1155

Youth Centre
Brennan House
614 King Street East
Hamilton, Ontario L8N 1E2
(416) 577-1166

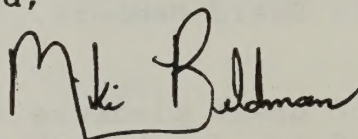
January 6, 1992
Page Two

The team work between our organizations at the dinner enabled our guests the opportunity to celebrate Christmas in a fashion that is dignified, accepting and fun. Thank you once again for sharing with us the celebration of Christmas, the coming of Christ among us and the season of giving. We wish you continued success in 1992 and look forward to working with you next year.

Sincerely in Jesus the Good Shepherd,



Brother Richard MacPhee
Executive Director



Miki Beldman
Director of Human Resources
Coordinator - Christmas Dinner

3

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, December 19, 1991

11:00 A.M.

Hamilton Convention Centre, Room 314

REGULAR MINUTES

PRESENT:

Mr. G. Kay, Chairman
Mr. F. DeNardis, Second Vice Chairman
Mayor R. Morrow
Alderman H. Merling
Alderman T. Anderson
Alderman B. Charters
Alderman F. Eisenberger
Mrs. M. Dow
Mr. W. McFarland
Mr. W. Tidball
Mr. A. DiIanni

ALSO PRESENT:

Mr. G. Macaluso
Mr. B. Snetsinger
Mr. B. Calder

REGRETS:

Mr. M. Ryder
Mr. N. Levitt

1. Opening Remarks

The Chairman called the meeting to order at 12:05 Noon.

A. 1992-1996 Capital Budget Programme

MOVED by Mr. McFarland, seconded by Mr. Tidball that

THE 1992-1996 CAPITAL BUDGET PROGRAMME BE APPROVED AS AMENDED.

MOTION CARRIED.

2. Correspondence

MOVED by Alderman Merling, seconded by Alderman Anderson that

THE CORRESPONDENCE INCLUDED IN THE AGENDA AS ATTACHMENT 2 BE RECEIVED.

MOTION CARRIED.

3. Minutes of November 22, 1991 Regular Session

MOVED by Mr. DeNardis, seconded by Mr. Tidball that

THE MINUTES OF THE NOVEMBER 22, 1991 REGULAR SESSION BE APPROVED.

MOTION CARRIED.

4. Business Arising From the Minutes

4.1 H.E.C.F.I. Consolidated Summary of Revenue and Expenditures For the Ten Month Period Ended October 31, 1991

MOVED by Alderman Charters, seconded by Mrs. Dow that

THE H.E.C.F.I. CONSOLIDATED SUMMARY OF REVENUE AND EXPENDITURES FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 1991 BE RECEIVED.

MOTION CARRIED.

5. New Business

5.1 Appointment of Aldermen to Committees

MOVED by Alderman Merling, seconded by Mr. DiIanni that

THE FOLLOWING APPOINTMENTS BE MADE UNTIL THE 1992 ELECTIONS AND APPOINTMENTS ARE CONDUCTED:

ALDERMAN EISENBERGER BE APPOINTED TO THE OPERATIONS COMMITTEE; and

THAT ALDERMAN ANDERSON BE APPOINTED TO THE FINANCE AND ADMINISTRATION COMMITTEE; and

THAT ALDERMAN CHARTERS BE APPOINTED TO THE MARKETING AND SALES COMMITTEE.

MOTION CARRIED.

5.2 1992 Operating Budget

MOVED by Mr. McFarland, seconded by Alderman Merling that

STAFF BE DIRECTED TO PREPARE THE 1992 H.E.C.F.I. OPERATING BUDGET AT A ZERO PERCENT INCREASE IN THE MUNICIPAL CONTRIBUTION.

MOTION CARRIED.

6. Other Business

Nil

7. Date of Next Meeting

Friday, January 17, 1992
8:00 A.M.
Hamilton Convention Centre
Room 314

8. In-Camera Motions

The following motions were carried during the In-Camera session:

THAT THE IN-CAMERA SESSION BE CONVENED.

THAT THE PROPOSED THREE YEAR I.A.T.S.E. AGREEMENT FOR HAMILTON PLACE EFFECTIVE FROM JULY 1, 1991 TO JUNE 30, 1994 BE APPROVED.

THAT H.E.C.F.I. EXERCISE ITS OPTION TO RENEW THE TICKETMASTER CANADA INC. AGREEMENT FOR A FURTHER THREE (3) YEAR PERIOD, JANUARY 1, 1992 TO DECEMBER 31, 1994, TO PROVIDE H.E.C.F.I. FACILITIES WITH COMPUTERIZED TICKETING SERVICES UNDER THE SAME TERMS AND CONDITIONS APPROVED BY THE H.E.C.F.I. BOARD ON FEBRUARY 22, 1991.

- 1. THAT THE TENDER SUBMITTED BY BURNS INTERNATIONAL SECURITY SERVICES LIMITED FOR BUILDING AND PROPERTY SECURITY PROTECTION AT THE H.E.C.F.I. FACILITIES BE ACCEPTED; and**
- 2. THAT THE TERM OF THE AGREEMENT FOR SECURITY SERVICES WITH BURNS INTERNATIONAL SECURITY SERVICES LIMITED COMMENCE 1992 FEBRUARY 1 AND EXTEND THROUGH TO 1994 NOVEMBER 30 IN ACCORDANCE WITH THE RATES SPECIFIED IN THE VENDOR'S TENDER; and**
- 3. THAT THE PRESENT AGREEMENT WITH BARNES SECURITY SERVICES LTD. BE EXTENDED TO 1992 JANUARY 31.**

THAT H.E.C.F.I. RETAIN LEGAL COUNSEL AT ITS SOLE DISCRETION ON A CASE BY CASE BASIS; and

THAT EFFECTIVE JANUARY 1, 1992 THE CITY'S LAW DEPARTMENT WILL ASSIST IN THE PROVISION OF THE STANDARD RANGE OF LEGAL SERVICES REQUIRED BY H.E.C.F.I. IN THE AREA OF CONTRACTS, LICENCES, CIVIL CLAIMS, AND GENERAL LEGAL ADVICE TOGETHER WITH OVERSEEING THE MANAGEMENT OF OUTSIDE COUNSEL RETAINED FOR H.E.C.F.I. IN THE AREA OF HOCKEY NEGOTIATIONS.

THAT THE PRESENT STAFF COMPLEMENT OF CLIENT SERVICES EXECUTIVES BE INCREASED FROM TWO (2) TO THREE (3) POSITIONS BY DELETING FROM THE ORGANIZATION CHART ONE HOSPITALITY SALES EXECUTIVE; and

THAT THE FOREGOING BE COMPLETED AT NO ADDITIONAL COST.

THAT THE MINUTES OF THE NOVEMBER 22, AND DECEMBER 2, 1991 IN-CAMERA SESSIONS BE APPROVED.

9. Adjournment

MOVED by Mr. McFarland, seconded by Mr. Tidball that

THE REGULAR SESSION BE ADJOURNED AT 12:20 P.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Mr. G. Kay, Chairman

Patricia Bennett, Secretary

4.1

**Consolidated (i.e. Combined Results For Three Facilities)
Summary of Revenue and Expenditures
For the Eleven Month Period Ended November 30, 1991**

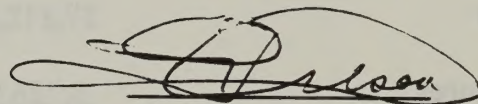
	(1) <u>Budget</u>	(2) <u>Actual</u>	(3) Favourable < Unfavourable > <u>Budget Variance</u>
Revenue	\$7,212,299	\$6,469,042	\$ <743,257>
Expenditures	<u>9,726,990</u>	<u>8,573,584</u>	<u>1,153,406</u>
Excess of Expenditures Over Revenue Before Rightsizing Adjustment	\$2,514,691	\$2,104,542	\$ 410,149
Rightsizing Adjustment	<u>-</u>	<u>\$ 265,620</u>	<u>\$ <265,620></u>
Excess of Expenditures over Revenue from Operations	<u>\$2,514,691</u>	<u>\$2,370,162</u>	<u>\$ 144,529</u>

Comments:

HECFI's municipal contribution, before the rightsizing adjustment, was under-expended by \$410,149 (see row 3, column 3 above) for the eleven month period ended November 30, 1991. This represents an increase of \$41,236 in the previously reported under expended municipal contribution (before rightsizing) at October 31, 1991.

As illustrated above, there is a separate charge of \$265,620 related to carrying the cost of HECFI employees that have been turned over to the Rightsizing Committee of the City. This amount is projected to increase to approximately \$285,000 by December 31, 1991. Further, in December, we intend to expense approximately \$175,000 in rightsizing costs relating to 1992 payments to terminated employees. The City Treasurer advises that "the plan for determining the credit for the rightsizing adjustment for HECFI will be made at the year end when the amount of the Surplus/Deficit relating to the approved municipal contribution is known and future capital expenditure requirements have been tabulated and approved by your Board".

Please note that it is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly, these financial results do not reflect these costs.



Mr. John A. Leuser, C.A.
Director of Finance
and Administration

for John Leuser

December 23, 1991

:he

Attachments

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CONSOLIDATED STATEMENT OF REVENUE AND EXPENDITURE

	Budgeted Operating Results For	Actual Operating Results For	Favourable/ (Unfavourable) Budget Variance	
	The Eleven Month Period Ended November 30 1991	The Eleven Month Period Ended November 30 1991	Amount	%
	(1)	(2)	(3)	(4)
REVENUE				
HAMILTON CONVENTION CENTRE	\$3,354,250	\$3,011,912	(\$342,338)	-10.2%
HAMILTON PLACE	1,312,313	1,143,717	(168,596)	-12.8%
COPPS COLISEUM	2,054,003	1,901,567	(152,436)	-7.4%
BOX OFFICE	393,657	320,454	(73,203)	-18.6%
OTHER REVENUE	98,076	91,392	(6,684)	-6.8%
TOTAL REVENUE	\$7,212,299	\$6,469,042	(\$743,257)	-10.3%
EXPENDITURE				
HAMILTON CONVENTION CENTRE	\$3,101,619	\$2,668,233	\$433,386	14.0%
HAMILTON PLACE	1,790,941	1,407,048	383,893	21.4%
COPPS COLISEUM	2,075,309	1,903,191	172,118	8.3%
FINANCE & ADMINISTRATION	582,624	572,994	9,630	1.7%
BOX OFFICE	419,605	387,561	32,044	7.6%
MANAGING DIRECTOR/CEO	168,792	167,684	1,108	0.7%
ADMIN.-BOARD/COMMITTEE	152,819	142,240	10,579	6.9%
PROFESSIONAL FEES	61,424	44,628	16,796	27.3%
MARKETING/SALES	1,373,857	1,280,005	93,852	6.8%
RIGHT SIZING	0	265,620	(265,620)	0.0%
	\$9,726,990	\$8,839,204	\$887,786	9.1%
EXCESS OF EXPENDITURE FROM OPERATIONS	\$2,514,691	\$2,370,162	\$144,529	5.7%
CONTRIBUTION FROM THE CITY	\$2,514,691	\$2,514,691	\$0	0.0%
UNDER EXPENDED MUNICIPAL CONTRIBUTION	\$0	\$144,529	\$144,529	0.0%

NOTE: It is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly these financial statements do not reflect these costs.

4.2

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 December 31

REPORT TO: H.E.C.F.I.
Board of Directors
Attn: P. Bennett, Secretary

FROM: Peter A. Barkwell
Litigation Counsel
Law Department
City of Hamilton

SUBJECT: City of Hamilton Law Department/Legal Services

BACKGROUND:

On December 19th, 1991, the Board approved a proposal to have the City of Hamilton Law Department provide legal services to H.E.C.F.I. This report is prepared at the request of the Board to outline the range of legal services which the City of Hamilton's Law Department is able to deliver.

DISCUSSION:

The proposal to have the Law Department provide legal services to H.E.C.F.I. has been a topic of discussion between H.E.C.F.I. staff and the Law Department for some time. The current proposal was developed as part of the 1992 budget process. Provided that the necessary budgetary measures are approved by City Council the proposal will result in a net savings in the total funds expended to provide legal services to H.E.C.F.I.

The Law Department is a full service, in-house, corporate law department. The Law Department's proposal entails provision of legal services to H.E.C.F.I. primarily through its in-house solicitors. Some work would also be performed through the use of contracted services. Where outside counsel are required, the Law Department will make recommendations for their retainer, establish the Terms of Engagement including billing procedures and hourly rates, instruct counsel, receive, review and recommend payment of accounts.

Outside counsel are engaged by the Law Department in two basic circumstances. First, where the needs of our client will be best served by retaining a well qualified expert in a particular area of the law. Second, where judicious use of outside counsel to process some files will enable the Law Department to deliver the necessary services, within its global budget, and without increasing the permanent staff compliment. In the case of work for H.E.C.F.I., outside counsel may be required to represent H.E.C.F.I. in the event that a potential conflict arises between the interests of the City and the interests of H.E.C.F.I.

A brief listing of areas of law currently covered by the Law Department is as follows;

Administrative Law	This includes appearances before Tribunals such as the OMB, Land Compensation Board, Fire Code Commission etc.
Civil Litigation	Including defence of personal injury claims, advancement of claims by the City, defence of Judicial Review challenges to City by-laws, and WCB claims by the City.
Contracts	Including contracts for provision of services, construction contracts, prime consultants contracts, and licences for use of City owned facilities, eg. Ivor Wynne Stadium.
Development	Includes Subdivision matters, Zoning matters, Development Charges, B.I.A.'s, etc.
Enforcement	Includes prosecutions under City by-laws and Provincial legislation, as well as, Property Standards matters and appeals.
Labour and Employment Law	The Law Department is engaged in the resumption of activities in this area of law after some years of absence. This will, ultimately, include most aspects of Labour Law including Arbitrations and appearances before the O.L.R.B.
Legislation	Includes by-law drafting and Special Acts, such as the recent amendments to the H.E.C.F.I. legislation.
Real Estate	Including land transactions, Expropriations, leases of City owned land and buildings, eg. Jackson Square.
Risk Management	Advice to user departments and Local Boards regarding risk management and insurance issues.

c.c. P. Noé Johnson, City Solicitor
Mr. G. Macaluso, Chief Executive Officer

4.3

CORPORATION OF THE CITY OF HAMILTON
MEMORANDUM

TO: Pat Bennett, Secretary
H.E.C.F.I.

YOUR FILE:

FROM: Charlene J. Coutts, Secretary
Legislative Assistant
City Clerk's Department

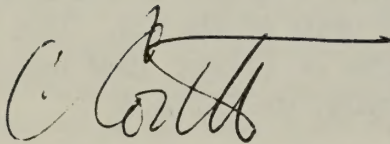
OUR FILE:
PHONE:

SUBJECT: Provincial Bills

DATE: 1992 January 7

Attached herewith for your information is a copy of the following Provincial Bill:

Bill Pr118 - An Act respecting the City of Hamilton
(1st Reading - 1991 December 10).



\Attached
c.c. - Betty Carter, City Clerk's Department

NOTE: City of Hamilton's Law Department reported that the Private Bill had received Royal Assent December 19, 1991 - to become effective January 1, 1992.

Bill Pr118

An Act respecting the City of Hamilton

Mr. Christopherson

1st Reading	December 10th, 1991
2nd Reading	
3rd Reading	
Royal Assent	

43

INCORPORATION OF THE CITY OF HAMILTON

EXPLANATORY NOTE

The purpose of the Bill is to authorize the City of Hamilton to determine the composition of the board of directors of The Hamilton Entertainment and Convention Facilities Inc. The mayor would continue to be a member of the board but not more than four members of council could be appointed to it. Currently seven members of the board are also members of council.

The Bill also increases the flexibility of the board of directors to appoint committees and makes the committees directly responsible to the board.

An Act respecting the City of Hamilton

Preamble	The Corporation of the City of Hamilton has applied for special legislation in respect of the matters set out in this Act. It is appropriate to grant the application. Therefore, Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows: 1. Section 9 of the <i>City of Hamilton Act, 1985</i>, being chapter Pr23, as re-enacted by 1988, chapter Pr31, section 1, is repealed and the following substituted:	(6) If the office of a director becomes vacant for any reason, the vacancy may be filled by council for the remainder of the unexpired term of the director whose office is vacant. Vacancy (7) A director may be reappointed by council upon expiration of his or her term or otherwise. Reappointment (8) Directors may serve without remuneration or with such remuneration as the council may determine. Remuneration
Board	9.—(1) The corporation shall have a board of directors who shall set policy and guide the corporation and its officers and employees according to the purposes and objects of the corporation.	(9) The officers of the corporation shall administer and manage the general operation and affairs of the corporation in accordance with the policies of the board and with the practices and procedures of the City. Officers
Composition	(2) The board shall be composed of the mayor of the City and such other members as council may by by-law determine, of whom not more than four shall be members of council.	2. Section 13 of the Act is repealed and the following substituted:
Term	(3) Members of council appointed as directors shall be appointed for a term not exceeding their term of office as members of council.	13.—(1) The board may appoint such committees as it determines necessary to conduct the business of the board. Committees
Idem	(4) Directors who are not members of council shall be appointed for a term of three years or such lesser number of years so that one-third of them retires at the end of each year.	(2) Each committee appointed shall be composed of not less than three members of the board and shall perform such duties and undertake such responsibilities as the board specifies and shall report to the board. Idem
Removal	(5) A director may be removed at any time from office by a resolution passed by a majority of the council.	3. This Act comes into force on the 1st day of January, 1992. Commencement 4. The short title of this Act is the <i>City of Hamilton Act, 1991</i>. Short title

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1992



Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

MEETING OF THE BOARD OF DIRECTORS

Friday, April 24, 1992

8:00 a.m.

HAMILTON CONVENTION CENTRE

Albion "C"

**ORDER OF BUSINESS
REGULAR AGENDA**

URBAN MUNICIPAL

MAY 15 1992

GOVERNMENT DOCUMENTS

DECLARATION OF CONFLICT OF INTEREST

1. Opening Remarks

ACTION ITEMS

A. Oath of Office : 1992 Citizen Appointees

Attachment A

**B. Finance and Administration Committee
First Report of 1992**

Attachment B

INFORMATION ITEMS

2. Correspondence

Attachment 2

**3. Minutes of February 28, 1992, and
March 6, 1992 Regular Sessions**

Attachment 3

3.1 Errors or Omissions

3.2 Motion for Approval

4. Business Arising From the Minutes

**4.1 Financial Results for the Two Month Period
Ended February 29, 1992**

Attachment 4.1

URBAN MUNICIPAL

MAY 15 1992

GOVERNMENT DOCUMENTS

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U.S. DEPT. OF AGRICULTURE

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U.S. DEPT. OF AGRICULTURE



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U.S. DEPT. OF AGRICULTURE

**Regular Agenda
April 24, 1992
Page Two**

5. New Business

6. Other Business

7. Date of Next Meeting

Friday, May 22, 1992
8:00 A.M.

HAMILTON CONVENTION CENTRE
Webster A

8. Motion to Adjourn

OUTSTANDING BUSINESS

- (i) **H.E.C.F.I. Board's Formal Response to Specific
Comprehensive Audit and Hamilton Place Task Force Items**

April 21, 1992
Patricia Bennett
Secretary to the Board of Directors

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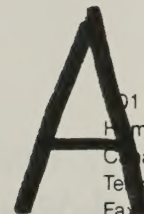
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Hamilton
Entertainment
and Convention
Facilities Inc.



101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel: 416/546-4000
Fax: 416/527-6856

MEMO TO: **H.E.C.F.I. BOARD OF DIRECTORS**

FROM: Patricia Bennett
Legislative Assistant

DATE: April 17, 1992

SUBJECT: **OATH OF APPOINTED OFFICE**

RECOMMENDATION:

THAT THE 1992 CITIZEN APPOINTEES INCLUDING ANGELO DIANNI, J. CAMERON NOLAN, AND S. JASPER KUJAVSKY TAKE THE OATH OF APPOINTED OFFICE AT THE REGULAR MEETING OF THE H.E.C.F.I. BOARD OF DIRECTORS APRIL 24, 1992.

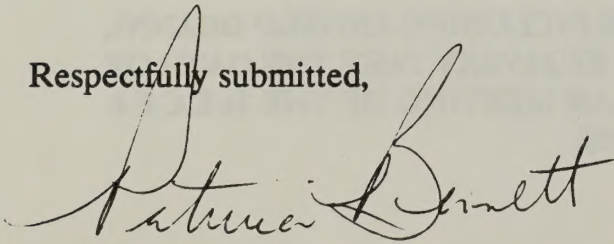
BACKGROUND:

- City Council, at its meeting held 1991 October 29 adopted the recommendation "*That citizens appointed by Council to Boards, Commissions and Committees be required to take an Oath of Appointed Office, similar to that taken by members of City Council...*" and "*... that the City Solicitor provide a briefing of the Conflict of Interest rules and their practical application to all successful applicants prior to assuming their appointed responsibilities.*"
- The Chairman of the H.E.C.F.I. Board will administer to each of the appointees the Oath of Appointed Office as follows:

"I,....., do solemnly promise and declare that I will truly, faithfully and impartially, to the best of my knowledge and ability, execute the office of Member/Director of the Hamilton Entertainment and Convention Facilities Board, to which I have been appointed in this municipality, that I have not received and will not receive any payment or reward, or promise thereof, for the exercise of any partiality or malversation or other undue execution of such office, and that I have not by myself or partner, either directly or indirectly, any interest in any contract with or on behalf of the H.E.C.F.I. corporation except that arising out of my office as Member/Director.

- A copy of the City Solicitor's March 3, 1992 memorandum respecting Conflict of Interest Guidelines is attached.
- A copy of the *Municipal Conflict of Interest Act, 1983, February 1989* is also attached.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patricia Bennett".

Patricia Bennett
Legislative Assistant

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO: Member
Board/Committee
City of Hamilton

FROM: P. Noé Johnson
City Solicitor
Law Department

PHONE: 546-4520

SUBJECT: Conflict of Interest Guidelines

DATE: 1992 March 3

WELCOME TO PUBLIC SERVICE! By accepting the appointment to serve your community as a Citizen member in the City of Hamilton's Board/Committee structure, you will be subject to **ethical guidelines** that apply to Municipal Public service.

Those in public service must engender the public's confidence in exercising their authority in the best interests of that public, untouched by the perception of personal gain. The integrity of the member is not in question; each member, however, must ensure that their personal interests may not influence (or be perceived to influence) their public decisions.

To encourage citizens to participate in the democratic process and guide them through the issue of potential economic conflict between personal and public interest, the Province of Ontario has enacted rules set down in Statute (the Municipal Conflict of Interest Act); these rules have been interpreted by a growing volume of case law. This Statute is currently the subject of a report by the *Municipal Conflict of Interest Consultation Committee* to the Minister of Municipal Affairs (July 1991). This Committee has recommended a statement of purpose to clarify the intent of the legislation:

- ♦ to preserve the integrity of the local government decision-making process;
- ☺ to ensure that members' personal pecuniary interests do not affect their public duties;
- ♥ to ensure that members do not use their public office to further their personal pecuniary interests;
- ♣ to provide a procedure for disclosure of pecuniary interest and for withdrawal from the decision-making process where the personal pecuniary interest of a member may conflict with the public interest (where exceptions do not apply).

The following are **guidelines** offered to assist you in recognizing a potential for conflict and avoiding a conflict between your personal interests and the position of public trust as a Committee/Board member.

1. Recognize the potential for a personal financial interest in an item to be or under discussion by your Committee/Board. *This is easier said than done.*

The interest may exist through employment, business or as a controlling shareholder in public corporation or simply as a shareholder or director of a private corporation. A member may also have an interest through a parent, spouse or child.

2. In the event of a potential conflict, do any of the following exemptions apply?

same interest as community eg. ratepayers
remote or insignificant, not likely to influence the person

3. Once the member has determined (*and its YOUR call*) that a potential conflict of personal/public interest does exist, the following procedure is recommended:

Prior to consideration of the matter, disclose the general nature of the interest - Do Not discuss the matter with any committee/board member unless and until disclosure of interest and withdrawal from decision process.

Take no part in consideration of the matter or vote on any question

Do not attempt to influence the voting on any question on the matter;

If the Committee/Board is in private, In-Camera Session, leave the meeting;

If absent from the meeting at which matter is discussed, make your disclosure at the next session.

NOTE: BY DISCLOSING THE INTEREST AND WITHDRAWING FROM THE DECISION-MAKING PROCESS, THE MEMBER HAS REVERTED TO A MEMBER OF THE PUBLIC FOR ANY TIME THE MATTER AFFECTED BY YOUR PERSONAL INTEREST IS DISCUSSED.

Government
of
Ontario



Gouvernement
de
l'Ontario

Municipal Conflict of Interest Act, 1983

Statutes of Ontario, 1983
Chapter 8

as amended by
1986, Chapter 64, s. 38 and
1988, Chapter 31, s. 17

Published by the
Ministry of the Attorney General

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Loi de 1983 sur les conflits d'intérêts municipaux

Lois de l'Ontario de 1983
Chapitre 8

tel qu'il est modifié par
l'art. 38 du chap. 64 de 1986
et l'art. 17 du chap. 31
de 1988

Publié par le
ministère du Procureur général

Imprimé par Dennis P. Caplice,
©Imprimeur de la Reine pour l'Ontario

OFFICE CONSOLIDATION

THIS CONSOLIDATION IS PREPARED FOR PURPOSES OF CONVENIENCE ONLY, AND FOR ACCURATE REFERENCE RECOURSE SHOULD BE HAD TO THE STATUTES.

THE FRENCH TEXT OF THIS ACT HAS NOT BEEN ENACTED BY THE LEGISLATIVE ASSEMBLY, BUT IT IS AN OFFICIAL TRANSLATION WHICH MAY BE ADMITTED IN EVIDENCE UNDER SUBSECTION 25 (2) OF THE EVIDENCE ACT, CHAPTER 145 OF THE REVISED STATUTES OF ONTARIO, 1980.

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CHAPTER 8

Municipal Conflict of Interest Act, 1983

Definitions

1. In this Act,

- (a) "child" means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family; ("enfant")
- (b) "controlling interest" means the interest that a person has in a corporation when he beneficially owns, directly or indirectly, or exercises control or direction over, equity shares of the corporation carrying more than 10 per cent of the voting rights attached to all equity shares of the corporation for the time being outstanding; ("intérêts majoritaires")
- (c) "council" means the council of a municipality other than an improvement district and means the board of trustees of a municipality that is an improvement district; ("conseil")
- (d) "elector" means,
 - (i) in respect of a municipality, or a local board thereof, other than a school board, a person entitled to vote at a municipal election in the municipality, and
 - (ii) in respect of a school board, a person entitled to vote at the election of members of the school board; ("électeur")
- (e) "interest in common with electors generally" means a pecuniary interest in common with the electors within the area of jurisdiction and, where the matter under consideration affects only part of the area of jurisdiction, means a pecuniary interest in common with the electors within that part; ("intérêt commun à tous les électeurs")

- (f) "judge" means a judge of the county or district court of the county or district in which the municipality or the administrative or head office of the local board is situate, or if, through illness or absence there is no judge of that court able to act, a judge of the county or district court of a county or district that adjoins the county or district in which the municipality or the administrative or head office of the local board is situate; ("juge")
- (g) "local board" means a school board, board of directors of a children's aid society, committee of adjustment, committee of management of a community recreation centre, conservation authority, court of revision, land division committee, public utilities commission, public library board, board of management of an improvement area, board of park management, board of health, board of commissioners of police, planning board, district welfare administration board, trustees of a police village, board of trustees of a police village, board or committee of management of a home for the aged, suburban roads commission or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act in respect of any of the affairs or purposes, including school purposes, of a municipality or of two or more municipalities or parts thereof, but does not include a committee of management of a community recreation centre appointed by a school board, a local roads board, a local services board or a negotiating committee appointed under the *Municipal Boundary Negotiations Act, 1981*; ("conseil local")
- (h) "meeting" includes any regular, special, committee or other meeting of a council or local board, as the case may be; ("réunion")
- (i) "member" means a member of a council or of a local board; ("membre")
- (j) "municipality" means the corporation of a county, city, town, village, township or improvement district or of a metropolitan, regional or district municipality and a board, commission or other local authority exercising any power in respect of municipal affairs or purposes, including school purposes, in territory without municipal organization, but does not include a committee of management of a com-

munity recreation centre appointed by a school board, a local roads board or a local services board; ("municipalité")

- (k) "parent" means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child; ("père ou mère")
- (l) "school board" means a board of education, public school board, secondary school board, Roman Catholic separate school board or Protestant separate school board and includes a divisional board of education; ("conseil scolaire")
- (m) "senior officer" means the chairman or any vice-chairman of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other person who performs functions for the corporation similar to those normally performed by a person occupying any such office; ("dirigeant")
- (n) "spouse" means a person of the opposite sex to whom the person is married or with whom the person is living in a conjugal relationship outside marriage. ("conjoint") 1983, c. 8, s. 1; 1986, c. 64, s. 38.

Indirect
pecuniary
interest

2. For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

- (a) he or his nominee,
 - (i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,
 - (ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or
 - (iii) is a member of a body,
 that has a pecuniary interest in the matter; or
- (b) he is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. 1983, c. 8, s. 2.

Interest of
certain
relatives
deemed that
of member

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. 1983, c. 8, s. 3.

EXCEPTIONS

Where s. 5
does not
apply

4. Section 5 does not apply to a pecuniary interest in any matter that a member may have,

- (a) as a user of any public utility service supplied to him by the municipality or local board in like manner and subject to the like conditions as are applicable in the case of persons who are not members;
- (b) by reason of his being entitled to receive on terms common to other persons any service or commodity or any subsidy, loan or other such benefit offered by the municipality or local board;
- (c) by reason of his purchasing or owning a debenture of the municipality or local board;
- (d) by reason of his having made a deposit with the municipality or local board, the whole or part of which is or may be returnable to him in like manner as such a deposit is or may be returnable to all other electors;
- (e) by reason of having an interest in any property affected by a work under the *Drainage Act* or under the *Local Improvement Act*;
- (f) by reason of having an interest in farm lands that are exempted from taxation for certain expenditures under the *Assessment Act*;
- (g) by reason of the member being eligible for election or appointment to fill a vacancy, office or position in the council or local board when the council or local board is empowered or required by any general or special Act to fill such vacancy, office or position;
- (h) by reason only of his being a director or senior officer of a corporation incorporated for the purpose of carrying on business for and on behalf of the municipality or local board or by reason only of his being a member of a board, commission, or other body as an appointee of a council or local board;

R.S.O. 1980,
cc. 126, 250

R.S.O. 1980,
c. 31

R.S.O. 1980,
c. 302

- (i) in respect of an allowance for attendance at meetings, or any other allowance, honorarium, remuneration, salary or benefit to which he may be entitled by reason of being a member or under a by-law passed pursuant to section 252 of the *Municipal Act*, or as a member of a volunteer fire brigade, as the case may be;
- (j) by reason of the member having a pecuniary interest which is an interest in common with electors generally; or
- (k) by reason only of an interest of the member which is so remote or insignificant in its nature that it cannot reasonably be regarded as likely to influence the member. 1983, c. 8, s. 4.

DUTY OF MEMBER

When
present at
meeting at
which matter
considered

5.—(1) Where a member, either on his own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council or local board at which the matter is the subject of consideration, he,

- (a) shall, prior to any consideration of the matter at the meeting, disclose his interest and the general nature thereof;
- (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and
- (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Where
member to
leave closed
meeting

(2) Where the meeting referred to in subsection (1) is not open to the public, in addition to complying with the requirements of that subsection, the member shall forthwith leave the meeting or the part of the meeting during which the matter is under consideration.

When absent
from meeting
at which
matter
considered

(3) Where the interest of a member has not been disclosed as required by subsection (1) by reason of his absence from the meeting referred to therein, the member shall disclose his interest and otherwise comply with subsection (1) at the first meeting of the council or local board, as the case may be, attended by him after the meeting referred to in subsection (1). 1983, c. 8, s. 5.

RECORD OF DISCLOSURE

Disclosure to
be recorded
in minutes

6.—(1) Every declaration of interest and the general nature thereof made under section 5 shall, where the meeting is open to the public, be recorded in the minutes of the meeting by the clerk of the municipality or secretary of the committee or local board, as the case may be.

Idem

(2) Every declaration of interest made under section 5, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public. 1983, c. 8, s. 6.

REMEDY FOR LACK OF QUORUM

Quorum
deemed
constituted

7.—(1) Where the number of members who, by reason of the provisions of this Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, notwithstanding any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

Application
to judge

(2) Where in the circumstances mentioned in subsection (1), the remaining number of members who are not disabled from participating in the meeting is less than two, the council or local board may apply to a judge on an *ex parte* basis for an order authorizing the council or local board, as the case may be, to give consideration to, discuss and vote on the matter out of which the interest arises.

Power of
judge to
declare s. 5
not to apply

(3) The judge may, on an application brought under subsection (2), by order, declare that section 5 does not apply to the council or local board, as the case may be, in respect of the matter in relation to which the application is brought, and the council or local board thereupon may give consideration to, discuss and vote on the matter in the same manner as though none of the members had any interest therein, subject only to such conditions and directions as the judge may consider appropriate and so order. 1983, c. 8, s. 7.

ACTION WHERE CONTRAVENTION ALLEGED

Who may try
alleged
contravention
of s. 5 (1-3)

8. The question of whether or not a member has contravened subsection 5 (1), (2) or (3) may be tried and determined by a judge. 1983, c. 8, s. 8.

Who may
apply to
judge

9.—(1) Subject to subsection (3), an elector may, within six weeks after the fact comes to his knowledge that a member may have contravened subsection 5 (1), (2) or (3), apply to

the judge by way of originating notice of motion in the manner prescribed by the rules of court for a determination of the question of whether the member has contravened subsection 5 (1), (2) or (3).

Contents of
notice of
motion

(2) The elector in his notice of motion shall state the grounds for finding a contravention by the member of subsection 5 (1), (2) or (3).

Time for
bringing
application
limited

(3) No application shall be brought under subsection (1) after the expiration of six years from the time at which the contravention is alleged to have occurred. 1983, c. 8, s. 9.

Power of
judge to
declare seat
vacant,
disqualify
member and
require
restitution

10.—(1) Subject to subsection (2), where the judge determines that a member or a former member while he was a member has contravened subsection 5 (1), (2) or (3), he,

- (a) shall, in the case of a member, declare the seat of the member vacant; and
- (b) may disqualify the member or former member from being a member during a period thereafter of not more than seven years; and
- (c) may, where the contravention has resulted in personal financial gain, require the member or former member to make restitution to the party suffering the loss, or, where such party is not readily ascertainable, to the municipality or local board of which he is a member or former member.

Saving by
reason of
inadvertence
or *bona fide*
error

(2) Where the judge determines that a member or a former member while he was a member has contravened subsection 5 (1), (2) or (3), if the judge finds that the contravention was committed through inadvertence or by reason of a *bona fide* error in judgment, the member is not subject to having his seat declared vacant and the member or former member is not subject to being disqualified as a member, as provided by subsection (1).

Member
not to be
suspended

(3) The authority to disqualify a member in subsection (1) does not include the right to suspend a member. 1983, c. 8, s. 10.

Appeal to
Divisional
Court

11.—(1) An appeal lies from any order made under section 10 to the Divisional Court in accordance with the rules of court.

Judgment or
new trial

(2) The Divisional Court may give any judgment that ought to have been pronounced, in which case its decision is final, or

the Divisional Court may grant a new trial for the purpose of taking evidence or additional evidence and may remit the case to the trial judge or another judge and, subject to any directions of the Divisional Court, the case shall be proceeded with as if there had been no appeal.

Appeal from
order or new
trial

(3) Where the case is remitted to a judge under subsection (2), an appeal lies from the order of the judge to the Divisional Court in accordance with the provisions of this section. 1983, c. 8, s. 11.

Proceedings
not
invalidated
but voidable

12. The failure of any person to comply with subsection 5 (1), (2) or (3) does not of itself invalidate any proceedings in respect of any such matter but the proceedings in respect of such matter are voidable at the instance of the municipality or of the local board, as the case may be, before the expiration of two years from the date of the passing of the by-law or resolution authorizing such matter unless to make void the proceedings would adversely affect the rights of any person acquired under or by virtue of the proceedings who acted in good faith and without actual notice of the failure to comply with subsection 5 (1), (2) or (3). 1983, c. 8, s. 12.

Procedure
substituted
for *quo*
warranto
proceedings

13. Proceedings to declare a seat vacant or to disqualify a member or former member for conflict of interest, or to require a member or former member to make restitution where a contravention has resulted in personal financial gain, shall be had and taken only under the provisions of this Act. 1983, c. 8, s. 13.

GENERAL

Insurance
R.S.O. 1980,
c. 302

14.—(1) Notwithstanding section 248 of the *Municipal Act*, the council of every municipality may at any time pass by-laws,

(a) for contracting for insurance;

R.S.O. 1980,
c. 218

(b) notwithstanding the *Insurance Act*, to enable the municipality to act as an insurer; and

(c) for exchanging with other municipalities in Ontario reciprocal contracts of indemnity or inter-insurance in accordance with Part XIII of the *Insurance Act*,

to protect a member of the council or of any local board thereof who has been found not to have contravened section 5, against any costs or expenses incurred by the member as a result of a proceeding brought under this Act, and for paying on behalf of or reimbursing the member for any such costs or expenses.

R.S.O. 1980,
c. 218 does
not apply

(1a) The *Insurance Act* does not apply to a municipality acting as an insurer for the purposes of subsection (1).

Surplus funds
R.S.O. 1980,
c. 218

(1b) Notwithstanding subsections 340 (1) and (2) of the *Insurance Act*, any surplus funds and the reserve fund of a municipal reciprocal exchange may be invested only in such securities as a municipality may invest in under subsection 165 (2) of the *Municipal Act*.

R.S.O. 1980,
c. 302

Reserve
funds

(1c) The moneys raised for a reserve fund of a municipal reciprocal exchange may be expended, pledged or applied to a purpose other than that for which the fund was established if two-thirds of the municipalities that are members of the exchange together with two-thirds of the municipalities that previously were members of the exchange and that may be subject to claims arising while they were members of the exchange agree in writing and if section 339 of the *Insurance Act* is complied with. 1988, c. 31, s. 17.

Local boards

(2) A local board has the same powers to provide insurance for or to make payments to or on behalf of its members as are conferred upon the council of a municipality under this section in respect of its members.

Former
members

(3) A by-law passed under this section may provide that it applies to a person who was a member at the time the circumstances giving rise to the proceeding occurred but who, prior to the judgment in the proceeding, has ceased to be a member. 1983, c. 8, s. 14 (2, 3).

Conflict with
other Acts

15. In the event of conflict between any provision of this Act and any provision of any general or special Act, the provision of this Act prevails. 1983, c. 8, s. 15.

FINANCE AND ADMINISTRATION COMMITTEE FIRST REPORT OF 1992

The Finance and Administration Committee presents its **FIRST** Report of 1992 from its meeting held April 16, 1992 and respectfully requests approval of the following:

1. Goals and Objectives for Finance and Administration in 1992

THAT THE FOLLOWING GOALS AND OBJECTIVES FOR FINANCE AND ADMINISTRATION IN 1992 AS PRESENTED BY THE DIRECTOR OF FINANCE AND ADMINISTRATION BE RECEIVED AS A PRELIMINARY LIST:

- | | Target Dates |
|---|------------------------|
| 1. Review the mandate and status of: | |
| - The Hamilton Arena/Trade Centre Foundation Inc. | |
| - The Hamilton Performing Arts Foundation Inc. | June, 1992 |
| 2. Evaluate the merits of establishing a "Programming Fund" to promote/co-promote events at H.E.C.F.I., including a source of funding. | September, 1992 |
| 3. Recommend parameters, including a timetable and a process, for approving the 1993 operating budget, the marketing plan and the ten year capital budget programme. | September, 1992 |

4. Focus on improving the City's MSA accounting system in order to increase staff productivity which will be necessary to accommodate increased event activity resulting mainly from the W.B.L. and professional hockey. December, 1992
5. Evaluate any changes in Human Resources Policies recommended by the City's Performance Excellence Programme. Ongoing

2. Notice of Motion : By-Law No. 5

THAT NOTICE OF MOTION BE SERVED TO THE FULL BOARD OF DIRECTORS AT THE REGULARLY SCHEDULED MEETING APRIL 24, 1992 OF THE FOLLOWING PROPOSED BY-LAW NO. 5 AMENDING SECTIONS THREE, FOUR AND FIVE OF CURRENT BY-LAWS 1, 2, 3 AND 4 IN ACCORDANCE WITH THE AMENDMENTS CONTAINED IN BILL PR118 WHICH RECEIVED ROYAL ASSENT DECEMBER, 1991; and

THAT PROPOSED BY-LAW NO. 5 BE VOTED UPON AT THE BOARD'S REGULARLY SCHEDULED MEETING MAY 22, 1992.

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

BY-LAW NO. 5

BEING a By-law amending Special By-Laws No. 1, 2, 3 and 4 with respect to the mandate of the Board of Directors; the composition of the Board of Directors; Term of Office; Quorum requirements for the transaction of business at meetings of the Board of Directors and Annual Meetings of the Members; the appointment of Committees of the Board; the composition of Committees; Powers of Officers of the Corporation.

WHEREAS the Board of Directors of Hamilton Entertainment and Convention Facilities Inc. deem it expedient that a by-law should be passed for the purposes hereinafter set forth.

NOW THEREFORE BE IT ENACTED and it is hereby enacted as a by-law of Hamilton Entertainment and Convention Facilities Inc. as follows:

1. Paragraph 3.01, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:

3.01 **Board of Directors.** The Corporation shall have a Board of Directors who shall set policy and guide the corporation and its officers and employees according to the purposes and objects of the corporation.

2. Paragraph 3.02, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:

3.02 **Composition of the Board.** The Board shall be composed of the Mayor of the City and such other members as Council may by by-law determine, of whom not more than four (4) shall be members of Council.

3. Paragraph 3.03, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:

3.03 **Term of Office.** Members of Council appointed as Directors shall be appointed for a term not exceeding their term of office as members of Council. Directors who are not members of Council shall be appointed for a term of three years or such lesser number of years so that one-third of them retires at the end of each year.

4. Paragraph 3.07, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:

3.07 **Quorum, Board of Directors.** A majority (8 Members) of the Directors shall form a quorum for the transaction of business and where there is one or more vacancies, a majority of the remaining Directors constitutes a quorum.

5. Paragraph 4.01, Section Four, Committees of the Board, By-law No. 2 is hereby repealed and the following substituted therefore:

4.01 **Committees of the Board.** The Board may appoint such Committees as it determines necessary to conduct the business of the Board and shall perform such duties and undertake such responsibilities as the Board specifies and shall report to the Board.

6. Paragraph 4.02, Section Four, Committees of the Board, By-law No. 3 is hereby repealed and the following substituted therefore:

4.02 **Committee Membership.** Each Committee appointed shall be composed of not less than five (5) members of the Board, including the Mayor, the Chairman of the Board and three others.

All Committee Members shall be appointed annually by the Board at its meeting held immediately subsequent to the Annual Meeting.

Committees shall be authorized to appoint their own officers, i.e. Chairman, Vice-Chairman.

7. Section Five, Officers, By-laws No. 1 and 4, shall be amended to include paragraph 5.05 as follows:

5.05 **Powers of Officers.** The officers of the Corporation shall administer and manage the general operation and affairs of the Corporation in accordance with the policies of the Board and with the practices and procedures of the City.

UNANIMOUSLY CONFIRMED, RATIFIED AND APPROVED by the
Members this 22nd day of May, 1992.

WITNESS the Corporate Seal of the Corporation.

Chairman of the Board

Secretary

3. **Cheque Signing Authorities**

**THAT THE SIGNING OFFICERS FOR CHEQUES ISSUED BY THE HAMILTON
ENTERTAINMENT AND CONVENTION FACILITIES INC. BE HEREBY
AUTHORIZED AS REQUIRING SIGNATURES FROM TWO (2) OF THE**

**Managing Director/Chief Executive Officer
Director of Finance and Administration
Comptroller
Accounting Supervisor
Senior Finance Officer**

OR ONE OF THE ABOVE AND ONE OF THE

**Chairman of the Board of Directors
Director of Operations/Events Delivery
Director of Marketing and Sales
Manager of Events Delivery
Assistant Events Manager - Copps Coliseum
Assistant Events Manager - Hamilton Place and Convention Centre
Entertainment Programming and Sales Manager
Programming/Sales Executive**

4. Policy : Consumption of Alcohol

**THAT THE DRAFT POLICY RESPECTING THE CONSUMPTION OF ALCOHOL
RELATIVE TO H.E.C.F.I. EMPLOYEES BE APPROVED.**

Policy - Consumption of Alcohol

The policy on the consumption of alcohol is designed to assist managers and supervisors in the management of the workplace. The purpose of this policy is to maintain a safe, efficient work environment for all employees. Employees are therefore expected to be in a suitable physical and mental condition to perform their job functions satisfactorily, safely and legally. It is recognized that consumption of alcohol can deteriorate job performance and safety of employees, co-workers and the public and this is inconsistent with H.E.C.F.I.'s objective of operating in an efficient manner and serving the public.

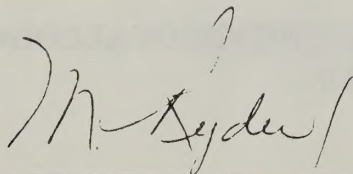
The use of alcohol or being under the influence of alcohol while working is prohibited. Off duty consumption of alcohol on the premises is also prohibited. However, during public events on H.E.C.F.I. premises, employees off duty who have purchased an entrance ticket may consume alcohol in the same manner as a member of the public.

However, senior management, specifically the Managing Director/CEO, Directors, and those employees located in marketing and client services may, on the prior approval of their respective Directors, and under limited circumstances, consume alcohol while entertaining clients. Under these limiting circumstances, however, employees will compromise their continued employment should their actions bring disfavours, embarrassment or legal liability upon H.E.C.F.I.

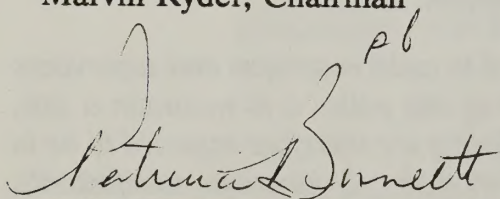
It should be specifically noted that H.E.C.F.I. employees are not to operate motor vehicles in their capacity as employees, while under the influence of alcohol.

All employees of H.E.C.F.I. who are in violation of this policy will be subject to disciplinary action, up to and including termination, depending on the nature of their responsibilities and the consequences of their actions. Employees receiving assistance or treatment for an alcohol-related problem are not exempt from this policy.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Marvin Ryder".

Marvin Ryder, Chairman

A handwritten signature in dark ink, appearing to read "Patricia Bennett". To the right of the signature, the letters "pb" are handwritten.

Patricia Bennett, Secretary

Ontario Liberal Party
Parti Libéral de l'Ontario

2.



February 19, 1992

Mr. Gabe Macaluso
Chief Executive Officer
H.E.C.F.I.
101 York Boulevard
Hamilton, Ontario
L8R 3L4

Dear Gabe:

We are writing to express our extreme gratitude for your constant support of our leadership convention in the past few months. We were delighted with the positive and helpful attitude shown by H.E.C.F.I. staff at all times.

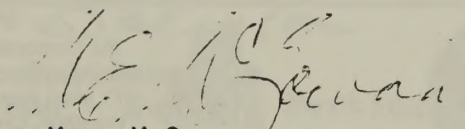
From our first contact with H.E.C.F.I., which was with Karen Dowhan, we were very impressed, not only with the facilities, but also with the lengths to which everybody would go, to convince us that Hamilton was the right choice for our convention. In hindsight, we feel that we definitely made the right decision.

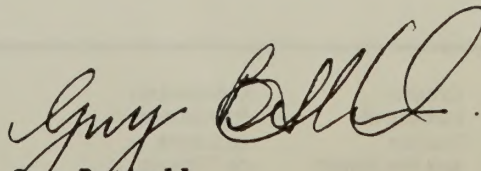
We would like to commend John Elder and Dave Kelly, whose experience and professionalism were apparent to us right from the start. No demand was too much trouble for them, and their calm, unflappable nature meant that our problems never became crises. As convention organizers, we recognized that John and Dave are experts in their field, and moreover, they were a pleasure to work with.

Debra Vivian, John Mitchell, Bruce McCrady, Bill Fletcher and many other members of staff also helped to convince us that we were working with an excellent team of people, who left us with the impression that our convention was really special.

Please pass on our sincere thanks and congratulations to all concerned, and thank you once again, for your personal support. We believe that this venture was a total success for the Ontario Liberal Party, and a prime opportunity for Hamilton to prove that it is a major provincial and national convention city.

Yours sincerely,


Mary McGowan
Convention Co-ordinator


Guy Bethell
Logistics Co-ordinator

Actifest '92 · Hamilton

ONTARIO
SENIOR
Games

AUGUST / AOÛT 24 - 26, 1992

Jeux des
AINES-ES
DE L'ONTARIO

March 30, 1992

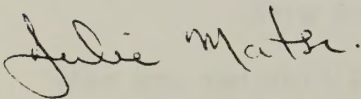
Mr. Gabe Macaluso
Hamilton Entertainment and Convention
Facilities Inc.
101 York Boulevard
Hamilton, Ontario
L8R 3L4

Dear Mr. Macaluso;

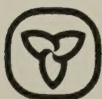
On behalf of the Actifest '92 Organizing Committee I would like to thank you for your support and help during our fundraising event with Disney On Ice. Through your assistance we were able to make this fundraiser for Actifest '92 a success.

Thank you again for your contribution to Actifest '92.

Sincerely,



Julie Matson
Project Co-ordinator
Actifest '92



Ontario
Ministry of
Tourism
and Recreation

Ministère du
Tourisme et
de Loisirs
de l'Ontario



The Corporation of the City of Hamilton
Games Headquarters, City Hall
71 Main Street West
Hamilton, Ontario L8N 3T4
(416) 546-2389

Charitable Receipts will be issued for donations over \$25.00.

ABOUT TOWN

Event and Meeting Planners

Joan Balinon

Ollie Thomson

The Chairman and Members,
Board of Directors of H.E.C.F.I.,

March 23rd, 1992

Dear Sir or Madam;

I am sure we are all aware of the pervasive attitude, held by Torontonians, that Hamilton has nothing to offer the members of corporations and associations who hold regular Conventions in various locations. Last week, in a very quiet way, with no accompanying publicity, members of the Toronto Chapter of Meeting Planners International met in Hamilton. As an independent planner, I want to make you aware of the top notch presentations made by our city.

The kick-off dinner, sponsored by HECFI, could not have been improved. The ambience in our Convention Centre, the table settings, service, supervision and menu was superb. Not only did the evening equal Toronto events, it topped them! My table mates from the "big" city were suitably impressed; however they were absolutely "bowled over" by the presence and presentations made by Mayor Bob Morrow and H.E.C.F.I chairman, Gene Kay.

The Conference continued with excellent food and service from the Sheraton and Royal Connaught Hotels. Regional staff from Visitors and Convention Services were able to showcase the Mediterranean Gardens--full of spring flowers--at the Royal Botanical Gardens.

On the final day, our Convention Centre outdid itself again with a breakfast and lunch that left the participants singing their praises; all this recognition from a most sophisticated group who have come to expect the best.

The credit for this success lies with Vince Guglielmo who worked untiringly to convince this group to meet in Hamilton; Irene Bidulka who was a most gracious, enthusiastic and knowledgeable host and the staff from the Convention Centre.

I am proud to work in the hospitality industry in this City--proud of the wonderful venues and high calibre services we provide.

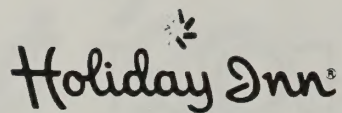
My congratulations to all involved!

Sincerely

Joan Balinon

B. Joan Balinon
About Town - Event & Meeting Planners

c.c. Gabe Macaluso, Managing Dir. & C.E.O.
494 Mary Street, Hamilton, Ontario L8L 4X4 416-529-6956 Fax 529-1108



HAMILTON

April 14, 1992

Mr. Gabe Macaluso
Managing Director/CEO
Hamilton Entertainment
and Convention Facilities Inc.
c/o Copps Coliseum
101 York Blvd
Hamilton, Ontario
L8R 3L4

Dear Gabe:

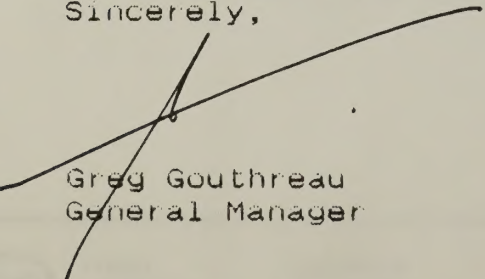
Further to our conversation Tuesday last, I am enclosing a recent copy of a complimentary letter we received from a guest.

It is very well written and sends home a message to all of us, in the hospitality industry, what the proper service and welcome can do for both a hotel and a city. Certainly this letter, speaks well on both counts and I thought you would be interested. My thoughts on a festival in the city, built around this group and that era still stand. It's basically a nostalgic trip. Most of the participants of that by gone era are some what elder now and hold responsible positions within the various communities, as this letter attests.

I note the last time the group was here, was about 2 years ago and HECFI suffered some strong criticism for booking the entertainment. This letter will go along way, towards softening the concern of those individuals who may have read more into the event then actually should have been.

Once again Gabe, great to get these letters and the bookings. Keep up the good work.

Sincerely,



Greg Gouthreau
General Manager

att.

cc: His Worship Mayor Bob Morrow

Holiday Inn Hamilton
150 King Street East, Hamilton, Ontario, Canada L8N 1B2 (416) 528-3451 Holidex: YHMCA

Omni Development Company, Inc.

555 Theodore Fremd Avenue, Rye, New York 10580 · 914 921-2300 · Telecopier: 914 921-2394

March 30, 1992

Mr. David McMillan
Commonwealth Hospitality, Ltd.
31 Fasken Drive
Etobicoke, Ontario, Canada M9W 1K8

Re: Holiday Inn, Hamilton

Dear Mr. McMillan:

I am in contact with you via Mike Harrel of Vista Host. As you may recall, you helped arrange a room for me during the weekend of March 20. Your efforts are truly appreciated.

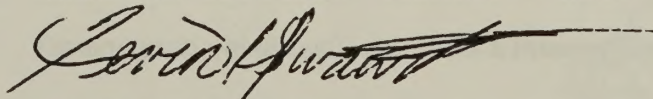
In a brief critique of the management, (the structure needs no comment) we give all thumbs up!! As you may or may not be aware, the Grateful Dead clearly precedes themselves. I am an extensive traveler for business and pleasure and for the "Dead". The way management approached that particular weekend, I and my companions (all of which are of executive level with their respective firms) were very impressed. Over the years I have seen much less cooperation to the "scene". I don't know what the residual effects of the weekend were to your property, but I hope management's approach proved to be the right one.

If you would like to take a couple of minutes to speak in greater detail, I have enclosed my card for that purpose.

Thank you again.

Sincerely,

OMNI DEVELOPMENT COMPANY, INC.



Kevin R. Swawite
Vice President

KRS/rmt

30 March 1992
Monday

Management & Staff
Holiday Inn
150 King Street East
Hamilton, Ontario L8N 1B2

RECEIVED APR 05 1992

To Everyone...

It's not too often that I get the chance to really thank people for performances well above and beyond the pale. Usually letters are written to berate or complain! I tried to thank y'all in person (I'm the one with the short hair and the really long blond ponytail)...but I don't think that's enough.

Thank you for a wonderful experience!! I've seeing the Grateful Dead for 14 years and I've never experienced a warmer welcome than the one you gave us during the weekend of the 20th.

In my travels to see the Dead, I've spent quite a few nights in hotels where the management and staff were actively hostile and patently unhelpful. That made the mutual experience much less pleasant.

Every member of your management and staff were unceasingly friendly and courteous.

We'd driven straight from Chicago -- so we were (needless to say) extremely tired when we arrived. What an unexpected pleasure to find our room was available (before 3 p.m.) and a friendly desk clerk wearing a tie dyed t-shirt. She was extremely convivial and helpful. By the same token, the gentleman who totalled our bill was very patient with our inability to decide whether to pay in Canadian or American currency.

Obviously, you put some thought into this welcome -- and it showed. The flyer for the "Deadhead Menu" was an insightful stroke -- I've saved mine as a souvenir. Likewise -- asking the staff to wear tie dyes was a very gentle acknowledgement of our tendency towards colorful garb.

I hope the weekend (although a bit crazy -- especially with the 4 a.m. fire alarm!!) was profitable and pleasant for all of you.

The company I work for occasionally has business in Hamilton, and I have recommended your hotel to the management. See -- some of us do have day jobs!! I wouldn't stay anyplace else in Hamilton, and neither will they! I'll sing your praises to anyone who's traveling to that area.

By the way, the people at Copps were really cool, too. I dropped my passport on the (admittedly crowded) stairs, and 2 of the security people went to find it for me. They, too, were extremely helpful and friendly.

Is it something in the water or the air???

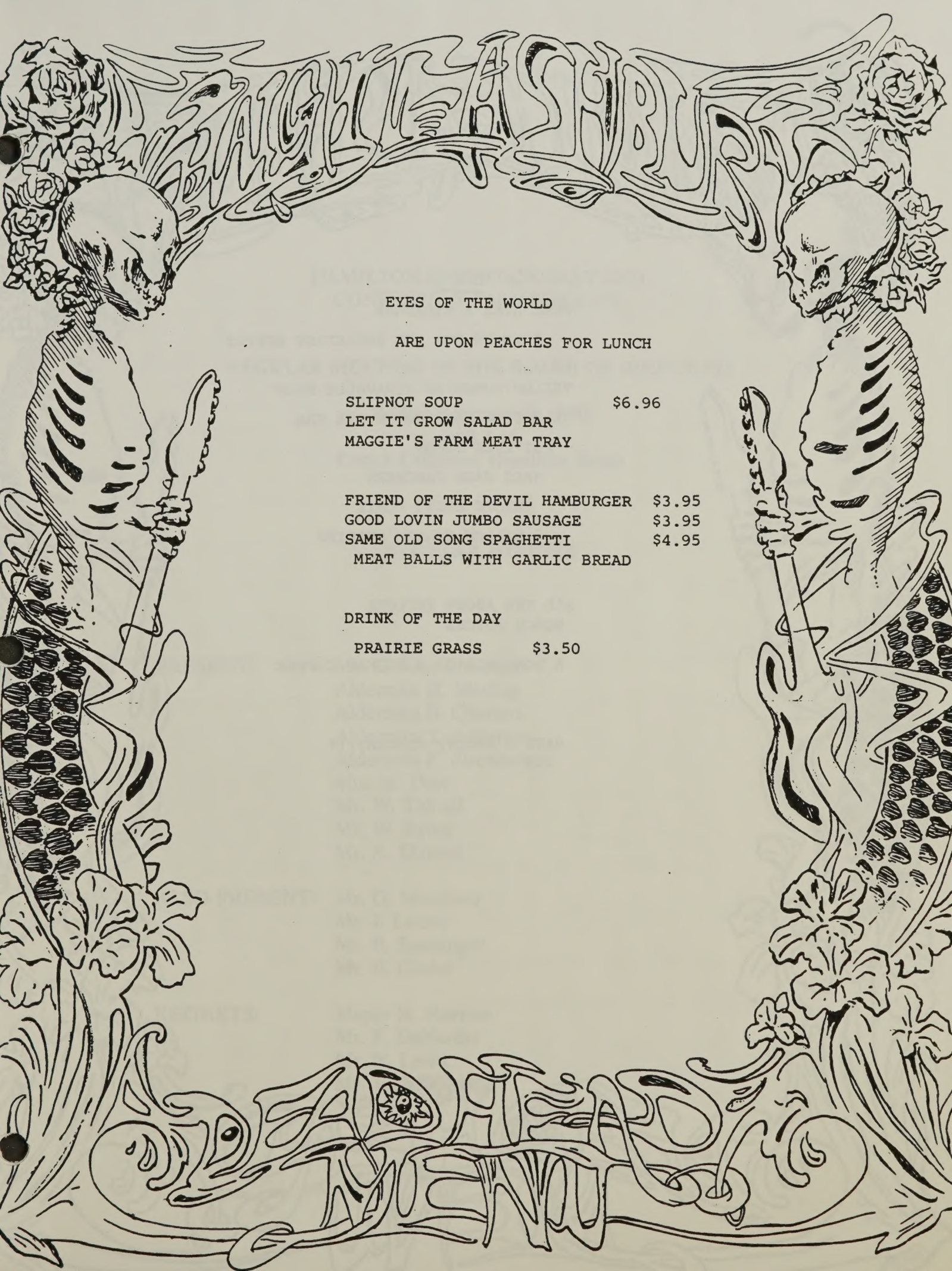
Anyhow -- I hope to see y'all again -- you've got a great town, a great hotel, and a great venue, and a great attitude (but that 15% tax has GOT TO GO!!!).

It really meant a lot to me... (and to my companions)

With great respect , affection, and thanks, I remain,

Patte Bennett

Patte Bennett
4153 North Greenview, Apt. #1
Chicago, Illinois 60613-1924
USA



EYES OF THE WORLD

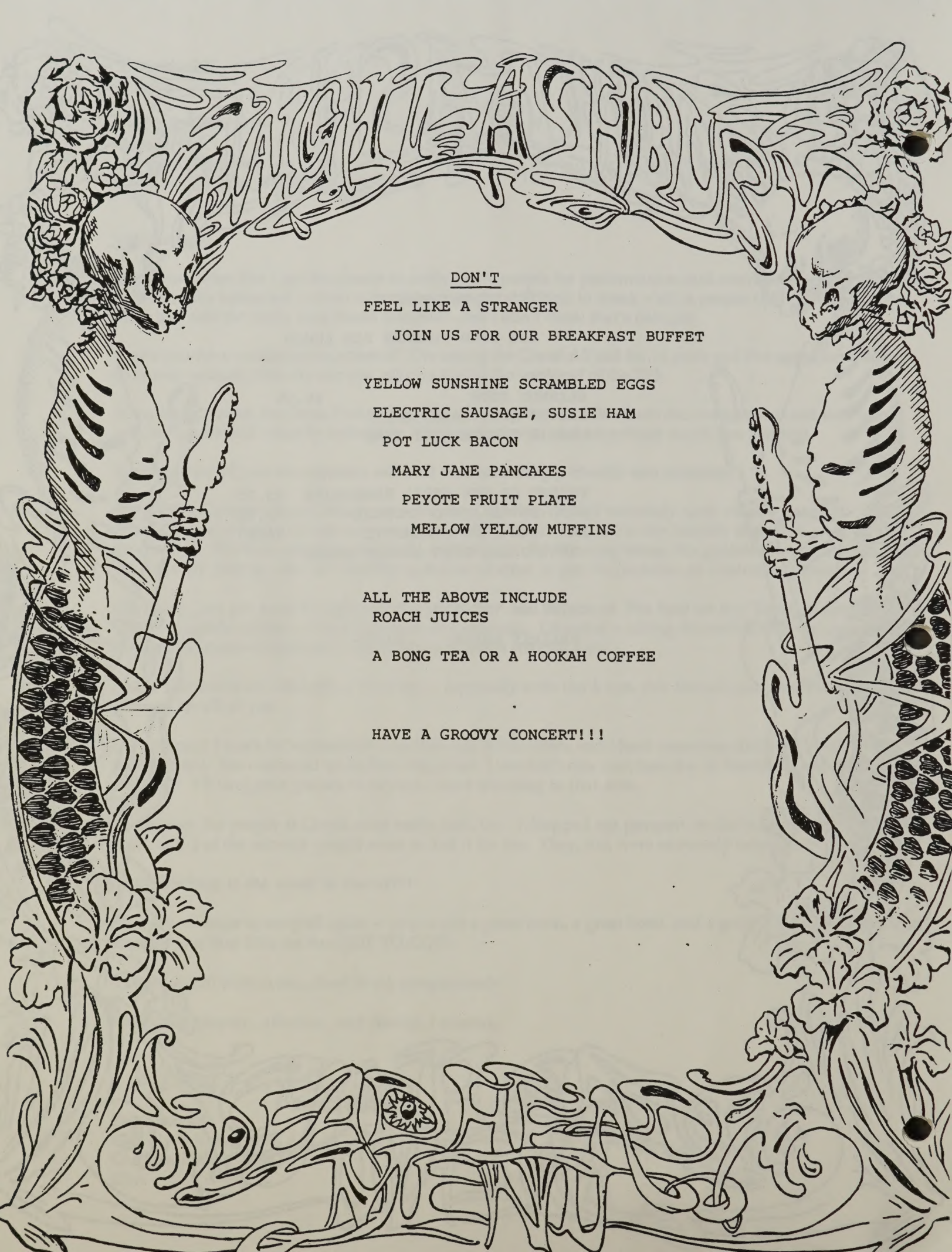
ARE UPON PEACHES FOR LUNCH

SLIPNOT SOUP \$6.96
LET IT GROW SALAD BAR
MAGGIE'S FARM MEAT TRAY

FRIEND OF THE DEVIL HAMBURGER \$3.95
GOOD LOVIN JUMBO SAUSAGE \$3.95
SAME OLD SONG SPAGHETTI \$4.95
MEAT BALLS WITH GARLIC BREAD

DRINK OF THE DAY

PRAIRIE GRASS \$3.50



FANTASY ASHUR

DON'T

FEEL LIKE A STRANGER

JOIN US FOR OUR BREAKFAST BUFFET

YELLOW SUNSHINE SCRAMBLED EGGS

ELECTRIC SAUSAGE, SUSIE HAM

POT LUCK BACON

MARY JANE PANCAKES

PEYOTE FRUIT PLATE

MELLOW YELLOW MUFFINS

ALL THE ABOVE INCLUDE

ROACH JUICES

A BONG TEA OR A HOOKAH COFFEE

HAVE A GROOVY CONCERT!!!

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Friday, February 28, 1992
8:00 A.M.
Copps Coliseum, Hamilton Room**

REGULAR MINUTES

PRESENT: Mr. G. Kay, Chairman
Alderman H. Merling
Alderman B. Charters
Alderman T. Anderson
Alderman F. Eisenberger
Mrs. M. Dow
Mr. W. Tidball
Mr. W. Ryder
Mr. A. DiIanni

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Snetsinger
Mr. B. Calder

REGRETS: Mayor R. Morrow
Mr. F. DeNardis
Mr. N. Levitt
Mr. W. McFarland

1. Opening Remarks

The Chairman of the Board opened the meeting at 11:29 a.m. advising that the citizen members have been appointed to the Board and include the reappointment of Mr. A. DiIanni; and appointments of Messrs. J. Cameron Nolan and S. Jasper Kujavsky. All members will be in attendance at the Annual Meeting of the Board which has been scheduled to take place Friday, March 6, 1992. Officers of the Board and appointment of Committee membership will take place at that time.

A. Operations Committee First Report of 1992

MOVED by Alderman Merling, seconded by Alderman Anderson that

THE OPERATIONS COMMITTEE FIRST REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATION ENDORSED:

THAT A MEMBER OF THE BOARD BE APPOINTED TO THE CRYSTAL PALACE COMMITTEE; and THAT THE BOARD ENDORSE THE CRYSTAL PALACE COMMITTEE'S REQUEST TO STUDY THE FEASIBILITY OF H.E.C.F.I.'S INVOLVEMENT IN MARKETING, SALES AND OPERATION OF THE PROPOSED FACILITY; and THAT ALL PLANS INVOLVING H.E.C.F.I.'S PARTICIPATION, INCLUDING ANY FINANCIAL COMMITMENT(S), BE RATIFIED BY THE FULL BOARD.

MOTION CARRIED.

B. Marketing and Sales Committee First Report of 1992

MOVED by Mr. DiIanni, seconded by Mrs. Dow that

THE MARKETING AND SALES COMMITTEE FIRST REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATION ENDORSED:

THAT A MEMBER OF THE BOARD BE APPOINTED TO THE CRYSTAL PALACE COMMITTEE; and THAT THE BOARD ENDORSE THE CRYSTAL PALACE COMMITTEE'S REQUEST TO STUDY THE FEASIBILITY OF H.E.C.F.I.'S INVOLVEMENT IN MARKETING, SALES AND OPERATION OF THE PROPOSED FACILITY; and THAT ALL PLANS INVOLVING H.E.C.F.I.'S PARTICIPATION, INCLUDING ANY FINANCIAL COMMITMENT(S), BE RATIFIED BY THE FULL BOARD.

MOTION CARRIED.

Mr. Marvin Ryder accepted the Board's appointment as its representative on the Crystal Palace Committee.

2. Correspondence

MOVED by Alderman Charters, seconded by Alderman Anderson that

CORRESPONDENCE INCLUDED AS ATTACHMENT 2 OF THE AGENDA PACKAGE BE RECEIVED.

MOTION CARRIED.

3. Minutes of January 17, 1992 Regular Session

MOVED by Alderman Eisenberger, seconded by Mrs. Dow that

THE MINUTES OF THE JANUARY 17, 1992 BOARD MEETING BE APPROVED.

MOTION CARRIED.

4. Business Arising From the Minutes

4.1 H.E.C.F.I. Consolidated Summary of Revenue and Expenditures for the Twelve Month Period Ended December 31, 1991

MOVED by Mr. Ryder, seconded by Mr. DiIanni that

THE H.E.C.F.I. CONSOLIDATED SUMMARY OF REVENUE AND EXPENDITURES REPORT FOR THE TWELVE MONTH PERIOD ENDED DECEMBER 31, 1991 BE RECEIVED.

MOTION CARRIED.

5. New Business

Nil

6. Other Business

6.1 Copps Coliseum : Casual Ice Rentals

Alderman Eisenberger reported that he found Copps Coliseum to be warm during a casual ice rental and questioned why the facility was heated during "dark" periods. The Director of Operations/Events Delivery advised that normally the building is not heated during "dark" periods but that he would verify what had occurred during that event.

6.2 1992 Board Chairmanship

Mrs. Mary Dow declared her interest in running for the position of Chairman of the Board.

7. Date of Next Meeting

Friday, March 6, 1992

8:00 A.M.

Copps Coliseum, Hamilton Room

8. In-Camera Motions

The following motions were carried during the In-Camera session:

THE IN-CAMERA SESSION BE CONVENED AT 8:20 A.M.

THE OPERATIONS COMMITTEE FIRST IN-CAMERA REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

THAT THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- A) ENDORSE THE EFFORTS OF THE CITY PURCHASING DIVISION OF THE TREASURY DEPARTMENT RESPECTING THE NEGOTIATION OF A TWENTY YEAR CONTRACT FOR ELEVATOR/ESCALATOR MAINTENANCE WITH OTIS CANADA INC. ON BEHALF OF THE CO-OP PURCHASING GROUP WHICH INCLUDES H.E.C.F.I.; and**
- B) AUTHORIZE THE LAW DEPARTMENT OF THE CITY OF HAMILTON TO MAKE APPLICATION TO THE ONTARIO MUNICIPAL BOARD SO AS TO ALLOW THE CORPORATION OF THE CITY OF HAMILTON TO ENTER INTO A LONG TERM AGREEMENT FOR ELEVATOR/ESCALATOR MAINTENANCE SERVICE FOR THE AFOREMENTIONED CO-OP PURCHASING GROUP.**

THAT IN ACCORDANCE WITH THE AUTHORIZATION BY THE BOARD AT ITS MEETING HELD JUNE 28, 1991 TO FINALIZE THE AGREEMENT BETWEEN THE W.B.L. AND H.E.C.F.I. INCORPORATING APPROVED TERMS AND CONDITIONS, THAT THE LICENCE AGREEMENT BETWEEN THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC. AND THE HAMILTON WORLD BASKETBALL LEAGUE LIMITED PARTNERSHIP BE RATIFIED BY THE FULL BOARD.

THE FINANCE AND ADMINISTRATION COMMITTEE FIRST IN-CAMERA REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

THAT THE FOLLOWING POSITION REALIGNMENTS BE APPROVED, TO BE EFFECTIVE IMMEDIATELY:

- 1. THAT THE POSITION OF SECRETARY TO THE MANAGER OF EVENTS DELIVERY BE RENAMED TO THAT OF FUNCTION CO-ORDINATOR/SECRETARY AND REMAIN A SALARY GRADE 8 POSITION (\$25,061.40 - \$29,260.92) TO PERFORM DUTIES FOR EVENTS DELIVERY IN THE OPERATIONS/EVENTS DELIVERY DEPARTMENT AT COPPS COLISEUM, AND THAT THE PRESENT INCUMBENT, MRS. DIANA BORDONARO, ASSUME THIS POSITION AND WORK LOCATION AT THE SAME CURRENT SALARY; and**
- 2. a) THAT THE POSITION OF CLIENT SERVICES SUPERVISOR, SALARY GRADE 14 (\$40,640.60 - \$47,818.68) BE DELETED FROM THE ORGANIZATION STRUCTURE; THAT THE PRESENT INCUMBENT, MS. ROBIN LAKING, REMAIN WITHIN CLIENT SERVICES IN THE OPERATIONS/EVENTS DELIVERY DEPARTMENT IN THE POSITION OF CLIENT SERVICES EXECUTIVE, SALARY GRADE 12 (\$34,001.76 - \$39,962.52) AND BE RED-CIRCLED; and**
b) THAT THE POSITION ENTITLED BANQUET PERSONNEL CO-ORDINATOR IN THE OPERATIONS/EVENTS DELIVERY DEPARTMENT BE RECLASSIFIED FROM SALARY GRADE 5 (\$21,403.72 - \$25,061.40) TO SALARY GRADE 6 (\$22,622.60 - \$26,551.20) WITH THE POSITION TITLE AMENDED TO CATERING CLERK/TYPIST; AND THAT THE PRESENT INCUMBENT, MS. GLORIA BOZICH, BE RECLASSIFIED AND REMAIN IN THE

**POSITION COMMENCING AT THE ANNUAL RATE
OF \$23,845.12; and**

- 3. THAT THE COMPENSATION FOR THE POSITION OF
MANAGER OF FOOD & BEVERAGE IN THE
OPERATIONS/EVENTS DELIVERY DEPARTMENT BE
REVIEWED PRIOR TO CONSIDERATION OF CONTRACT
RENEWAL, BASED ON THE ADDITIONAL DUTIES AND
RESPONSIBILITIES ASSIGNED FROM THE
RESTRUCTURING; and**
- 4. a) THAT THE POSITION ENTITLED SUPERVISOR OF
SECURITY/CLEANING IN THE
OPERATIONS/EVENTS DELIVERY DEPARTMENT
BE DELETED FROM THE ORGANIZATION
STRUCTURE; and**
**b) THAT A SECOND POSITION OF ASSISTANT
EVENTS MANAGER IN THE OPERATIONS/EVENTS
DELIVERY DEPARTMENT BE CREATED IN SALARY
GRADE 15 (\$43,484.48 - \$51,205.44) AND THAT MR.
BILL FLETCHER, SUPERVISOR OF
SECURITY/CLEANING, BE PLACED IN THE
POSITION AND RED-CIRCLED AT HIS CURRENT
RATE OF SALARY; and**
**c) THAT THE POSITION OF PART-TIME EVENTS
SUPERVISOR, HAMILTON PLACE, IN THE
OPERATIONS/EVENTS DELIVERY DEPARTMENT
BE REMOVED FROM THE ORGANIZATION
STRUCTURE AS A RESULT OF THE SECOND
POSITION OF ASSISTANT EVENTS MANAGER; and**
- 5. a) THAT THE POSITION OF RECEPTIONIST/TYPIST,
SALARY GRADE 5 (\$21,403.72 - \$25,061.40) IN THE
MARKETING/SALES DEPARTMENT AT HAMILTON
PLACE BE DELETED FROM THE ORGANIZATION
STRUCTURE; and**

- b) THAT A NEW POSITION OF SECRETARY TO THE ENTERTAINMENT PROGRAMMING/SALES MANAGER, IN THE MARKETING/SALES DEPARTMENT, SALARY GRADE 8 (\$25,061.40 - \$29,260.92) BE CREATED (AND PARTIALLY FINANCED FROM THE DELETION OF THE RECEPTIONIST/TYPIST POSITION); and
 - c) THAT MS. SANDY GRUBA, CURRENTLY RECEPTIONIST/TYPIST IN THE MARKETING/SALES DEPARTMENT AT HAMILTON PLACE, BE RECLASSIFIED TO SECRETARY TO THE ENTERTAINMENT PROGRAMMING/SALES MANAGER POSITION, FROM SALARY GRADE 5 (\$21,403.72 - \$25,061.40) TO THE MINIMUM SALARY IN SALARY GRADE 8 (\$25,061.40 - \$29,260.92); and
- 6. THAT THE POSITION TITLE OF BOOKING CO-ORDINATOR/SECRETARY IN THE MARKETING/SALES DEPARTMENT BE CHANGED TO SALES CO-ORDINATOR/SECRETARY; AND THAT THE PRESENT INCUMBENT, MRS. SILENA MCEWEN, ASSUME THE POSITION AND REMAIN AT SALARY GRADE 8 (\$25,061.40 - \$29,260.92); and
 - 7. THAT THE POSITION OF PROGRAMMING/SALES EXECUTIVE IN THE MARKETING/SALES DEPARTMENT BE RECLASSIFIED FROM SALARY GRADE 13 (\$37,794.64 - \$44,568.68) TO SALARY GRADE 12 (\$34,001.76 - \$39,962.52) IN LIGHT OF THE HIRING OF THE ENTERTAINMENT AND PROGRAMMING & SALES MANAGER AND TO REALIGN THE POSITION WITH OTHER SALES EXECUTIVES WITHIN THE DEPARTMENT; AND THAT THE SALARY LEVEL OF THE PRESENT INCUMBENT, MS. LESLEE STEWART, BE RED-CIRCLED.

THAT THE MARKETING AND SALES COMMITTEE FIRST IN-CAMERA REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED, AS AMENDED:

THAT THE 1992 MARKETING PLAN BE RATIFIED AS AMENDED.

Amendment to 1992 Mission Statement to read:

"Via effective, efficient management to constantly work towards maintaining the 1992 subsidization by the Corporation of the City of Hamilton at or below the current rate of inflation."

- 1. THAT H.E.C.F.I. WITHDRAW ITS SUPPORT OF THE THEATRE AQUARIUS SUMMER SCHOOL PROGRAM; and**
- 2. THAT H.E.C.F.I. EMBARK ON AN AUDIENCE DEVELOPMENT PROGRAM WHICH WILL HAVE A BROADER RANGE OF COMMUNITY AND EDUCATIONAL INVOLVEMENT.**

A RENEWABLE PROGRAMMING FUND OF \$200,000. BE UTILIZED FOR THE PURPOSE OF SECURING THE RIGHTS TO ENTERTAINMENT AND/OR SPORTING EVENTS TO BE PROMOTED BY H.E.C.F.I. EXCLUSIVELY, OR IN PARTNERSHIP WITH AN OUTSIDE PROMOTER OR PRODUCER, AND THAT THE H.E.C.F.I. CEO BE GIVEN COMPLETE RESPONSIBILITY AND AUTHORITY OVER THE DISPOSITION OF THIS FUND UNDER THE FOLLOWING GUIDELINES:

- 1. A renewable programming fund of \$200,000. to be identified as a *Provision-For-Promotions* account in the Revenue section of the 1992 Operating Budget in two parts, \$100,000. for Hamilton Place and \$100,000. for Copps Coliseum.**
- 2. The "worst-case scenario" or "maximum probable loss" for any show at Hamilton Place will be set at 30% (*)**
- 3. An amount covering the maximum probable loss for each show booked will be deducted from the programming fund when the booking is confirmed and held in reserve.**

4. Once the show has occurred and the financial statement determined, the amount held in reserve for maximum probable loss will, depending on the show results, either be returned to the programming fund or held out of the fund to cover a loss.
5. All promotion and co-promotion activity will cease in the event of overlapping multiple bookings where the maximum probable loss for all shows totals \$200,000.
- (*) Worst-case scenario assumptions for Copps Coliseum are not necessary at this time as financial risk is covered in the agreement with Concert Productions International.
1. THE CURRENT "PAPERING" POLICY BE RESCINDED; and
2. THAT THE FOLLOWING PROCEDURE FOR "PAPERING THE HOUSE" BE ADOPTED AS AMENDED:
 - 2.1 A RECOMMENDATION TO "PAPER" WILL BE BROUGHT FORWARD TO THE DIRECTOR OF MARKETING AND SALES BY THE ENTERTAINMENT & PROGRAMMING SALES MANAGER, WITH THE AGREEMENT OF OR AT THE REQUEST OF THE CO-PROMOTER.
 - 2.2 THE FINAL DECISION TO "PAPER THE HOUSE" WILL BE MADE BY THE DIRECTOR OF MARKETING IN CONSULTATION WITH THE CEO.
 - 2.3 THE PROCEDURE FOR "PAPERING THE HOUSE" WILL ALWAYS BE DONE IN SUCH A WAY THAT:
 - (i) IT IS NOT OBVIOUS TO OTHER THEATRE PATRONS.
 - (ii) EVERY EFFORT IS MADE TO INSURE THAT THE AUDIENCE IS APPROPRIATE TO THE PERFORMANCE IN QUESTION.

- (iii) **TICKETS DISTRIBUTED BY A SPONSOR/PRESENTER ARE HANDLED IN A DISCRETE, CAREFUL AND PROFESSIONAL MANNER.**

2.4 ONCE THE DECISION TO "PAPER" IS MADE THE ENTERTAINMENT PROGRAMMING & SALES MANAGER WILL CONSULT AND CO-ORDINATE ACTIONS WITH THE PROMOTIONS & PUBLIC RELATIONS OFFICER AND THE BOX OFFICE MANAGER.

2.5 THE FOLLOWING USES, ORGANIZATIONS AND GROUPS WILL BE GIVEN PRIORITY FOR "PAPERING":

- (i) **TO BE USED AS AN AUDIENCE DEVELOPMENT TOOL;**
- (ii) **TO NON-PROFIT CHARITABLE ORGANIZATIONS FOR DISTRIBUTION TO CLIENTS;**
- (iii) **HECFI STAFF;**
- (iv) **HECFI TENANTS;**
- (v) **SENIOR CITIZEN ORGANIZATIONS;**
- (vi) **STUDENT ORGANIZATIONS;**
- (vii) **LOCAL THEATRE GROUPS.**

THE JANUARY 17, 1992 IN-CAMERA MINUTES BE APPROVED.

THAT UNTIL SUCH TIME AS THE CITY OF HAMILTON DIRECTS OTHERWISE, H.E.C.F.I. CONTINUE TO ACCEPT BOOKINGS FROM CLIENTS WISHING TO CONDUCT LEATHER SALES AT THE CONVENTION CENTRE; and

THAT H.E.C.F.I. ENSURE ALL LEATHER SALE BOOKINGS BE ACCEPTED PROVIDED THAT THE CITY'S LICENCING REQUIREMENTS ARE ADHERED TO.

MR. GABE MACALUSO'S CONTRACT AS MANAGING DIRECTOR/C.E.O. BE RENEWED FOR A FIVE-YEAR PERIOD COMMENCING AUGUST 14, 1992; and

THAT THE COMMISSIONER OF HUMAN RESOURCES AND CHAIRMAN OF THE H.E.C.F.I. BOARD BE AUTHORIZED AND DIRECTED TO NEGOTIATE THE TERMS OF THE AGREEMENT WITHIN LEVEL 26 OF THE H.E.C.F.I. COMPENSATION PACKAGE; and

THAT THE CITY SOLICITOR BE REQUESTED TO ADVISE WHETHER CITY COUNCIL'S RATIFICATION OF THE FOREGOING IS REQUIRED.

THAT ALL H.E.C.F.I. 1992 MERIT INCREASES BE SUSPENDED UNTIL SUCH TIME AS CITY COUNCIL REVIEWS AND MAKES A DETERMINATION RESPECTING SUCH PAYMENTS.

THE IN-CAMERA SESSION BE ADJOURNED AT 11:28 A.M.

9. Motion to Adjourn

MOVED by Alderman Eisenberger, seconded by Alderman Charters that

THE MEETING BE ADJOURNED AT 11:40 A.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman

Patricia Bennett, Secretary

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Friday, March 6, 1992
8:00 a.m.
Copps Coliseum, Hamilton Room**

REGULAR MINUTES

PRESENT: Mr. G. Kay, Chairman
Mayor R. Morrow
Alderman H. Merling
Alderman B. Charters
Alderman T. Anderson
Alderman F. Eisenberger
Mr. N. Levitt
Mrs. M. Dow
Mr. W. Tidball
Mr. M. Ryder
Mr. A. DiIanni
Mr. C. Nolan
Mr. J. Kujavsky

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Snetsinger
Mr. B. Calder

REGRETS: Mr. F. DeNardis

The meeting was convened at 8:05 a.m.

1. Election of Officers - 1992
2. Appointment of 1992 Committee Membership

Following a brief discussion during which Alderman Merling declared that it is the prerogative of the full Board to nominate the Chairman and Vice-Chairman of the Standing Committees, it was

MOVED by Alderman Merling, seconded by Alderman Charters that

THE 1992 CHAIRMAN AND VICE-CHAIRMAN OF THE STANDING COMMITTEES BE ELECTED BY THE FULL BOARD.

MOTION CARRIED. Messrs. Ryder and Tidball opposed the motion.

The Secretary took the Chair at 8:09 a.m. and opened the floor for nominations for the position of Chairman of the Board.

Alderman Merling moved the nomination of Mr. Kay; it was seconded by Alderman Eisenberger. Alderman Charters moved the nomination of Mrs. Dow; it was seconded by Mr. Tidball. No other nominations were received. The votes were counted and it was declared that

MR. GENE KAY WAS ELECTED TO THE POSITION OF CHAIRMAN OF THE BOARD, 1992.

Mr. Kay resumed the Chair at 8:11 a.m. and thanked everyone for their support. Mr. Kay expressed his optimism for 1992, stating that the focus will be on developing new sources of revenue; new ways for delivering H.E.C.F.I.'s product; and to continue to streamline operations.

First Vice-Chairman

Alderman Merling moved the nomination of Alderman T. Anderson; it was seconded by Mr. Tidball. No other nominations were received.

ALDERMAN T. ANDERSON WAS ELECTED TO THE POSITION OF FIRST VICE-CHAIRMAN BY ACCLAMATION.

Second Vice-Chairman

Alderman Merling moved the nomination of Mr. B. Tidball; it was seconded by Mr. Ryder. No other nominations were received.

MR. BILL TIDBALL WAS ELECTED TO THE POSITION OF SECOND VICE-CHAIRMAN BY ACCLAMATION.

Election of 1992 Standing Committee Officers and Members

Mayor Morrow clarified that the intent of the new legislation, Bill Pr118, was to eliminate the former facility committees (Hamilton Place, Convention Centre and Copps Coliseum). Elections for the following Standing Committees took place as follows:

Operations Committee

Chairman of Operations

Alderman Eisenberger moved the nomination of Alderman Merling; it was seconded by Alderman Anderson. No other nominations were received.

ALDERMAN MERLING WAS ELECTED TO THE POSITION OF CHAIRMAN OF THE OPERATIONS COMMITTEE BY ACCLAMATION.

Vice-Chairman of Operations Committee

Mr. DiIanni moved the nomination of Mr. N. Levitt; seconded by Mr. Ryder. No other nominations were received.

MR. N. LEVITT WAS ELECTED TO THE POSITION OF VICE-CHAIRMAN OF THE OPERATIONS COMMITTEE BY ACCLAMATION.

Members

The following Directors were appointed to the Operations Committee:

Alderman T. Anderson
Alderman B. Charters
Mrs. M. Dow

Finance and Administration Committee

Chairman of Finance and Administration

Alderman Merling moved the nomination of Alderman Charters; seconded by Alderman Eisenberger. Mr. Kay moved the nomination of Mr. Ryder; seconded by Mr. Tidball. No other nominations were received. Voting took place twice, both times reaching a tie vote (there were only twelve (12) Directors present at that time). Following a draw by the Chairman of the Board

MR. M. RYDER WAS ELECTED TO THE POSITION OF CHAIRMAN OF THE FINANCE AND ADMINISTRATION COMMITTEE.

Vice-Chairman of Finance and Administration

Alderman Anderson moved the nomination of Mr. J. Kujavsky; it was seconded by Alderman Merling. No other nominations were received.

MR. J. KUJAVSKY WAS ELECTED TO THE POSITION OF VICE-CHAIRMAN OF THE FINANCE AND ADMINISTRATION COMMITTEE BY ACCLAMATION.

Members

The following Directors were appointed to the Finance and Administration Committee:

Mr. C. Nolan
Mr. B. Tidball

Marketing and Sales Committee

Chairman of Marketing and Sales

Alderman Merling moved the nomination of Alderman Eisenberger; it was seconded by Alderman Anderson. Mr. Tidball moved the nomination of Mrs. Dow; it was seconded by Mr. Ryder. Mr. Levitt moved the nomination of Mr. DiIanni; seconded by Mr. Kujavsky. No other nominations were received. The votes were counted and it was declared that

ALDERMAN EISENBERGER WAS ELECTED TO THE POSITION OF CHAIRMAN OF THE MARKETING AND SALES COMMITTEE.

Vice-Chairman of Marketing and Sales

Alderman Merling moved the nomination of Mr. DiIanni; it was seconded by Mr. Levitt. Mr. Ryder moved the nomination of Mrs. Dow; it was seconded by Mr. Kay. No other nominations were received. The votes were counted and it was declared that

MRS. DOW WAS ELECTED TO THE POSITION OF VICE-CHAIRMAN OF THE MARKETING AND SALES COMMITTEE.

Members

The following Directors were appointed to the Marketing and Sales Committee:

Mr. A. DiIanni
Mr. J. Kujavski
Mr. F. DeNardis

Special Audit Committee

The following elections/appointments were made by acclamation:

<u>Chairman of the Special Audit Committee:</u>	Mr. M. Ryder
<u>Vice-Chairman:</u>	Mr. C. Nolan
<u>Member:</u>	Mrs. M. Dow

The Secretary was requested to ensure that the ballots are destroyed.

3. Standing Committee Terms of Reference

MOVED by Alderman Anderson, seconded by Mr. Ryder that

THE TERMS OF REFERENCE FOR THE OPERATIONS; MARKETING AND SALES; and FINANCE AND ADMINISTRATION COMMITTEES BE APPROVED.

MOTION CARRIED.

4. Board and Standing Committee Meeting Schedule

MOVED by Mr. Tidball, seconded by Mr. Levitt that

THE PROPOSED 1992 BOARD AND STANDING COMMITTEE MEETING SCHEDULE BE APPROVED.

MOTION CARRIED.

Following a brief discussion regarding the starting time of the full Board meetings, it was

MOVED by Mr. Tidball, seconded by Mr. Nolan that

THE REGULAR BOARD MEETINGS COMMENCE AT 8:00 A.M.

MOTION CARRIED.

5. New Business

5.1 Retail Business Holiday Act (Bill 115)

The CEO advised that the International Centre, a corporation for convention centre lobbyists in Ontario, has recommended that all Ontario convention centres correspond with the provincial government in respect of the proposed Retail Business Holiday Act, Bill 115. The spokesman for the International Centre, Mr. Stanley Shenkman, has advised that proposed amendments to the legislation will have a detrimental effect on the rights to stay open on Sundays and holidays. Management was directed to review a copy of the proposed legislation in order to clarify its effect(s) upon H.E.C.F.I. and to discuss the amendments with M.P.P. David Christopherson; if it is determined that Bill 115 will have adverse effects upon the corporation, correspondence expressing the concern of the Board of Directors from Mayor Morrow and the Chairman of the Board will be forwarded to the Premier of Ontario, the Solicitor General of Ontario and the Minister of Tourism.

6. Other Business

Nil

7. Motion to Adjourn

MOVED by Mr. Tidball, seconded by Mr. Ryder that

THE REGULAR SESSION BE ADJOURNED AT 9:05 A.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman

Patricia Bennett, Secretary



Hamilton
Entertainment
and Convention
Facilities Inc.

41
101 York Boulevard
Hamilton, Ontario
Canada L8N 3L4
Tel. 416/546-4000
Fax 416/527-6856

TO: FINANCE AND ADMINISTRATION COMMITTEE

**FROM: Mr. Gabe Macaluso
Managing Director/CEO**

**Mr. John A. Leuser, C.A.
Director of Finance and Administration**

DATE: April 6, 1992

**SUBJECT: FINANCIAL RESULTS FOR THE TWO MONTHS PERIOD ENDED
FEBRUARY 29, 1992**

RECOMMENDATION

**THAT THE REPORT ON THE FINANCIAL RESULTS FOR THE TWO MONTH PERIOD
ENDED FEBRUARY 29, 1992 BE RECEIVED FOR INFORMATION**

BACKGROUND

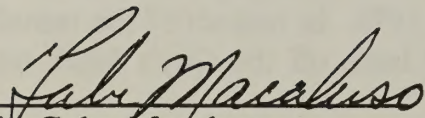
To date, we have not received any complete computerized financial reports for 1992 off the City's on-line MSA system. The first report covering the three month period ended March 31, 1992, is expected to be received the week of April 6, 1992. In respect of the remainder of 1992, monthly reports will be generated on a timely basis off the City's MSA system, commencing in early May, 1992.

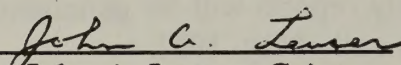
Since no computerized financial reports have to date been received for 1992, the preparation of complete financial statements for the two month period ended February 29, 1992 has not been possible. However, the Finance and Administration Department has been able to do the following in order to provide a reasonable degree of comfort to management and the Board regarding HECFI's financial performance for the two month period ended February 29, 1992:

- (1) Staff have reviewed on their terminals the on-line MSA account balances and determined that there are no areas of concern from a financial perspective;
- (2) Having completed step #1, staff then focused on preparing the following five statements which are attached:
 - A Consolidated Summary of Revenue
 - A Food and Beverage Service Performance Report for all three facilities
 - A Stagehands' Performance Report for all three facilities
 - A Box Office Performance Report
 - A Comparison of Revenue Budget Variances

In completing the above two steps, management is of the opinion that the minor shortfall in revenues is likely offset by reductions in expenditures for the two month period ended February 29, 1992. In any event, a complete financial report for the first quarter will be presented to the Committee next month.

Staff have stressed the importance to City staff of HECFI receiving financial reports, including transaction listings for the months of January and February. HECFI has been assured that this will occur, commencing in 1993.


Mr. Gabe Macaluso
Managing Director/CEO


Mr. John A. Leuser, C.A.
Director of Finance and Administration

:lz

attachment

CONSOLIDATED SUMMARY OF REVENUE

	Annual 1992 Budget	Budgeted Operating Results For The Two Month Period Ended February 29 1992	Actual Operating Results For The Two Month Period Ended February 29 1992	Budget Variance Amount	%
	(1)	(2)	(3)	(4)	(5)
REVENUE	\$7,691,050	\$1,155,003	\$1,133,526	(\$21,477)	-1.9%

FOOD AND BEVERAGE SERVICE PERFORMANCE REPORT
FOR ALL THREE FACILITIES
FOR THE TWO MONTH PERIOD ENDED FEBRUARY 29, 1992

	Year-To-Date Actual Sales	
FOOD AND BEVERAGE SALES		
FOOD	\$271,512	
BEVERAGE	\$71,929	
	<u>\$343,441</u>	
	Budgeted Costs Based On Actual Sales Level Achieved	Year-To-Date Actual Costs
VARIABLE FOOD AND BEVERAGE SERVICE COSTS	As A % Amount Of Sales	As A % Amount Of Sales
WAGES	\$127,727 37.2%	\$126,406 36.8%
LABOUR RECOVERIES	(\$4,903) -1.4%	(\$3,150) -0.9%
EMPLOYEE BENEFITS	\$9,324 2.7%	\$8,512 2.5%
GRATUITY RECOVERIES	(\$35,456) -10.3%	(\$34,531) -10.1%
FOOD COSTS	\$76,566 28.2%	\$73,861 27.2%
BEVERAGE COSTS	\$21,435 29.8%	\$18,698 26.0%
OPERATING SUPPLIES, PURCHASES, UNIFORMS LAUNDRY, CLEANING, ETC.	\$20,939 6.1%	\$21,367 6.2%
	\$215,632 62.8%	\$211,163 61.5%
MARGIN AFTER VARIABLE FOOD AND BEVERAGE SERVICE COSTS	\$127,809 37.2%	\$132,278 38.5%
FIXED FOOD AND BEVERAGE SERVICE COSTS		
SALARIES	\$80,226	\$73,725
EMPLOYEE BENEFITS	\$14,440	\$13,270
TRAINING, TRAVELLING, MEMBERSHIPS, ADVERTISING AND PRINTING OF MENUS	\$2,752	\$942
	\$97,418	\$87,937
MARGIN AFTER VARIABLE AND DIRECT FIXED SERVICE COSTS	\$30,391	\$44,341

NOTE: Included in the Actual Wage total of \$126,406 are Porter wages of \$30,838 that were incurred in also generating actual year-to-date room rentals of \$102,066 which are not reflected in this report.

STAGEHANDS' PERFORMANCE REPORT
FOR ALL THREE FACILITIES

	ANNUAL 1992 BUDGET	TWO MONTH PERIOD ENDED FEBRUARY 29, 1992	
		BUDGET	ACTUAL
STAGEHAND RECOVERIES (REVENUES)			
HAMILTON CONVENTION CENTRE	\$35,000	\$5,250	\$2,927
HAMILTON PLACE	\$570,000	\$83,220	\$50,827
COPPS COLISEUM	\$160,000	\$26,584	\$21,813
TOTAL REVENUES	\$765,000	\$115,054	\$75,567
VARIABLE COSTS - WAGES AND EMPLOYEE BENEFITS			
HAMILTON CONVENTION CENTRE	\$32,830	\$4,924	\$2,158
HAMILTON PLACE	\$454,820	\$59,471	\$38,785
COPPS COLISEUM	\$154,620	\$25,690	\$20,899
TOTAL VARIABLE COSTS	\$642,270	\$90,085	\$61,842
MARGIN AFTER VARIABLE COSTS	\$122,730	\$24,969	\$13,725
FIXED COSTS			
FIVE PERMANENT STAFF AT HAMILTON PLACE WAGE GUARANTEE,	\$298,340	\$48,426	\$43,431
NET COST OF WAGE GUARANTEE INCLUDING EMPLOYEE BENEFIT COSTS NOT RECOVERED FROM EVENTS	\$175,610	\$23,457	\$29,706

BOX OFFICE PERFORMANCE REPORT

	ANNUAL 1992 BUDGET	TWO MONTH PERIOD ENDED FEBRUARY 29, 1992	
		BUDGET	ACTUAL
REVENUE			
BOX OFFICE FEES	\$232,100	\$27,148	\$25,035
TICKET MASTER	\$133,000	\$15,496	\$21,120
MISCELLANEOUS	\$21,200	\$2,470	\$1,717
TOTAL REVENUE	\$386,300	\$45,114	\$47,872
VARIABLE COSTS			
WAGES	\$131,500	\$15,381	\$24,632
EMPLOYEE BENEFITS	\$9,510	\$1,148	\$1,781
OTHER	\$7,100	\$1,182	\$895
TOTAL VARIABLE COSTS	\$148,110	\$17,711	\$27,308
MARGIN AFTER VARIABLE COSTS	\$238,190	\$27,403	\$20,564
FIXED COSTS			
SALARIES	\$197,490	\$32,916	\$29,228
EMPLOYEE BENEFITS	\$39,760	\$6,584	\$5,261
TELEPHONE	\$9,200	\$1,533	\$1,533
TRANSPORTATION OF MONEY	\$12,190	\$2,032	\$2,163
TRAVELLING, TRAINING, MEMBERSHIPS & ADVERTISING	\$5,830	\$2,722	\$2,437
TOTAL FIXED COSTS	\$264,470	\$45,787	\$40,622
EXCESS OF EXPENDITURES OVER REVENUE	\$26,280	\$18,384	\$20,058

COMPARISON OF REVENUE BUDGET VARIANCES
FOR THE TWO MONTH PERIOD ENDED FEBRUARY 29, 1992

	ACTUAL	BUDGET	VARIANCE
	-----	-----	-----
Event Revenue Hamilton Place	165,759	197,449	(31,690)
Event Revenue Copps Coliseum	426,104	415,832	10,272
Event Revenue Hamilton Convention Centre	420,351	427,308	(6,957)
Less Box Office Hamilton Place	(8,152)	(10,220)	2,068
Less Box Office Copps Coliseum	(16,883)	(16,578)	(305)
Less CUP Technician	(10,058)	N/A	(10,058)
Box Office Revenue	47,872	45,114	2,758
Interest	11,415	11,666	(251)
Suppliers Commissions	40,217	27,636	12,581
Window Displays	3,170	2,974	196
Miscellaneous Commissions	146	896	(750)
Office Rent	18,095	11,176	6,919
Casual Ice	18,905	16,666	2,239
Display Advertising	11,585	20,000	(8,415)
Mailing List	5,000	5,084	(84)
	-----	-----	-----
	1,133,526	1,155,003	(21,477)
	=====	=====	=====

STATE OF NEW YORK
 DEPARTMENT OF TAXATION AND FINANCE
 TAX RETURN FOR THE YEAR 1964

INCOME	TAXES	DEDUCTIONS	CREDITS	TOTAL
1. Wages, salaries, tips, etc.				
2. Dividends, interest, etc.				
3. Rents, royalties, etc.				
4. Capital gains, etc.				
5. Other income				
6. Total income				
7. Federal income tax withheld				
8. State income tax withheld				
9. Total taxes withheld				
10. Total taxes				
11. Total credits				
12. Total refund				
13. Total tax liability				
14. Total tax paid				
15. Total tax due				
16. Total tax overpaid				
17. Total tax credit				
18. Total tax refund				
19. Total tax liability				
20. Total tax paid				
21. Total tax due				
22. Total tax overpaid				
23. Total tax credit				
24. Total tax refund				
25. Total tax liability				
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28. Total tax overpaid				
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99. Total tax due				
100. Total tax overpaid				



Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.

MEETING OF THE BOARD OF DIRECTORS

Friday, May 22, 1992

8:00 a.m.

HAMILTON CONVENTION CENTRE
Webster "A"

ORDER OF BUSINESS
REGULAR AGENDA

URBAN MUNICIPAL

MAY 27 1992

GOVERNMENT DOCUMENTS

DECLARATION OF CONFLICT OF INTEREST

CONFIRMATION OF AGENDA

1. Opening Remarks

ACTION ITEMS

A. *Finance and Administration Committee
Second Report of 1992*

Attachment A

B. *Report : In-Camera Minutes/Agenda Items*

Attachment B

C. *Report : Hamilton Place Marquee*

Attachment C

D. *Motion to Adopt H.E.C.F.I. By-Law No. 5*

Attachment D

INFORMATION ITEMS

2. Correspondence

Attachment 2

3. Minutes of April 24, 1992; Special Meeting
of May 7th; Informal Discussions of May 7th;
Special Meeting of May 14th

Attachment 3

3.1 Errors or Omissions

3.2 Motion for Approval

4. Business Arising From the Minutes

4.1 Financial Results for the Three Month Period
Ended March 31, 1992

Attachment 4.1

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RECEIVED

**Regular Agenda
May 22, 1992
Page Two**

5. New Business

6. Other Business

7. Date of Next Meeting

Friday, June 26, 1992
8:00 A.M.

HAMILTON CONVENTION CENTRE
Room 314

8. Motion to Adjourn

OUTSTANDING BUSINESS

May 18, 1992
Patricia Bennett
Secretary to the Board of Directors

100-100000

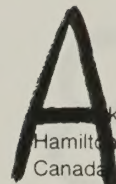
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Hamilton
Entertainment
and Convention
Facilities Inc.



King Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

**FINANCE AND ADMINISTRATION COMMITTEE
SECOND REPORT OF 1992**

The Finance and Administration Committee presents its **SECOND** Report from its meeting held May 13, 1992 and respectfully requests approval of the following:

1. Hamilton Arena/Trade Centre Foundation Inc.

THE H.E.C.F.I. BOARD RECOMMEND TO THE CITY'S FINANCE AND ADMINISTRATION COMMITTEE THAT THE HAMILTON ARENA/TRADE CENTRE FOUNDATION, INC. BE DISSOLVED.

2. Hamilton Performing Arts Foundation Inc.

IN ACCORDANCE WITH THE BOARD'S MOTION OF JUNE 26, 1991, A CITIZEN SUB-COMMITTEE COMPRISED OF THE FOLLOWING BE ESTABLISHED TO DEVELOP THE PROCESS FOR AND THE AWARDING OF ANNUAL SCHOLARSHIPS:

- (i) H.E.C.F.I. Citizen Board Member**
- (ii) Two Citizens Prominent in the Performing Arts.**

3. 1992 Goals and Objectives

THE FINANCE AND ADMINISTRATION COMMITTEE INCLUDE IN ITS 1992 GOALS AND OBJECTIVES THE FOLLOWING TWO RECOMMENDATIONS FORWARDED BY THE AUDIT COMMITTEE:

- (i) To review method(s) of budgeting the Capital Replacement Fund; and**
- (ii) To review the M.S.A. system which is generated by the City's Treasury Department vis-a-vis H.E.C.F.I.**

Respectfully submitted,

Marvin Ryder, Chair

pb

Patricia Bennett, Secretary

B



THE CORPORATION OF THE CITY OF HAMILTON
LAW DEPARTMENT

P. Noel Johnson
City Solicitor

CITY HALL
71 Main Street West
P.O. Box 2040
Hamilton, Ontario
L8N 3T4

546-4520
Fax No. 546-2142

FACSIMILE COVER PAGE

TOTAL NO. OF PAGES 3 INCLUDING COVER LETTER - DATE May 19th

TO: NAME: P. Bennett Secretary

FIRM: HECFE

CITY: _____

FACSIMILE TELEPHONE NO. 527-6856

FROM: NAME: PNS City Law

OUR FILE NO. _____ OPERATOR _____ TIME: _____

INSTRUCTIONS: The Board may wish to consider this report in Confidence - depending on how the Board has been operating.

NOTE: IF YOU DO NOT RECEIVE ALL PAGES,
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OUR FAX NUMBER: 1-416-546-2142

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CITY OF HAMILTON

- INFORMATION -

DATE: 1992 May 19

REPORT TO: Ms. P. Bennett, Secretary
HECFI Board of Directors

FROM: P. Noé Johnson
City Solicitor

SUBJECT: Rules of Procedure - Confidential Deliberations

BACKGROUND: A request has been made by Board members for information and guidance regarding the procedures to be followed during confidential deliberations which are conducted *in camera*. Two specific aspects were addressed: the legislative parameters for confidential discussion as provided in HECFI's Private Statute, and the extent or role of a written record (*minutes*) of confidential deliberations.

DISCUSSION: Attached for your ease of reference is a report submitted in July 1991 on the same topic. It covers the parliamentary procedure for *in camera* sessions.

MINUTES: Following on the earlier report and given the Parliamentary rule that there are no motions in the confidential session except the motion to resume public debate, there is no business transacted of which a formal written record (*minutes*) can or should be made. While the Board will not make any *decisions* during its confidential deliberations, staff may receive instructions and guidance on how to proceed with such things as negotiations for events or programs. Members of the Board and Staff are not precluded from making their own notes on such directions to assist them. Should minutes exist, their production may be ordered in any legal action.

IN-CAMERA DISCUSSION: The HECFI Board is as much a creature of Statute as the Municipal Council. The specific provision for confidential deliberations and any record thereof, and applicable procedure as outlined in the earlier report, prevails. In the 1988 decision of the Ontario Supreme Court (Court of Appeal) Southan Inc. v. Economic Development Committee of the Regional Municipality of Hamilton-Wentworth 40 MPLR 1, the Court found that holding the meeting in camera after all members had been summoned in the regular course of events defeated the intent of the by-law. The by-law anticipated deliberations in camera only to consider individual items on the agenda, as decided by the committee. HECFI is governed by the same rules (see section 29 of the private Act). The presence and role of the Secretary, who is seized with the responsibility of taking minutes, is a pivotal element in case law on in camera sessions and public access. The proposed amendments to the Municipal Act on Open Local Government adopt the rules currently in effect in Hamilton's Procedure Bylaw and in HECFI's legislation.

If this report raises more doubts than it settles, I would be pleased to work with the Secretariat of the Board or to appear before the Board.

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 July 18

REPORT TO: Ms. Patricia Bennett, Secretary
H.E.C.F.I., Board of Directors

FROM: P. Noé Johnson
City Solicitor

SUBJECT: Rules of Procedure
H.E.C.F.I. Board Meetings

BACKGROUND: A request was received by the Deputy City Clerk and by the City Solicitor from Patricia Bennett, Legislative Assistant for H.E.C.F.I. for clarification on the appropriate parliamentary procedure to be followed in the conduct of H.E.C.F.I. Board meetings. In particular the request focused on public versus private (In-Camera) proceedings.

DISCUSSION: H.E.C.F.I. is a creature of statute, created at the request of the City of Hamilton by the Province of Ontario. Any questions concerning this entity must reference the enabling legislation, the City of Hamilton Act, 1985, chapter Pr23. The Board is seized with the responsibility of managing the affairs of the corporation in accordance with the stated objectives, for the benefit of the City and the people of the City. The Board must adhere to the rules of Notice and Record as prescribed in the Act. These rules are consistent with public nature of all Municipal functions. Specifically, s. 29 mandates that the meetings of the board and the corporation shall be open to the public. The ability to consider any matter, while excluding the public, is referenced in s.29(2). The Act states that meetings of the board may be held in camera on specific topics. This does not override the rules of order that recognize the motion to move into private or in-camera session followed by the motion to move out of private or in-camera session. No motions except the latter are recognized. Once the motion to resume open session has carried, the doors must be re-opened and the public given the opportunity to reenter. Any motions arising from the private session may then be moved on the floor and put to a vote. You must provide the public immediately or on subsequent request with information of the business transacted, by motions carried or defeated. Consider in each case, what background reports which had been dealt with in the private session will remain private.

The question on a "blanket motion" to approve the In Camera Agenda has the legal effect of making the entire "In-Camera" material immediately public.

The City Clerk's Office has offered to assist H.E.C.F.I. in implementing appropriate information process.



Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

MEMO TO: H.E.C.F.I. BOARD OF DIRECTORS

FROM: Gabe Macaluso
Managing Director

DATE: May 15, 1992

SUBJECT: HAMILTON PLACE MARQUEE

RECOMMENDATION:

THAT THE FOLLOWING REPORT BE RECEIVED FOR INFORMATION.

BACKGROUND:

- At the May 13, 1992 meeting of the Operations Committee management was directed to provide to the Board of Directors prior to its May 22, 1992 Regular Board meeting, background information regarding the Hamilton Place Marquee.
- The following is a brief chronology of the Hamilton Place Marquee:

HAMILTON PLACE MARQUEE

<u>Date</u>	<u>Board/Committee/Other</u>	<u>Motion/Direction/Notes</u>
09/24/87	Hamilton Place Committee	Hamilton Place Committee directs staff to ask Burton Kramer and Garwood-Jones to submit design concepts incorporating the Committee's suggestions and concerns.
10/29/87	Hamilton Place Committee	Committee advised that Garwood-Jones declined to submit a concept design but wished to be kept in the picture. However, cost estimate to prepare a design concept have been submitted by the following: Burton Kramer Associates Ltd. \$ 8,700. Creative Design Consultants \$ 1,500. Ruston, Green & Grossuti Inc. \$ 7,500.
12/17/87 12/22/87	Correspondence	Kramer is advised that his firm has been the successful proponent and that a design concept is to be prepared and presented at the 01/28/88 Hamilton Place Committee meeting.

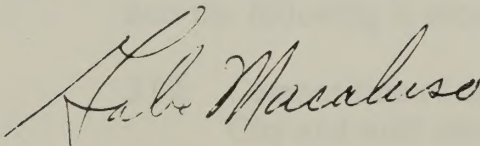
01/28/88	Hamilton Place Committee	Kramer presented design and Committee favourably receives it and requests Kramer to present same to Board on 02/12/88.
02/12/88	HECFI Board	Board refers design back to Hamilton Place Committee.
04/28/88	Hamilton Place Committee	Motion - The Director of Hamilton Place to ask Burton Kramer Associates for a modification of the original drawing at a cost not to exceed \$1,500. and that the source of funding be the Capital Improvement Surcharge Fund.
09/16/88	HECFI Board	Kramer's 2nd design presented resulting in Board referring both designs for comments to City's Executive Committee.
10/27/88	Hamilton Place Committee	Committee received report that City's Executive Committee did not reach consensus. HP Committee decide to table project until after election in November 1988. City's Executive Committee report is received.
01/26/89	Hamilton Place Committee	Committee advised that project waiting for further direction.
03/17/89	HECFI Board	HP Committee Chairman advises that HP will proceed with the marquee project; the Assistant Director has been instructed to develop the proposal call in conjunction with the City Purchasing agent.
04/27/89	Hamilton Place Committee	Committee directed HP Assistant Director to request Burton Kramer to formulate a design adaptation for the marquee which lies somewhere between the two alternatives which have previously been presented.
05/25/89	Hamilton Place Committee	Burton Kramer presented 3rd rendering. Committee is advised that cost to fabricate and install would be \$400,000. Mr. Kramer to attend next HECFI Executive Committee.
06/16/89	HECFI Board	Board approves 3rd design concept and forwards to City's Co-Ordinating Committee for approval. Mr. Kramer advises that if no delays in the tendering process, marquee could be installed in time for Christmas 1989.
09/28/89	Hamilton Place Committee	Committee advised specifications have been sent to 27 North American companies; three quotes received; one qualified from Frid Construction for \$798,000. (this company would take 210 working days to complete project).

11/17/89 HECFI Board

No further work be initiated on the marquee project until an appropriate contract between HECFI and Kramer is approved by the HECFI Board of Directors; and such contract shall be prepared in consultation with the Managing Director/CEO, the City's Legal Department and the City's Purchasing Department.

- A contract was not successfully negotiated with Mr. Kramer.
- Funding for the marquee was intended to be allocated from the Hamilton Place Ticket Surcharge Reserve Account. Over the next seven month period the Board became concerned with the safety of the acoustic banners in the Greal Hall; a decision to replace the Great Hall banners was considered. Funding in the amount of \$570,000. was consequently ear-marked from the Hamilton Place Ticket Surcharge Reserve Account in June, 1990. However, the Board decided not to pursue replacement of the banners until management and staff had sufficient time to conduct a sound review. That review is still underway.
- It should be noted that a motion to reconsider the issue of the Hamilton Place Marquee is not required as the Board did not formally move to end the project.
- As at December 31, 1991 funds in the the Hamilton Place Ticket Surcharge Reserve Account are in the amount of \$380,661.23 due to the expenditure of \$278,351. for work related to asbestos removal at Hamilton Place.
- It should be noted that to date the amount of \$54,514. has been paid to Burton Kramer and Associates.

Respectfully submitted,



Gabe Macaluso
Managing Director/CEO

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO: Pat Bennett, Secretary
HECFI

YOUR FILE:

FROM: Tina Agnello, Secretary
New Crystal Palace Sub-Committee

OUR FILE:
PHONE: 546-2729

SUBJECT: New Crystal Palace/HECFI Marquee

DATE: 1992 April 23

It is the understanding of the New Crystal Palace Sub-Committee that HECFI is in the process of developing a Marquee for the Main Street entrance of Hamilton Place.

The New Crystal Palace Sub-Committee is very interested in a joint venture regarding the marquee.

Please advise if you would like to pursue this proposal.

Tina Agnello S.M.

cc: J. Pavelka, Acting Chief Administrative Officer



Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
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HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

BY-LAW NO. 5

BEING a By-law amending Special By-Laws No. 1, 2, 3 and 4 with respect to the mandate of the Board of Directors; the composition of the Board of Directors; Term of Office; Quorum requirements for the transaction of business at meetings of the Board of Directors and Annual Meetings of the Members; the appointment of Committees of the Board; the composition of Committees; Powers of Officers of the Corporation.

WHEREAS the Board of Directors of Hamilton Entertainment and Convention Facilities Inc. deem it expedient that a by-law should be passed for the purposes hereinafter set forth.

NOW THEREFORE BE IT ENACTED and it is hereby enacted as a by-law of Hamilton Entertainment and Convention facilities Inc. as follows:

1. Paragraph 3.01, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:
 - 3.01 **Board of Directors.** The Corporation shall have a Board of Directors who shall set policy and guide the corporation and its officers and employees according to the purposes and objects of the corporation.
2. Paragraph 3.02, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:
 - 3.02 **Composition of the Board.** The Board shall be composed of the Mayor of the City and such other members as Council may by by-law determine, of whom not more than four (4) shall be members of Council.

3. Paragraph 3.03, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:

3.03 **Term of Office.** Members of Council appointed as Directors shall be appointed for a term not exceeding their term of office as members of Council. Directors who are not members of Council shall be appointed for a term of three years or such lesser number of years so that one-third of them retires at the end of each year.

4. Paragraph 3.07, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:

3.07 **Quorum, Board of Directors.** A majority (8 Members) of the Directors shall form a quorum for the transaction of business and where there is one or more vacancies, a majority of the remaining Directors constitutes a quorum.

5. Paragraph 4.01, Section Four, Committees of the Board, By-law No. 2 is hereby repealed and the following substituted therefore:

4.01 **Committees of the Board.** The Board may appoint such Committees as it determines necessary to conduct the business of the Board and shall perform such duties and undertake such responsibilities as the Board specifies and shall report to the Board.

6. Paragraph 4.02, Section Four, Committees of the Board, By-law No. 3 is hereby repealed and the following substituted therefore:

4.02 **Committee Membership.** Each Committee appointed shall be composed of not less than five (5) members of the Board, including the Mayor, the Chairman of the Board and three others.

All Committee Members shall be appointed annually by the Board at its meeting held immediately subsequent to the Annual Meeting.

Committees shall be authorized to appoint their own officers, i.e. Chairman, Vice-Chairman.

7. Section Five, Officers, By-laws No. 1 and 4 shall be amended to include paragraph 5.05 as follows:

5.05 **Powers of Officers.** The officers of the Corporation shall administer and manage the general operation and affairs of the Corporation in accordance with the policies of the Board and with the practices and procedures of the City.

UNANIMOUSLY CONFIRMED, RATIFIED AND APPROVED by the Members this 22nd day of May, 1992.

WITNESS the Corporate Seal of the Corporation.

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

Chairman of the Board

Secretary

2



Office of the
Minister

Bureau du
ministre

Ministry of
Tourism and
Recreation

Ministère du
Tourisme et
des Loisirs

7th Floor
77 Bloor Street West
Toronto, Ontario
Canada M7A 2R9
416 314-7760

7^e étage
77 rue Bloor ouest
Toronto, Ontario
Canada M7A 2R9
416 314-7760

May 12, 1992

His Worship Mayor Robert Morrow
The Corporation of
The City of Hamilton
and
Mr. Gene Kay
Chairman of the Board
The Hamilton Entertainment and
Convention Facilities Inc.,
101 York Boulevard
Hamilton, Ontario
L8R 3L4

Dear Mayor Morrow and Mr. Kay:

Thank you for your joint letter of April 10, 1992
outlining your concerns over the recent amendments to
the Retail Business Holidays Act and its effects on the
convention and exhibition business in Ontario.

As I mentioned in my recent response to a letter from
Mr. G. W. Rodda, Vice President, International Centre,
this legislation is the responsibility of the Ministry
of the Solicitor General. I have, therefore, taken
the liberty of forwarding a copy of your letter to the
Solicitor General, for his review and direct response.

I appreciate you bringing the views of operators of
convention and exhibition centres to my attention.
Given the major spill-over benefits that this industry
has on other tourism sub-sectors, I will read the
Solicitor General's reply with great interest.

Should a meeting be required, staff from this Ministry
would be glad to attend and provide any assistance that
is needed.

With kindest regards,

Peter North
Minister

cc: The Honourable Allan C. Pilkey

ROBERT M. MORROW
MAYOR



April 24th, 1992

Miss Joan Bickle, B.A.
2649 Bloor Street West
Apartment 206
Etobicoke, Ontario
M8X 1A3

Dear Miss Bickle:

Thank you for your letter dated April 8th regarding Toronto's decision to ban wild/exotic animals in circuses and shows.

I did not detect any glee or gloating on behalf of any members of City Council when this matter was discussed and independent comments are just that - independent comments. I have, however, taken the liberty of forwarding a copy of your letter to the appropriate officials for their information.

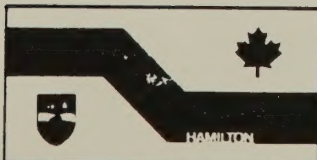
Again, thank you for writing.

Yours very truly

Robert M. Morrow
Mayor
City of Hamilton

RMM:tt

cc. Council Members
Mrs. Pat Bennett, Secretary - H.E.C.F.I. Committee



City Hall
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone : (416) 546-2790
546-2448 (TDD Only)

April 8, 1992

2649 Bloor Street West
Apt. 206
Etobicoke, Ont. M8X 1A3

F1

Mayor Robert Morrow and Members of City Council
City Hall
Hamilton, Ont.

Dear Mayor Morrow and Members of City Council:

I was greatly saddened to see the glee (read gloating) display by some members of your Council when they heard that Toronto City Council had banned wild/exotic animals in circuses and shows. I always thought Hamilton was a progressive city, but a mindset such as that which motivated your Councillors is archaic, even primitive

We are trying to teach the next generation of children (unlike today's adults) to respect animals, and to recognize that animals must be allowed to exist in their own right, and that they are accountable to humans for their existence. It is humans who have degraded the environment, polluted the air with greenhouse gases, poisoned the water with chemical cocktails, raped the forests, buried toxic waste in landfill sites, etc. After all that some people still think it is "entertaining" to see animals "controlled" by some macho person with a whip or other device for inflicting pain. If animals are to be exploited in shows and circuses, then we must at least be honest with children--show them also the cruelty, deprivation of food, cramped cages, etc. which must be used to force wild animals such as lions, tigers, etc. to perform grotesque unnatural acts as jumping through flaming hoops, rolling over on command, sitting up on chairs and tables, etc.

There are now some eminently credible circuses which do not use animals (such as Le Circ du Soleil). Let us hope that the citizens of Hamilton are more enlightened and more respectful of nature than members of City Council for whom any amount of cruelty and exploitation is justified in the name of the "almighty dollar".

Yours truly,

Joan Bickle

(Miss) Joan Bickle, B.A.



Automotive Parts
Manufacturers' Association

*Association des fabricants
de pièces d'automobile*

195 The West Mall, Suite 516, Toronto, Ontario, Canada, M9C 5K1 Tel: (416) 620-4220 Fax: (416) 620-9730

May 6, 1992

M. G. Macaluso
Managing Director and C.E.O.
The Hamilton Convention Centre
115 King Street West
Hamilton, Canada
L8P 4T9

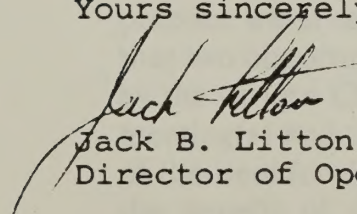
Dear Mr. Macaluso:

The Automotive Parts Manufacturers' Association has just held its 3rd Annual Conference & Exhibition at the Convention Centre, and I would like to extend congratulations to all of your staff for a job well done.

The cooperation and patience shown prior to and especially during the event was excellent. Catering was on time and reflected a standard of high quality-- Compliments to the Chef!

Special mention is warranted to *Irene Gaudet*, *Frank Wilson* and *Bob Ledger* Each in their own area did an outstanding job.

Yours sincerely,


Jack B. Litton,
Director of Operations

P.S. We have booked our 1993 program for April 27-28-29.

3

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Friday, April 24, 1992
8:00 A.M.
Hamilton Convention Centre, Room 314**

REGULAR MINUTES

PRESENT: Mr. G. Kay, Chairman
Alderman T. Anderson, First Vice-Chairman
Alderman H. Merling
Alderman B. Charters
Mr. N. Levitt
Mrs. M. Dow
Mr. M. Ryder
Mr. A. DiIanni
Mr. C. Nolan
Mr. J. Kujavsky
Mr. F. DeNardis

ALSO PRESENT: Mr. G. Macaluso
Mr. B. Snetsinger
Mr. J. Leuser

GUESTS: Mr. J. J. Schatz, City Clerk
Mr. P. Barkwell, Law Department

REGRETS: Mayor R. Morrow
Alderman F. Eisenberger
Mr. W. Tidball

MEDIA: Ms. D. Walker, C.H.C.H.
Ms. M. Gilmore, C.K.O.C.

1. Opening Remarks

The Chairman called the meeting to order at 8:13 a.m. Mr. Kay welcomed everyone to the meeting including guests, Mr. J. Schatz, City Clerk and Mr. Peter Barkwell of the City's Law Department.

A. Oath of Office : 1992 Citizen Appointees

City Clerk J. J. Schatz, led the three citizen appointees, Messrs. DiIanni, Kujavsky and Nolan, in each respectfully taking their Oath of Office. Each of the appointees signed a printed copy of the Oath; Mr. Schatz left the meeting.

The Regular Session was then temporarily adjourned; the Directors moved and seconded a recommendation to move into the In-Camera Session at 8:15 a.m.

The Regular Session was reconvened at 10:15 a.m.

Following approval and announcement of the motions which were carried during the In-Camera Session, the issue of In-Camera criteria was raised by Alderman Charters who stated that H.E.C.F.I. did not follow the City's practice when setting its agendas. The Chairman of the Board pointed out that two opportunities exist for Members of the Board to amend agendas: one by the various Chairmen of Standing Committees during the Agenda Review meeting(s) and the other, at the beginning of the meeting (or the beginning of the item for discussion) by any Member of the Board. The Chairman, for the benefit of the new Board Members, stated that this issue has been contentious since the Board's inception; it was agreed that further discussion would take place at the next Board Workshop scheduled to take place May 7th.

B. Finance and Administration Committee First Report of 1992

MOVED by Mr. DeNardis, seconded by Mrs. Dow that

**THE FINANCE AND ADMINISTRATION COMMITTEE FIRST REPORT
OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS
ENDORSED:**

**THAT THE FOLLOWING GOALS AND OBJECTIVES FOR
FINANCE AND ADMINISTRATION IN 1992 AS PRESENTED BY
THE DIRECTOR OF FINANCE AND ADMINISTRATION BE
RECEIVED AS A PRELIMINARY LIST:**

- | | Target Dates |
|---|---------------------|
| 1. Review the mandate and status of:
- The Hamilton Arena/Trade
Centre Foundation Inc.
- The Hamilton Performing Arts
Foundation Inc. | June, 1992 |
| 2. Evaluate the merits of establishing a
"Programming Fund" to promote/co-
promote events at H.E.C.F.I., including
a source of funding. | September, 1992 |
| 3. Recommend parameters, including a time-
table and a process, for approving the
1993 operating budget, the marketing
plan and the ten year capital budget
programme. | September, 1992 |
| 4. Focus on improving the City's MSA
accounting system in order to increase
staff productivity which will be
necessary to accommodate increased
event activity resulting mainly from
the W.B.L. and professional hockey. | December, 1992 |
| 5. Evaluate any changes in Human Resources
Policies recommended by the City's
Performance Excellence Programme. | Ongoing |

THAT NOTICE OF MOTION BE SERVED TO THE FULL BOARD OF DIRECTORS AT THE REGULARLY SCHEDULED MEETING APRIL 24, 1992 OF THE FOLLOWING PROPOSED BY-LAW NO. 5 AMENDING SECTIONS THREE, FOUR AND FIVE OF CURRENT BY-LAWS 1, 2, 3 AND 4 IN ACCORDANCE WITH THE AMENDMENTS CONTAINED IN BILL PR118 WHICH RECEIVED ROYAL ASSENT DECEMBER, 1991; and

THAT PROPOSED BY-LAW NO. 5 BE VOTED UPON AT THE BOARD'S REGULARLY SCHEDULED MEETING MAY 22, 1992.

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

BY-LAW NO. 5

BEING a By-law amending Special By-Laws No. 1, 2, 3 and 4 with respect to the mandate of the Board of Directors; the composition of the Board of Directors; Term of Office; Quorum requirements for the transaction of business at meetings of the Board of Directors and Annual Meetings of the Members; the appointment of Committees of the Board; the composition of Committees; Powers of Officers of the Corporation.

WHEREAS the Board of Directors of Hamilton Entertainment and Convention Facilities Inc. deem it expedient that a by-law should be passed for the purposes hereinafter set forth.

NOW THEREFORE BE IT ENACTED and it is hereby enacted as a by-law of Hamilton Entertainment and Convention Facilities Inc. as follows:

1. Paragraph 3.01, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:

- 3.01 **Board of Directors.** The Corporation shall have a Board of Directors who shall set policy and guide the corporation and its officers and employees according to the purposes and objects of the corporation.
2. Paragraph 3.02, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:
 - 3.02 **Composition of the Board.** The Board shall be composed of the Mayor of the City and such other members as Council may by by-law determine, of whom not more than four (4) shall be members of Council.
3. Paragraph 3.03, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:
 - 3.03 **Term of Office.** Members of Council appointed as Directors shall be appointed for a term not exceeding their term of office as members of Council. Directors who are not members of Council shall be appointed for a term of three years or such lesser number of years so that one-third of them retires at the end of each year.
4. Paragraph 3.07, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:
 - 3.07 **Quorum, Board of Directors.** A majority (8 Members) of the Directors shall form a quorum for the transaction of business and where there is one or more vacancies, a majority of the remaining Directors constitutes a quorum.
5. Paragraph 4.01, Section Four, Committees of the Board, By-law No. 2 is hereby repealed and the following substituted therefore:

4.01 **Committees of the Board.** The Board may appoint such Committees as it determines necessary to conduct the business of the Board and shall perform such duties and undertake such responsibilities as the Board specifies and shall report to the Board.

6. Paragraph 4.02, Section Four, Committees of the Board, By-law No. 3 is hereby repealed and the following substituted therefore:

4.02 **Committee Membership.** Each Committee appointed shall be composed of not less than five (5) members of the Board, including the Mayor, the Chairman of the Board and three others.

All Committee Members shall be appointed annually by the Board at its meeting held immediately subsequent to the Annual Meeting.

Committees shall be authorized to appoint their own officers, i.e. Chairman, Vice-Chairman.

7. Section Five, Officers, By-laws No. 1 and 4, shall be amended to include paragraph 5.05 as follows:

5.05 **Powers of Officers.** The officers of the Corporation shall administer and manage the general operation and affairs of the Corporation in accordance with the policies of the Board and with the practices and procedures of the City.

UNANIMOUSLY CONFIRMED, RATIFIED AND APPROVED by the Members this 22nd day of May, 1992.

WITNESS the Corporate Seal of the Corporation.

Chairman of the Board

Secretary

**THAT THE SIGNING OFFICERS FOR CHEQUES ISSUED BY THE
HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES
INC. BE HEREBY AUTHORIZED AS REQUIRING SIGNATURES
FROM TWO (2) OF THE**

**Managing Director/Chief Executive Officer
Director of Finance and Administration
Comptroller
Accounting Supervisor
Senior Finance Officer**

OR ONE OF THE ABOVE AND ONE OF THE

**Chairman of the Board of Directors
Director of Operations/Events Delivery
Director of Marketing and Sales
Manager of Events Delivery
Assistant Events Manager - Copps Coliseum
Assistant Events Manager - Hamilton Place and Convention
Centre
Entertainment Programming and Sales Manager
Programming/Sales Executive**

**THAT THE DRAFT POLICY RESPECTING THE CONSUMPTION
OF ALCOHOL RELATIVE TO H.E.C.F.I. EMPLOYEES BE
APPROVED.**

Policy - Consumption of Alcohol

The policy on the consumption of alcohol is designed to assist managers and supervisors in the management of the workplace. The purpose of this policy is to maintain a safe, efficient work environment for all employees. Employees are therefore expected to be in a suitable physical and mental condition to perform their job functions satisfactorily, safely and legally. It is recognized that consumption of alcohol can deteriorate job performance and safety of employees, co-workers and the public and this is inconsistent with H.E.C.F.I.'s objective of operating in an efficient manner and serving the public.

The use of alcohol or being under the influence of alcohol while working is prohibited. Off duty consumption of alcohol on the premises is also prohibited. However, during public events on H.E.C.F.I. premises, employees off duty who have purchased an entrance ticket may consume alcohol in the same manner as a member of the public.

However, senior management, specifically the Managing Director/CEO, Directors, and those employees located in marketing and client services may, on the prior approval of their respective Directors, and under limited circumstances, consume alcohol while entertaining clients. Under these limiting circumstances, however, employees will compromise their continued employment should their actions bring disfavours, embarrassment or legal liability upon H.E.C.F.I.

It should be specifically noted that H.E.C.F.I. employees are not to operate motor vehicles in their capacity as employees, while under the influence of alcohol.

All employees of H.E.C.F.I. who are in violation of this policy will be subject to disciplinary action, up to and including termination, depending on the nature of their responsibilities and the consequences of their actions. Employees receiving assistance or treatment for an alcohol-related problem are not exempt from this policy.

2. Correspondence

MOVED by Alderman Charters, seconded by Mr. DiIanni that

THE CORRESPONDENCE INCLUDED IN THE AGENDA PACKAGE AS ATTACHMENT 2 BE RECEIVED.

MOTION CARRIED.

3. Minutes of February 28, 1992 and March 6, 1992 Regular Sessions

Mr. Ryder pointed out that the February 28th minutes are incorrect respecting his name as recorded in the attendance portion of the Minutes which should read Mr. **M.** Ryder. It was

MOVED by Mr. Ryder, seconded by Mr. DeNardis that

THE MINUTES OF FEBRUARY 28TH AND MARCH 6TH REGULAR SESSIONS BE APPROVED AS AMENDED.

MOTION CARRIED.

Mr. Ryder advised that since the Board's approval of his appointment as H.E.C.F.I.'s representative on the Crystal Palace Committee, Mr. Norman Levitt has expressed his interest (Mr. Levitt was out of the country when the issue was discussed at the Marketing and Sales Committee). The Board approved the replacement of Mr. Levitt as its representative on the Crystal Palace Committee.

4. Business Arising From the Minutes

4.1 Financial Results for the Two Month Period Ended February 29, 1992

MOVED by Alderman Merling, seconded by Mr. Kujavsky that

THE REPORT ON THE FINANCIAL RESULTS FOR THE TWO MONTH PERIOD ENDED FEBRUARY 29, 1992 BE RECEIVED.

MOTION CARRIED.

5. New Business

Nil

6. Other Business

Nil

7. Date of Next Meeting

Friday, May 22, 1992
8:00 A.M.
Hamilton Convention Centre
Webster A

8. In-Camera Motions

The following motions were carried during the In-Camera Session:

THAT THE IN-CAMERA SESSION BE CONVENED AT 8:15 A.M.

THAT THE OPERATIONS COMMITTEE SECOND IN-CAMERA REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATION ENDORSED:

THE EXISTING AGREEMENT WITH VOLUME CONCESSION SERVICES INC. BE RENEGOTIATED FOR AN ADDITIONAL NINE (9) MONTH PERIOD WITH THE TERMS AND CONDITIONS STIPULATED THEREIN SATISFACTORY TO THE H.E.C.F.I. BOARD OF DIRECTORS; and

THAT IN THE EVENT AN AGREEMENT SATISFACTORY TO THE H.E.C.F.I. BOARD OF DIRECTORS CANNOT BE NEGOTIATED WITH V.C.S.I. PRIOR TO 1992 JUNE 1, THEN TENDERS ARE TO BE SOLICITED FOR THE FOOD AND BEVERAGE OPERATION FROM ALL INTERESTED PARTIES.

THE FINANCE AND ADMINISTRATION COMMITTEE SECOND IN-CAMERA REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

THE FOLLOWING CHANGES BE MADE IN THE ADMINISTRATION OF THE CAPITAL IMPROVEMENT SURCHARGE FUNDS:

- 1) THAT THE LIMITS ON TICKET PRICES SUBJECT TO THE CAPITAL IMPROVEMENT SURCHARGE BE RAISED TO PRICES IN EXCESS OF \$15.00 (current level is in excess of \$6.00 for Hamilton Place and in excess of \$9.99 for Copps Coliseum);
- 2) THAT THE HAMILTON PLACE CAPITAL IMPROVEMENT SURCHARGE AMOUNT BE RAISED FROM \$0.50 PER TICKET TO \$1.00 PER TICKET;
- 3) THAT A \$0.50 PER TICKET CAPITAL IMPROVEMENT SURCHARGE AMOUNT BE INITIATED ON TICKETS IN EXCESS OF \$15.00 FOR *CONCERTS* HELD IN THE HAMILTON CONVENTION CENTRE;
- 4) THAT THESE CHANGES BE IMPLEMENTED IMMEDIATELY FOR NEW EVENTS NOT YET CONTRACTED WITH THE PROVISION THAT IMPLEMENTATION OF ITEMS 1) AND 2) ABOVE BE DELAYED UNTIL THE 1993-1994 SEASON FOR THOSE GROUPS WHO HAVE ALREADY SOLD SUBSCRIPTION OR SEASON'S TICKETS FOR THE UPCOMING SEASON (e.g. Hamilton Philharmonic Orchestra, Opera Hamilton, Bach-Elgar Choir) AND THAT IMPLEMENTATION BE DELAYED UNTIL THE 1993 SEASON FOR THE HAMILTON SKYHAWKS FOR THE SAME REASON; and

- 5) THAT THE MANAGING DIRECTOR/C.E.O. BE GIVEN THE DISCRETION TO WAIVE THE CAPITAL IMPROVEMENT SURCHARGE SHOULD THIS CHARGE BE A MAJOR OBSTACLE TO BOOKING A SHOW.

THE CIRCULATION OF THE ACTUAL TO BUDGET ANALYSES FOR SHOWS PRODUCED BY C.P.I. BE DISCONTINUED; and

THAT THE SUMMARIES OF H.E.C.F.I.'S SHARE OF THE PROFIT (LOSS) STATEMENTS CONTINUE TO BE RECEIVED; and

THAT THE FOREGOING BE FORWARDED TO THE FULL BOARD FOR APPROVAL.

THAT MR. BRAD CALDER'S EMPLOYMENT CONTRACT AS DIRECTOR OF OPERATIONS/EVENTS DELIVERY BE RENEWED FOR A PERIOD OF THREE YEARS AT SALARY LEVEL 24 BE APPROVED, SUBJECT TO THE SUCCESSFUL NEGOTIATION OF A SIGNED CONTRACT.

THAT THE AUDIT COMMITTEE FIRST IN-CAMERA REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

THAT THE 1991 DRAFT AUDITED FINANCIAL STATEMENTS FOR H.E.C.F.I. BE APPROVED.

THAT THE 1991 DRAFT AUDITED FINANCIAL STATEMENTS FOR THE HAMILTON PERFORMING ARTS FOUNDATION BE APPROVED.

THAT THE MARKETING AND SALES COMMITTEE SECOND IN-CAMERA REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

CIRCULATION OF THE ACTUAL TO BUDGET ANALYSES FOR SHOWS PRODUCED BY C.P.I. BE DISCONTINUED; and

THAT SUMMARIES OF H.E.C.F.I.'S SHARE OF THE PROFIT (LOSS) STATEMENTS CONTINUE TO BE RECEIVED; and

THAT A SUMMARY STATEMENT RESPECTING THE CURRENT FINANCIAL STATUS OF THE H.E.C.F.I./C.P.I. CONTRACT BE INCLUDED; and

THAT THE FOREGOING BE FORWARDED TO THE FULL BOARD FOR APPROVAL.

THE FOLLOWING PROCEDURES WITH RESPECT TO THE H.E.C.F.I./TENANT WORKING RELATIONSHIP AT HAMILTON PLACE AS OUTLINED BE APPROVED:

- A) PRE-BOOKING AND CONTRACTING
- B) DEPOSITS
- C) UTILIZATION OF MEETING ROOMS
- D) FOOD AND BEVERAGE SERVICES
- E) UTILIZATION OF THE PIANO NOBILE LOUNGE
- F) UTILIZATION OF THE STUDIO THEATRE
- G) REQUESTS FOR EVENT SERVICES
- H) UTILIZATION OF "DARK DAYS"
- I) STRAIGHT-TIME SUNDAYS

AND THAT THE IMPLEMENTATION OF THE FOREGOING BE COMPLETED WITHIN A REASONABLE TIME FRAME.

A) Pre-Booking and Contracting

In order to assist H.E.C.F.I. in planning its entertainment calendar the tenant will be requested to identify, in writing, the appropriate and most convenient time-frame for planning its season; this would include the latest date on which the tenant can receive information regarding the availability of the Great Hall, and the latest date on which they can confirm their schedule for the forthcoming season. Once advised, H.E.C.F.I. will prepare one (1) contract covering their

entire season and will release all other holds on the Great Hall.

B) Deposit Procedure

Under normal circumstances standard operating procedure would require that a deposit, equalling 50% of the rent, be submitted with the fully executed contract, and that the balance be forwarded to H.E.C.F.I. not less than thirty (30) days in advance of the play date. However, because it is believed such a procedure would place undue financial hardship on the tenants the following offer will be extended ():*

- (i) A non-refundable deposit equalling 10% of the total rent will be required with the signed contract;
- (ii) The balance of rent, for each performance, will be due not less than thirty (30) days in advance of each play date;
- (iii) All H.E.C.F.I. out-of-pocket charges, for each performance including I.A.T.S.E., and box office, etc., will be due not less than thirty (30) days following each play date. Two Percent (2%) interest over the prime rate will be charged on any outstanding balance.

() A separate agreement covering deposits and payments by Bach Elgar was approved by The Board in December, 1991.*

C) Utilization of Meeting Rooms

Effective immediately on performance days the two meeting rooms at Hamilton Place will be for the exclusive use of the tenant or the promoter/producer using the facility.

On performance days the two meetings rooms will be available for rent to any group or organization on the understanding that they can be "bumped" on four weeks' notice.

A rental rate of \$50. plus all out-of-pocket expenses, including I.A.T.S.E. charges, and food and beverage expenses, will apply.

D) Food and Beverage Services

All beverage services at Hamilton Place will continue to be catered exclusively by H.E.C.F.I.

Food services for Hamilton Place may be handled by any caterer, acceptable to H.E.C.F.I. as designated by the tenant. A "clean-up" charge of \$50. will apply when a caterer other than H.E.C.F.I. is being used.

E) Piano Nobile Lounge

Effective immediately the Piano Nobile Lounge in Hamilton Place will no longer be available for rent.

F) The Studio Theatre

Utilization of the Studio Theatre has been the subject of intense review over the past several weeks and it has been determined that

the "basic set-up" for the space will be without risers and seats. A charge of \$400. will be charged to convert the Studio Theatre to any other figuration.

A rental rate of \$440. per day, plus all out-of-pocket expenses including I.A.T.S.E. charges will apply.

Booking, contracting and deposit procedures for the Studio Theatre will be the same as those for the Great Hall as outlined in items A and B above.

G) Event Services

Effective immediately all requests for services must be done through H.E.C.F.I.'s Manager of Events Delivery or the Assistant Events Manager for Hamilton Place.

Any inquiries regarding booking, contracting, deposits, available dates, etc., should be done through H.E.C.F.I.'s Entertainment Programming and Sales Manager and/or his assistant, the Entertainment Programming and Sales Executive.

H) Dark Days Policy

Tenants will be charged at 50% the regular rate for "Dark Days." "Dark Days" will be made available to other potential users but only with the approval of the tenant. If the "Dark Day" is utilized that portion of the net rent (i.e. minus all charges for change-over) will be rebated to the tenant.

I) Straight Time Sundays

A condition of our agreement with I.A.T.S.E. allows for a limited number of Sundays to be charged at straight time, rather than the normal double time.

H.E.C.F.I. will provide each tenant with a number of straight time Sundays to be used at their discretion.

APPROVAL BE GIVEN TO ISSUE TWO PURCHASE PRE-REQUISITION FORMS TO THE TORSNEY GROUP TOTALLING \$115,000. (\$85,000. for the production of ten (10) issues and \$35,000. for distribution) FOR THE 1992 PRODUCTION AND DISTRIBUTION OF "FRONT ROW".

THAT THE FEBRUARY 28, 1992 IN-CAMERA MINUTES BE APPROVED.

THAT ALL DOCUMENTATION CIRCULATED (for information) DURING THE MEETING IN RESPECT OF A PROPOSED CONTRACTUAL AGREEMENT BETWEEN H.E.C.F.I. AND DOUBLE HITCH ENTERPRISES LTD. BE RETURNED TO THE SECRETARY AT THE CONCLUSION OF THE DISCUSSION.

1. A LICENCE AGREEMENT WITH DOUBLE HITCH ENTERPRISES LTD. FOR USE OF COPPS COLISEUM FOR THE PLAYING OF AN AMERICAN HOCKEY LEAGUE FRANCHISE TEAM BE EXECUTED CONDITIONAL UPON THE ACCEPTANCE BY H.E.C.F.I. MANAGEMENT OF AMOUNT(S) OF THE FINANCIAL COMMITMENTS AND SHARES OF THE RESPECTIVE PARTNERS/SHARE HOLDERS OF THE DOUBLE HITCH ENTERPRISES LTD. OWNERSHIP GROUP.
2. THAT MANAGEMENT BE AUTHORIZED TO NEGOTIATE WITH DOUBLE HITCH ENTERPRISES LTD. A LEASE FOR OFFICE SPACE LOCATED WITHIN THE RETAIL MALL AREA OF COPPS COLISEUM; and THAT THE FINALIZED LEASE BE RATIFIED BY THE FULL BOARD OF DIRECTORS.

THAT THE ANNOUNCEMENT REGARDING THE AMERICAN HOCKEY LEAGUE FRANCHISE IN HAMILTON BE THE FIRST ITEM OF BUSINESS IN THE REGULAR SESSION.

THAT THE IN-CAMERA SESSION BE ADJOURNED AT 10:14 A.M.

9. Motion to Adjourn

MOVED by Mr. DeNardis, seconded by Mr. Levitt that

THE REGULAR SESSION ADJOURN AT 10:40 A.M. AND THAT THE BOARD RESUME ITS IN-CAMERA SESSION.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman of the Board

Patricia Bennett, Secretary

**THE HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, May 7, 1992

6:00 p.m.

**HAMILTON CONVENTION CENTRE
Room 314**

PRESENT: Mr. Gene Kay, Chairman
Alderman T. Anderson, First Vice Chairman
Mr. W. Tidball, Second Vice Chairman
Alderman H. Merling
Alderman B. Charters
Mr. N. Levitt
Mrs. M. Dow
Mr. M. Ryder
Mr. J. Kujavsky
Mr. F. DeNardis

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Calder
Mr. B. Snetsinger

GUEST: Mr. P. Barkwell, Law Department

REGRETS: Mayor R. Morrow
Alderman F. Eisenberger
Mr. A. DiIanni
Mr. C. Nolan

Motion to Move In-Camera

MOVED by Mr. Ryder, seconded by Mr. DeNardis that

THE IN-CAMERA SESSION BE CONVENED AT 6:10 P.M.

MOTION CARRIED.

American Hockey League

MOVED by Mr. Kujavsky, seconded by Alderman Merling that

THE BOARD OF DIRECTORS EXTEND AN INVITATION TO REPRESENTATIVES OF THE DOUBLE HITCH ENTERPRISES LTD. OWNERSHIP GROUP TO ATTEND A MEETING OF THE BOARD TO DISCUSS THE PROPOSED AMENDMENTS TO THE LICENCE AGREEMENT FOR USE OF COPPS COLISEUM.

MOTION CARRIED. Mr. Ryder opposed the motion.

Motion to Move Out of In-Camera

MOVED by Mr. Ryder, seconded by Mr. Levitt that

THE IN-CAMERA SESSION BE ADJOURNED AT 7:30 P.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman of the Board

Patricia Bennett, Secretary

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

*Informal Session to Discuss Issues Arising
from the Comprehensive Audit*

Thursday, May 7, 1992

5:00 p.m.

Hamilton Convention Centre, Room 314

PRESENT: Mr. Gene Kay, Chairman
Alderman T. Anderson, First Vice Chairman
Mr. W. Tidball, Second Vice Chairman
Alderman H. Merling
Alderman B. Charters
Mr. N. Levitt
Mrs. M. Dow
Mr. M. Ryder
Mr. J. Kujavsky
Mr. F. DeNardis

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Calder
Mr. B. Snetsinger

GUESTS: Ms. P. Noe-Johnson, City Solicitor
Mr. P. Barkwell, Law Department

REGRETS: Mayor R. Morrow
Alderman F. Eisenberger
Mr. A. DiIanni
Mr. C. Nolan

Informal discussion began at 5:25 p.m. beginning with

In-Camera Issues

Board Members received copies of an information package which had been provided to the City Solicitor. Included were copies of H.E.C.F.I. by-laws No. 1, 2, 3, 4, and 5; an excerpt from Bill PR34 respecting In-Camera meetings and a copy of the May 20, 1991 recommendation (*outlining the criteria and actual practice(s) followed by the Board*) which was approved by the Board May 24, 1991.

The City Solicitor confirmed at the outset of the discussion that H.E.C.F.I. has some discretion in accordance with clause 29 (20) of Bill Pr34 to move in-camera to discuss "*proposed or actual contracts with persons and the financial results thereof, proposing or holding conventions, meetings, receptions, trade shows, conferences or events of any kind*". Ms. Noe-Johnson recommended that the Board carefully review each contract separately to determine the appropriateness or necessity for discussion to take place during an In-Camera session.

The Chairman of the Finance and Administration Committee advised that in future that Committee's agenda would, as a first item for discussion, discuss the acceptance of agendas, confirming in-camera vis-a-vis public items. During the discussion which followed it was agreed that Board Members have several opportunities to raise concerns or objections regarding agenda items which include: (i) at each of the Standing Committee Agenda Review meetings; (ii) at the Board Agenda Review meeting; (iii) by contacting either the CEO and/or the Legislative Assistant; and (iv) at any time during any of the meetings.

The workshop adjourned at 6:10 p.m. and reconvened at 7:30 p.m.

H.E.C.F.I.'s Mandate : Hamilton Convention Centre

Directly following the adjournment of the Board's Special Meeting, Mr. Peter Mercanti of Carmen's Banquet Centre was invited to appear before the Board to present his opinion in respect of the Hamilton Convention Centre's mandate regarding local and convention business. A copy of Mr. Mercanti's April 30th letter was circulated to all those in attendance. Mr. Mercanti reiterated the statement *"The main mandate of the Convention Centre should be to generate activity from sources outside our region and act as a catalyst for taxpaying businesses such as our banquet centres, hotels and restaurants. This activity can only be achieved if the mandate is unanimous to strongly pursue the convention business in North America by making Hamilton the first choice - by whatever means necessary - in marketing and financial support from our City."* On behalf of the Board, the Chairman expressed his appreciation to Mr. Mercanti for providing his input. Mr. Mercanti left the meeting at 9:08 p.m.

It should be noted that copies of letters regarding H.E.C.F.I.'s mandate submitted by Mr. M. Mongeon of the Royal Connaught Hotel; Mr. J. Awad, The Sheraton Hamilton; and Mr. G. Gouthreau, Holiday Inn were also received by the Board.

Reports

The Director of Marketing and Sales circulated copies of his report, Facility Comparison Survey and verbally reviewed it for the information of Board Members.

The Director of Finance and Administration circulated copies of several financial reports and verbally reviewed them for the information of Board Members.

It was agreed that management would prepare a position paper relating to H.E.C.F.I.'s mandate on behalf of the Board of Directors which, upon approval, will be forwarded to City Council. The target date for submission to City Council is September, 1992.

H.E.C.F.I. Spokesperson : Hockey

The Chairman of the Board stated that at times the Chief Executive Officer has more detailed knowledge concerning the status of hockey negotiations/activities and therefore must be in a position to respond to media inquiries on his behalf.

Adjournment

The session adjourned at 9:22 p.m.

May 7, 1992
Patricia Bennett
Legislative Assistant

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

SPECIAL MEETING OF THE BOARD OF DIRECTORS

**Thursday, May 14, 1992
12:00 Noon
Hamilton Convention Centre, Room 202**

PRESENT: Mr. G. Kay, Chairman
Mr. W. Tidball, Second Vice Chairman
Alderman H. Merling
Alderman F. Eisenberger
Mr. N. Levitt
Mrs. M. Dow
Mr. M. Ryder
Mr. A. DiIanni
Mr. C. Nolan
Mr. J. Kujavsky
Mr. F. DeNardis

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Calder

GUEST: Mr. L. Farr, Law Department

REGRETS: Mayor R. Morrow
Alderman T. Anderson
Alderman B. Charters

1. American Hockey League

MOVED by Alderman Merling, seconded by Mr. Levitt that

THE MOTION CARRIED AT THE MAY 7, 1992 SPECIAL MEETING OF THE BOARD OF DIRECTORS TO EXTEND AN INVITATION TO REPRESENTATIVES OF THE DOUBLE HITCH ENTERPRISES LTD. OWNERSHIP GROUP TO ATTEND A MEETING OF THE BOARD TO DISCUSS THE PROPOSED AMENDMENTS TO THE LICENCE AGREEMENT FOR USE OF COPPS COLISEUM BE RECONSIDERED.

MOTION CARRIED.

MOVED by Mr. Ryder, seconded by Alderman Merling that

THE MAY 14, 1992 PROPOSED LICENCE AGREEMENT BETWEEN H.E.C.F.I. AND DOUBLE HITCH ENTERPRISES LIMITED BE APPROVED.

MOTION CARRIED.

MOVED by Alderman Merling, seconded by Mr. Ryder that

THE MEETING ADJOURN AT 12:20 P.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman

Patricia Bennett, Secretary



4.1
Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

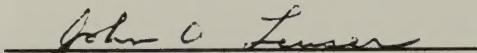
Financial Summary For the Three Month Period Ended March 31, 1992

Actual Results For The Three Month Period Ended March 31, 1991		(1) Budget	(2) Actual	(3) Favourable < Unfavourable > Budget Variance
\$1,734,539	Revenue	\$1,962,385	\$1,861,524	\$ < 100,861 >
<u>2,456,250</u>	Expenditures	<u>2,547,935</u>	<u>2,374,322</u>	<u>173,613</u>
	Excess of Expenditures Over Revenue From Operations			
<u>\$ 721,711</u>		<u>\$ 585,550</u>	<u>\$ 512,798</u>	<u>\$ 72,752</u>

Comments:

HECFI's municipal contribution was under-expended by \$72,752 (see row 3, column 3 above) for the three month period ended March 31, 1992. This result is largely due to timing differences between actual and planned maintenance expenditures and therefore, may reverse in upcoming months.

Please note that it is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly, these financial results do not reflect these costs.


Mr. John A. Leuser, C.A.
Director of Finance and Administration

April 30, 1992

:he

Attachments

Hamilton Entertainment and Convention Facilities Inc. manages and operates The Hamilton Convention Centre, Hamilton Place Theatre and Copps Coliseum on behalf of The Corporation of The City of Hamilton

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CONSOLIDATED STATEMENT OF REVENUE AND EXPENDITURE

	Annual 1992 Budget	Budgeted Operating Results For The Three Month Period Ended March 31 1992	Actual Operating Results For The Three Month Period Ended March 31 1992	Favourable (Unfavourable) Budget Variance Amount	%
	(1)	(2)	(3)	(4)	(5)
REVENUE					
RENTAL, LICENCE FEES AND					
SHOW REVENUE	\$1,756,350	\$504,002	\$553,330	\$49,328	9.8%
OTHER RENTALS	\$434,560	\$122,582	\$105,871	(\$16,711)	-13.6%
FOOD, BEVERAGE AND CONCESSIONS	\$3,142,000	\$661,422	\$537,922	(\$123,500)	-18.7%
RECOVERIES	\$1,563,750	\$454,585	\$459,668	\$5,083	1.1%
BOX OFFICE	\$386,300	\$118,325	\$126,121	\$7,796	6.6%
OTHER	\$408,090	\$101,469	\$78,612	(\$22,857)	-22.5%
TOTAL REVENUE	\$7,691,050	\$1,962,385	\$1,861,524	(\$100,861)	-5.1%
EXPENDITURES					
OPERATIONS-ADMINISTRATION	\$242,240	\$60,570	\$54,968	\$5,602	9.2%
FOOD AND BEVERAGE	\$3,045,490	\$667,581	\$574,187	\$93,394	14.0%
EVENTS DELIVERY	\$2,450,781	\$685,102	\$646,609	\$38,493	5.6%
BUILDING OPERATIONS	\$1,330,489	\$332,634	\$279,703	\$52,931	15.9%
MARKETING AND PROMOTION	\$1,642,570	\$365,392	\$393,346	(\$27,954)	-7.7%
ADMINISTRATION-CEO/BOARD	\$387,660	\$96,912	\$104,197	(\$7,285)	-7.5%
FINANCE AND ADMINISTRATION	\$881,410	\$227,055	\$215,706	\$11,349	5.0%
BOX OFFICE	\$412,780	\$112,689	\$105,606	\$7,083	6.3%
TOTAL EXPENDITURES	\$10,393,420	\$2,547,935	\$2,374,322	\$173,613	6.8%
EXCESS OF EXPENDITURE OVER REVENUE FROM OPERATIONS	\$2,702,370	\$585,550	\$512,798	\$72,752	12.4%
CONTRIBUTION FROM THE CITY	\$2,702,370	\$585,550	\$585,550	\$0	0.0%
UNDER EXPENDED MUNICIPAL CONTRIBUTION	\$0	\$0	\$72,752	\$72,752	

NOTE: It is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly these financial statements do not reflect the above costs.



Hamilton
Entertainment
and Convention
Facilities Inc.

HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.

MEETING OF THE BOARD OF DIRECTORS

Friday, June 26, 1992
8:00 a.m.

HAMILTON CONVENTION CENTRE
Room 314

ORDER OF BUSINESS

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

URBAN MUNICIPAL

DECLARATION OF CONFLICT OF INTEREST

JUN 18 1992

CONFIRMATION OF AGENDA

GOVERNMENT DOCUMENTS

1. Opening Remarks

ACTION ITEMS

A. Operations Committee Second Report of 1992

Attachment A

B. Community Dinner : Canadian Football Hall of Fame :
October 24, 1992

Attachment B

INFORMATION ITEMS

2. Correspondence

Attachment 2

3. Minutes of May 22, 1992
Special Meeting of June 1 '992

Attachment 3

- 3.1 Errors or Omissions
- 3.2 Motion for Approval

4. Business Arising From the Minutes

- 4.1 Financial Results for the Four Month Period
Ended April 30, 1992

Attachment 4.1

- 4.2 Policy : Travel by Board Members

Attachment 4.2

COLLEGE



HOME

100-1000-1000

**Regular Agenda
June 26, 1992
Page Two**

-
5. **New Business**
 6. **Other Business**
 7. **Date of Next Meeting**

Friday, July 24, 1992
8:00 A.M.

HAMILTON CONVENTION CENTRE
Room 314

8. **Motion to Adjourn**

OUTSTANDING BUSINESS

June 22, 1992
Patricia Bennett
Secretary to the Board of Directors



Hamilton
Entertainment
and Convention
Facilities Inc.

A

01 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

OPERATIONS COMMITTEE SECOND REPORT OF 1992

The Operations Committee presents its **SECOND** Report of 1992 from its meeting held June 17, 1992 and respectfully requests approval of the following:

1. Private Box 108

THAT USE OF PRIVATE BOX 108 BE LIMITED TO ELECTED OFFICIALS AND THEIR GUESTS; and

THAT ELECTED OFFICIALS MUST ACCOMPANY THEIR GUEST(S) WHEN USING PRIVATE BOX 108; and

THAT THE C.E.O. MAKE AVAILABLE TO ELECTED OFFICIALS UP TO TWELVE (12) COMPLIMENTARY TICKETS FOR THE USE OF PRIVATE BOX 108 FOR APPLICABLE EVENTS; and

THAT THE OFFICE OF THE C.E.O. BE NOTIFIED IN ADVANCE OF INTENDED USE BY ELECTED OFFICIALS.

NOTE:

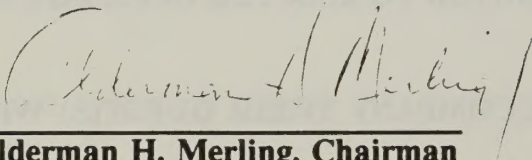
The Committee clarified that should any Citizen Member of the Board require the use of a Private Box, such request be made to the C.E.O.; if a Private Box is available, the request will be accommodated. The Board Member(s) will utilize his/her complimentary tickets for use in the Box while any guests must purchase tickets.

2. Agreement : H.E.C.F.I./Volume Concession Services Inc.

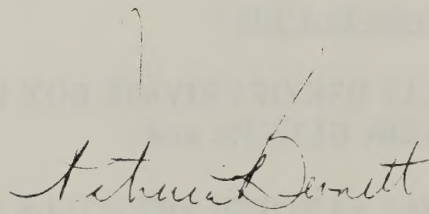
THAT THE EXISTING AGREEMENT WITH VOLUME CONCESSION SERVICES INC. BE EXTENDED FOR A NINE (9) MONTH PERIOD TO 1993 AUGUST 31 IN ACCORDANCE WITH THE TERMS AND CONDITIONS APPROVED BY THE OPERATIONS COMMITTEE; and

THAT STAFF BE DIRECTED TO DEVELOP A FORMAL CONTRACT WITH THE ASSISTANCE OF THE CITY'S LAW DEPARTMENT.

Respectfully submitted,



Alderman H. Merling, Chairman



**Patricia Bennett
Legislative Assistant**

CANADIAN FOOTBALL HALL OF FAME INDUCTION COMMITTEE

58 JACKSON STREET WEST, HAMILTON, ONTARIO L8P 1L4 PHONE 528-7566

B

June 2, 1992

Mr. Gabe Macaluso
HECFI
101 York Boulevard
Hamilton, Ontario
L8R 3K1

Dear Mr. Macaluso:

We are pleased to announce the Canadian Football Hall of Fame's 20th Anniversary Dinner, to be held Saturday October 24, 1992 at the Convention Centre in Hamilton, 5:30 p.m.

Four outstanding men from Canada's football past will be inducted on that date. They are:

Ralph Cooper	- builder	Hamilton
Ken Charlton	- player	Saskatchewan, Winnipeg, Ottawa
Ellison Kelly	- player	Hamilton, Toronto
Don Sutherin	- player	Hamilton, Ottawa, Toronto

These are all great men who served the Canadian game well and should have your support for what they epitomise!

Please plan to attend what will be a fun filled evening. Dinner tickets are \$ 65.00 each, or \$ 650.00 for a table of 10 including G.S.T.

Please contact the Hall of Fame at the above address or 528-7566, to reserve your tickets for this gala event. Tax receipts available, upon request, for net ticket amount.

Yours truly,

Reg

Reg Wheeler
Chairman, Induction Committee



2

75 Duke St., #515
Hamilton, Ont., L8P 1X4
June 15, 1992

HECFI Board,
Hamilton Place,
Hamilton, Ontario.

Dear Sirs:

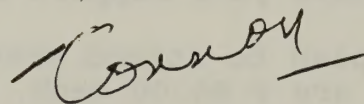
The attached Letter to the Editor reflects my sentiments exactly - and I should have complained to you long since.

As a supporter of the HPO and Opera Hamilton I have enjoyed many concerts at Hamilton Place - and I would have gone to many others there, but after trying one or two - including Nana Mouskerie several year ago - I gave up. We left in the middle of the latter concert because the sound system was SO loud we couldn't hear!

Almost the same thing happened recently at Copps at the Tattoo. We did stay to the end but held our hands over our ears most of the time. Not only is this roaring sound most unpleasant, but you are contributing seriously to a whole generation of hard-of-hearing citizens in the near future.

For goodness sakes - tone down the sound.

Yours sincerely,



(Miss) L.S.Cannon

Sound off

My wife and I recently went to see the Statler Brothers at Hamilton Place. It was the first time I had been there. Both of us agreed that the show was great, and the people working there were polite and courteous. The only complaint we had was that the sound level was too high and almost everyone I have talked to tells me that all the shows that they have been to at Hamilton Place have been too loud. They also say that they have complained to Hamilton Place but when they go again it's the same.

I think it would be interesting to know what the readers think and if anything can be done.

H. Humphreys,
Hamilton.

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Friday, May 22, 1992
8:00 A.M.**

Hamilton Convention Centre, Webster A

REGULAR MINUTES

PRESENT: Mr. G. Kay, Chairman
Alderman T. Anderson, First Vice-Chairman
Mr. W. Tidball, Second Vice-Chairman
Alderman H. Merling
Alderman B. Charters
Alderman F. Eisenberger
Mr. N. Levitt
Mrs. M. Dow
Mr. M. Ryder
Mr. A. DiIanni
Mr. C. Nolan
Mr. J. Kujavsky
Mr. F. DeNardis

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Calder
Mr. S. Farrauto

REGRETS: Mayor R. Morrow

MEDIA: Ms. Caroline Innes, C.K.O.C.

1. Opening Remarks

The Chairman called the meeting to order at 8:05 a.m.

A. Finance and Administration Committee Second Report of 1992

MOVED by Mr. Ryder, seconded by Mr. Levitt that

THE FINANCE AND ADMINISTRATION COMMITTEE SECOND REPORT OF 1992 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

THAT THE H.E.C.F.I. BOARD RECOMMEND TO THE CITY'S FINANCE AND ADMINISTRATION COMMITTEE THAT THE HAMILTON ARENA/TRADE CENTRE FOUNDATION, INC. BE DISSOLVED.

THAT IN ACCORDANCE WITH THE BOARD'S MOTION OF JUNE 26, 1991, A CITIZEN SUB-COMMITTEE COMPRISED OF THE FOLLOWING BE ESTABLISHED TO DEVELOP THE PROCESS FOR AND THE AWARDING OF ANNUAL SCHOLARSHIPS:

- (i) H.E.C.F.I. Citizen Board Member**
- (ii) Two Citizens Prominent in the Performing Arts.**

THAT THE FINANCE AND ADMINISTRATION COMMITTEE INCLUDE IN ITS 1992 GOALS AND OBJECTIVES THE FOLLOWING TWO RECOMMENDATIONS FORWARDED BY THE AUDIT COMMITTEE:

- (i) To review method(s) of budgeting the capital Replacement Fund; and**
- (ii) To review the M.S.A. system which is generated by the City's Treasury Department vis-a-vis H.E.C.F.I.**

MOTION CARRIED.

B. Report : In-Camera Minutes/Agenda Items

Following review of the City Solicitor's May 19, 1992 report, Rules of Procedure - Confidential Deliberations, it was

MOVED by Mr. Tidball, seconded by Mr. DeNardis that

IN FUTURE, NO MINUTES OF IN-CAMERA PROCEEDINGS BE TAKEN.

MOTION CARRIED.

It was agreed that in future, there will be no formal In-Camera session; any items which require confidential discussion will be listed at the end of the Regular Agenda in a generic form (i.e. Personnel Issue; Contractual Issue); no motions will be made during the future In-Camera sessions; any decisions agreed to will be presented (and voted upon) in the form of motions during the Regular Session.

C. Report : Hamilton Place Marquee

MOVED by Mr. Ryder, seconded by Mr. DeNardis that

MANAGEMENT'S MAY 15, 1992 REPORT, HAMILTON PLACE MARQUEE, BE RECEIVED.

MOTION CARRIED.

D. Motion to Adopt H.E.C.F.I. By-Law No. 5

MOVED by Alderman Eisenberger, seconded by Mrs. Dow that

FOLLOWING NOTICE OF MOTION PROVIDED AT THE APRIL 24, 1992 REGULAR MEETING OF THE BOARD, THAT BY-LAW NO. 5 BE ADOPTED AS FOLLOWS:

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

BY-LAW NO. 5

BEING a By-law amending Special By-Laws No. 1, 2, 3 and 4 with respect to the mandate of the Board of Directors; the composition of the Board of Directors; Term of Office; Quorum requirements for the transaction of business at meetings of the Board of Directors and Annual Meetings of the Members; the appointment of Committees of the Board; the composition of Committees; Powers of Officers of the Corporation.

WHEREAS the Board of Directors of Hamilton Entertainment and Convention Facilities Inc. deem it expedient that a by-law should be passed for the purposes hereinafter set forth.

NOW THEREFORE BE IT ENACTED and it is hereby enacted as a by-law of Hamilton Entertainment and Convention Facilities Inc. as follows:

1. Paragraph 3.01, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:
 - 3.01 **Board of Directors.** The Corporation shall have a Board of Directors who shall **set policy and guide the corporation and its officers and employees according to the purposes and objects of the corporation.**
2. Paragraph 3.02, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:
 - 3.02 **Composition of the Board.** The Board shall be composed of the Mayor of the City and such other members as Council may by by-law determine, of whom not more than four (4) shall be members of Council.

3. Paragraph 3.03, Section Three, Directors, of Special By-law No. 1 is hereby repealed and the following is substituted therefore:

3.03 **Term of Office.** Members of Council appointed as Directors shall be appointed for a term not exceeding their term of office as members of Council. Directors who are not members of Council shall be appointed for a term of three years or such lesser number of years so that one-third of them retires at the end of each year.

4. Paragraph 3.07, Section Three, Directors, of Special By-law No. 2 is hereby repealed and the following is substituted therefore:

3.07 **Quorum, Board of Directors.** A majority (8 Members) of the Directors shall form a quorum for the transaction of business and where there is one or more vacancies, a majority of the remaining Directors constitutes a quorum.

5. Paragraph 4.01, Section Four, Committees of the Board, By-law No. 2 is hereby repealed and the following substituted therefore:

4.01 **Committees of the Board.** The Board may appoint such Committees as it determines necessary to conduct the business of the Board and shall perform such duties and undertake such responsibilities as the Board specifies and shall report to the Board.

6. Paragraph 4.02, Section Four, Committees of the Board, By-law No. 3 is hereby repealed and the following substituted therefore:

4.02 **Committee Membership.** Each Committee appointed shall be composed of not less than five (5) members of the Board, including the Mayor, the Chairman of the Board and three others.

All Committee Members shall be appointed annually by the Board at its meeting held immediately subsequent to the Annual Meeting.

Committees shall be authorized to appoint their own officers,
i.e. Chairman, Vice-Chairman.

7. Section Five, Officers, By-laws No. 1 and 4, shall be amended to include paragraph 5.05 as follows:

5.05 **Powers of Officers.** The officers of the Corporation shall administer and manage the general operation and affairs of the Corporation in accordance with the policies of the Board and with the practices and procedures of the City.

UNANIMOUSLY CONFIRMED, RATIFIED AND APPROVED by the Members this 22nd day of May, 1992.

WITNESS the Corporate Seal of the Corporation.

Chairman of the Board

Secretary

MOTION CARRIED.

2. **Correspondence**

MOVED by Alderman Anderson, seconded by Mr. Levitt that

CORRESPONDENCE INCLUDED IN THE AGENDA PACKAGE AS ATTACHMENT 2 BE RECEIVED.

MOTION CARRIED.

3. Minutes April 24, 1992, Special Meeting of May 7th, Informal Discussions of May 7th, Special Meeting of May 14th, 1992

MOVED by Mr. Ryder, seconded by Alderman Charters that

THE MINUTES OF THE APRIL 24, SPECIAL MEETING OF MAY 7TH, INFORMAL DISCUSSIONS OF MAY 7TH AND SPECIAL MEETING OF MAY 14TH BE APPROVED.

MOTION CARRIED.

4. Business Arising From the Minutes

- 4.1 Financial Results for the Three Month Period Ended March 31, 1992

MOVED by Mr. Ryder, seconded by Mr. Kujavsky that

THE FINANCIAL RESULTS FOR THE THREE MONTH PERIOD ENDED MARCH 31, 1992 BE RECEIVED.

MOTION CARRIED.

5. New Business

6. Other Business

7. Date of Next Meeting

Friday, June 26, 1992

8:00 A.M.

Hamilton Convention Centre, Room 314

8. In-Camera Session

MOVED by Mr. DiIanni, seconded by Alderman Merling that

THE IN-CAMERA SESSION BE CONVENED AT 8:35 A.M.

MOTION CARRIED.

MOVED by Mr. DeNardis, seconded by Alderman Eisenberger that

**THE IN-CAMERA SESSION BE ADJOURNED AND THE REGULAR
SESSION RECONVENED AT 9:25 A.M.**

MOTION CARRIED.

The following motions were carried:

Interest Charges : Accounts Receivable

MOVED by Mr. Kujavsky, seconded by Mr. Ryder that

**MANAGEMENT BE GIVEN AUTHORITY TO WAIVE INTEREST
CHARGES UP TO \$1,000. IN RESPECT OF ACCOUNTS RECEIVABLE.**

MOTION CARRIED.

H.E.C.F.I. ats Spatafaro

MOVED by Mr. Kujavsky, seconded by Mr. DeNardis that

**THE FIRM OF AGRO ZAFFIRO BE GIVEN AUTHORITY TO NEGOTIATE
THE LEGAL MATTER IN PROGRESS IN RESPECT OF THE SPATAFARO
CLAIM.**

MOTION CARRIED.

8. Motion to Adjourn

MOVED by Mr. Ryder, seconded by Mr. DeNardis that

THE REGULAR SESSION BE ADJOURNED AT 9:35 A.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman of the Board

Patricia Bennett, Secretary

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Monday, June 1, 1992

8:00 a.m.

Hamilton Convention Centre, Webster "C"

PRESENT: Mr. Gene Kay, Chairman
Alderman T. Anderson, First Vice-Chairman
Mr. W. Tidball, Second Vice-Chairman
Alderman H. Merling
Alderman B. Charters
Mr. A. DiIanni
Mr. N. Levitt
Mrs. M. Dow
Mr. C. Nolan
Mr. J. Kujavsky

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. S. Farrauto
Mr. J. Mitchell

REGRETS: Mayor R. Morrow
Mr. F. DeNardis
Mr. M. Ryder
Alderman F. Eisenberger

1. Motion to Move In-Camera

MOVED by Mr. Kujavsky, seconded by Alderman Charters that

THE IN-CAMERA SESSION BE CONVENED AT 8:07 A.M.

MOTION CARRIED.

2. Motion to Move Out of In-Camera

MOVED by Mr. Kujavsky, seconded by Mr. Tidball that

THE IN-CAMERA SESSION BE ADJOURNED AT 8:48 A.M.

MOTION CARRIED.

3. Production of Les Miserables

MOVED by Alderman Merling, seconded by Mrs. Dow that

**H.E.C.F.I. ENTER INTO A CONTRACTUAL AGREEMENT WITH
CONCERT PRODUCTIONS INC. TO CO-PRODUCE UP TO TWENTY (20)
PERFORMANCES OF LES MISERABLES.**

MOTION CARRIED.

4. Festitalia : Gala Dinner

MOVED by Mr. Nolan, seconded by Alderman Merling that

**THE CHAIRMAN OF THE BOARD AND HIS GUEST OR HIS
DESIGNATES, UP TO A MAXIMUM OF TWO, ATTEND THE JUNE 5TH,
1992 FESTITALIA GALA DINNER.**

MOTION CARRIED.

5. H.E.C.F.I. Representative : Tourism Advisory Board

MOVED by Mr. Kujavsky, seconded by Alderman Charters that

**THE APPOINTMENT OF THE CHIEF EXECUTIVE OFFICER AS
H.E.C.F.I.'S REPRESENTATIVE ON THE TOURISM ADVISORY BOARD
BE APPROVED.**

MOTION CARRIED.

6. Adjournment

MOVED by Alderman Charters, seconded by Mr. Levitt that

THE MEETING BE ADJOURNED AT 9:00 A.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman of the Board

Patricia Bennett, Secretary



Hamilton
Entertainment
and Convention
Facilities Inc.

41

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

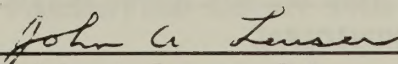
Financial Summary For the Four Month Period Ended April 30, 1992

Actual Results For The Four Month Period Ended <u>April 30, 1991</u>		(1) <u>Budget</u>	(2) <u>Actual</u>	(3) Favourable < Unfavourable > <u>Budget Variance</u>
\$2,373,322	Revenue	\$2,624,827	\$2,395,882	\$ < 228,945 >
<u>3,366,301</u>	Expenditures	<u>3,414,868</u>	<u>3,155,015</u>	<u>259,853</u>
	Excess of Expenditures Over Revenue From Operations			
<u>\$ 992,979</u>		<u>\$ 790,041</u>	<u>\$ 759,133</u>	<u>\$ 30,908</u>

Comments:

HECFI's municipal contribution was under-expended by \$30,908 (see row 3, column 3 above) for the four month period ended April 30, 1992. This represents a decrease of \$41,844 in the previously reported under-expended municipal contribution at March 31, 1992.

Please note that it is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly, these financial results do not reflect these costs.


Mr. John A. Leuser, C.A.
Director of Finance and Administration

May 27, 1992

:he

Attachments

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CONSOLIDATED STATEMENT OF REVENUE AND EXPENDITURE

	Annual 1992 Budget	Budgeted Operating Results For The Four Month Period Ended April 30 1992	Actual Operating Results For The Four Month Period Ended April 30 1992	Favourable (Unfavourable) Budget Variance Amount	%
	(1)	(2)	(3)	(4)	(5)
REVENUE					

RENTAL, LICENCE FEES AND					
SHOW REVENUE	\$1,756,350	\$647,636	\$675,100	\$27,464	4.2%
OTHER RENTALS	\$434,560	\$154,766	\$145,854	(\$8,912)	-5.8%
FOOD, BEVERAGE AND CONCESSIONS	\$3,142,000	\$951,306	\$733,093	(\$218,213)	-22.9%
RECOVERIES	\$1,563,750	\$585,415	\$587,268	\$1,853	0.3%
BOX OFFICE	\$386,300	\$154,530	\$137,855	(\$16,675)	-10.8%
OTHER	\$408,090	\$131,174	\$116,712	(\$14,462)	-11.0%

TOTAL REVENUE	\$7,691,050	\$2,624,827	\$2,395,882	(\$228,945)	-8.7%

EXPENDITURES					

OPERATIONS-ADMINISTRATION	\$242,240	\$80,760	\$77,560	\$3,200	4.0%
FOOD AND BEVERAGE	\$3,045,490	\$941,562	\$783,647	\$157,915	16.8%
EVENTS DELIVERY	\$2,450,781	\$887,156	\$866,112	\$21,044	2.4%
BUILDING OPERATIONS	\$1,330,489	\$443,512	\$376,759	\$66,753	15.1%
MARKETING AND PROMOTION	\$1,642,570	\$472,856	\$488,729	(\$15,873)	-3.4%
ADMINISTRATION-CEO/BOARD	\$387,660	\$140,884	\$141,016	(\$132)	-0.1%
FINANCE AND ADMINISTRATION	\$881,410	\$299,764	\$285,494	\$14,270	4.8%
BOX OFFICE	\$412,780	\$148,374	\$135,698	\$12,676	8.5%

TOTAL EXPENDITURES	\$10,393,420	\$3,414,868	\$3,155,015	\$259,853	7.6%

EXCESS OF EXPENDITURE OVER					
REVENUE FROM OPERATIONS	\$2,702,370	\$790,041	\$759,133	\$30,908	3.9%
CONTRIBUTION FROM THE CITY	\$2,702,370	\$790,041	\$790,041	\$0	0.0%

UNDER EXPENDED MUNICIPAL					
CONTRIBUTION	\$0	\$0	\$30,908	\$30,908	
=====					

NOTE: It is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly these financial statements do not reflect the above costs.



Hamilton
Entertainment
and Convention
Facilities Inc.

4.2

101 York Boulevard
Hamilton, Ontario
L8P 4L4
Tel. 416/546-4000
Fax 416/527-6856

MEMO TO: **H.E.C.F.I. BOARD OF DIRECTORS**

FROM: Gabe Macaluso
Managing Director/CEO

DATE: June 22, 1992

SUBJECT: **POLICY : TRAVEL BY BOARD MEMBERS**

RECOMMENDATION:

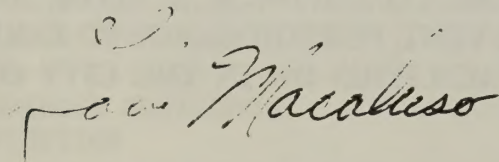
1. **THAT ALL TRAVEL BY BOARD MEMBERS ON BEHALF OF H.E.C.F.I. BE APPROVED BY THE BOARD; and**
2. **THAT FOLLOWING ANY TRAVELLING ON BEHALF OF THE BOARD OF DIRECTORS, THE BOARD MEMBER OR MEMBERS SUBMIT TO THE BOARD A WRITTEN REPORT WHICH OUTLINES THE FOLLOWING:**
 - A) **A BRIEF DESCRIPTION OF THE PURPOSE AND ACTIVITIES;**
 - B) **AN OPINION AS TO THE BENEFITS GAINED TO H.E.C.F.I. AND/OR THE CITY OF HAMILTON;**
 - C) **WHEN TRAVELLING HAS INVOLVED ATTENDANCE AT A CONFERENCE, PROVIDE AN OPINION RESPECTING FUTURE ATTENDANCE;**
 - D) **AN OUTLINE OF THE EFFORTS OR COMMITMENTS MADE TO ATTRACT A FUTURE CONFERENCE, EVENT, PERFORMANCE TO TAKE PLACE AT ANY OF THE H.E.C.F.I. FACILITIES OR IN THE CITY OF HAMILTON, I.E. :**
 - (i) **PERSONAL CONTACTS MADE**
 - (ii) **FORMAL BIDS**
 - (iii) **DISTRIBUTION OF MATERIAL RESPECTING H.E.C.F.I. AND THE CITY OF HAMILTON; and**

3. **THAT WHEN TRAVELLING INVOLVES THE PRESENTATION OF A FORMAL BID PROPOSAL INVOLVING ANY OF THE H.E.C.F.I. FACILITIES, A H.E.C.F.I. STAFF MEMBER ACCOMPANY THE BOARD MEMBER(S).**

BACKGROUND:

- The Operations Committee, at its June 17, 1992 meeting, directed management to develop a policy respecting travel by Board Members similar to that which is enforced by the City of Hamilton.
- Attached is a proposed policy as well as a copy of the City's policy.
- Item number one of the proposed policy recommending travel be approved by the Board supersedes the Board Motion carried February 17, 1989 *"That Out-Of-Town travelling by members of the Board on H.E.C.F.I. business be authorized in advance by the H.E.C.F.I. Executive Committee."*
- The intent of the inclusion of item number three in the proposed policy is to ensure that, when making a formal bid proposal, Board Members be accompanied by a staff person to act as a resource person and to provide technical, operational, and financial information regarding the facilities when required.

Respectfully submitted,



Gabe Macaluso
Managing Director/CEO

CITY OF HAMILTON

POLICY AND PROCEDURE MANUAL

SECTION: General

POLICY NUMBER: 25.13

SUPERCEDES:

EFFECTIVE DATE: February 8, 1983

EFFECTIVE DATE:

SUBJECT: Conferences, conventions and Seminars

WHEREAS City Council recognizes the value of sending appointed and elected officials to conferences, conventions and seminars, whether they are Provincial, National or International in nature;

AND WHEREAS City Council is aware of the educational and informative benefits to be gained, as well as the potential to attract future conferences to Hamilton;

THEREFORE BE IT RESOLVED that every official attending conferences, etc. on behalf of the City of Hamilton will actively attempt to attract that conference to be held in Hamilton at a future date;

AND BE IT FURTHER RESOLVED that every official, elected or non-elected, submit a brief written report to the appropriate Committee of Council on their attendance to said conference;

And the report will specifically highlight the following:

- 1) A brief description of the purpose and activities of the conference;
- 2) An opinion as to the benefits gained to the Corporation of the City of Hamilton;
- 3) Whether or not the conference is beneficial to continue attending in the future;
- 4) An outline of the efforts made to attract a future conference to take place in the City of Hamilton, ie:
 - personal contacts made
 - formal bids

CONT'D.....2

-distribution of material on Hamilton, etc.

AND FINALLY BE IT RESOLVED that the City Clerk be directed to ensure that every City of Hamilton delegate attending conferences, etc. be provided with a copy of this policy prior to his/her attendance.



Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

MEETING OF THE BOARD OF DIRECTORS

Friday, September 25, 1992
8:00 a.m.

**HAMILTON CONVENTION CENTRE
Room 314**

ORDER OF BUSINESS

URBAN MUNICIPAL

OCT 3 1992

GOV'TMENT DOCUMENTS

URBAN/MUNICIPAL

CA40NHBL V89

A35
1992

DECLARATION OF CONFLICT OF INTEREST

1. Opening Remarks

ACTION ITEMS

A. Operations Committee Fourth Report of 1992

Attachment A

INFORMATION ITEMS

2. Correspondence

Attachment 2

3. Minutes of August 28, 1992

Attachment 3

3.1 Errors or Omissions

3.2 Motion for Approval

4. Business Arising From the Minutes

**4.1 Financial Results for the Seven Month Period
Ended July 31, 1992**

Attachment 4.1

5. Private and Confidential

5.1 Contractual and Personnel Matters

6. New Business

7. Other Business

GOVERNMENT



BOARD

COMMONWEALTH OF MASSACHUSETTS

**Regular Agenda
September 25, 1992
Page Two**

8. Date of Next Meeting

Friday, October 23, 1992
8:00 A.M.

HAMILTON CONVENTION CENTRE
Albion "C"

9. Motion to Adjourn

OUTSTANDING BUSINESS

September 21, 1992
Patricia Bennett
Secretary to the Board of Directors

Page 10 of 10
10/10/2010 10:10 AM

Page 10 of 10

Page 10 of 10
10/10/2010 10:10 AM

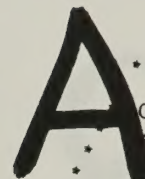
Page 10 of 10

Page 10 of 10

Page 10 of 10
10/10/2010 10:10 AM



Hamilton
Entertainment
and Convention
Facilities Inc.



101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

OPERATIONS COMMITTEE FOURTH REPORT OF 1992

The Operations Committee presents its **FOURTH** Report from its meeting held September 16, 1992 and respectfully requests approval of the following:

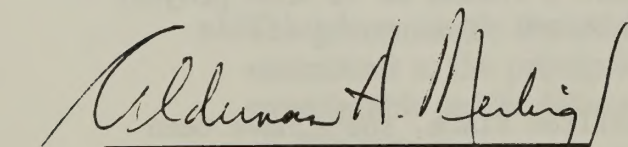
1. Exterior Lighting : Hamilton Place

THAT STAFF BE DIRECTED TO CONTINUE IMPROVEMENTS IN LIGHTING AT HAMILTON PLACE BY INSTALLING ADDITIONAL EXTERIOR BORDER LIGHTING AT THE PIANO NOBILE WITH COSTS NOT TO EXCEED \$12,000.

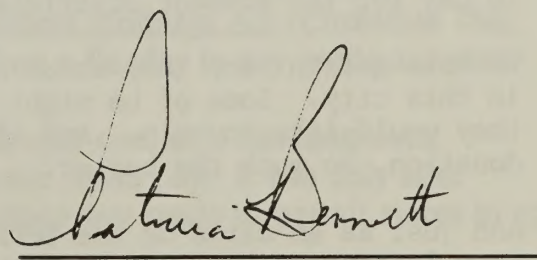
2. Volume Concession Services Inc. : Change in Size and Pricing of Soft Drinks

THAT THE PROPOSED CHANGES BY VOLUME CONCESSION SERVICES INC. TO THE SIZE AND PRICING OF SOFT DRINKS - I.E. THE TWELVE (12) OUNCE CUP PRESENTLY PRICED AT \$1.50 (12.5 CENTS PER OUNCE) BE REPLACED WITH A SIXTEEN (16) OUNCE SERVING PRICED AT \$1.75 (10.9 CENTS PER OUNCE) AND THE INTRODUCTION OF A THIRTY-TWO (32) OUNCE CUP AT \$2.50 (7.8 CENTS PER OUNCE) BE APPROVED.

Respectfully submitted,


Alderman H. Merling, Chairman

pb


Patricia Bennett, Secretary

2

RECEIVED AUG 31

120 Duke Street, Apt. 1608
Hamilton, Ontario L8P 4T1
August 31, 1992

HECFI Board
101 York Boulevard
Hamilton, Ontario

Dear Ladies and Gentlemen:

When Hamilton Place was in the planning stages, a large group of people made arrangements to have money deducted from their pays for, I believe, a period of two years. The money accumulated from this was used to build Hamilton Place. Therefore, Hamilton Place has a place in the hearts of many people in Hamilton and surrounding areas, which is not the case for the Convention Centre and Copps Coliseum.

Surely, if some type of donation system was set up, you would probably see a number of those same people helping with the costs of new baffles, which, by the way, are an integral part of the sound of Hamilton Place, even though we may be on fixed incomes now.

I realize you may not have anything to do with the Artificial Turf at Ivor Wynn Stadium, but the original turf, which has just been replaced, and on which we still owe money, was paid for along different lines. The Jr. Chamber of Commerce worked very hard on various money-making schemes to pay for the first turf. Why cannot something similar be done to pay for the present artificial turf?

We have gotten very lazy about having the taxpayers pay for everything in this city. Some of us might like to have a choice as to what project they would like to help. And if it could be set up as a charitable donation, so much the better!

And just as an aside on the baffles of Hamilton Place, there have been many letters in the Spectator about people leaving the theatre because of the overpowering sound of some over-amplified artists, and a lot of them have said they would not return until something is done about it! A lot of these people have noticed the difference since the sound baffles were taken down, not only in the sound, but also in the appearance of the great hall.

I trust you will listen to the people who are interested in Hamilton Place and not the politicians who are probably making loud noises to get some publicity for themselves.

Yours very truly,

Patricia Chesney

P.S. If you had some good quality shows like "Les Miz" often enough, there probably would be a deficit.



SEP 9 1992

Office of the
Minister

Ministry of
the Solicitor
General

Bureau du
ministre

Ministère du
Soliciteur
général

25 Grosvenor Street
11th Floor
Toronto, Ontario
M7A 1Y8

25, rue Grosvenor
11^e étage
Toronto (Ontario)
M7A 1Y8

Telephone/Téléphone:
(416) 314-3351

Fax/Télocopieur:
(416) 314-3380

SEP 01 1992

His Worship Mayor Robert Morrow
The Corporation of the City of Hamilton
and
Mr. Gene Kay
Chairman of the Board
The Hamilton Entertainment and
Convention Facilities Inc.
101 York Boulevard
Hamilton, Ontario
L8R 3L4

Dear Sirs:

Thank you for your recent letter on the subject of Sunday shopping. As you know, the government introduced amendments to the Retail Business Holidays Act on June 3rd, which enable retail stores to open on Sundays in Ontario. Stores must remain closed on Easter Sunday and on all of the other holidays listed in the Retail Business Holidays Act (Christmas Day, New Year's Day, etc.) which may fall on a Sunday in any particular year.

The government's decision was not an easy one, as it has long been committed to the principle of a common pause day. It was only after considerable public debate that a decision was made to permit stores to open on Sundays.

Three important factors played a part in this decision. First, it is clear that people in Ontario want the right to shop on Sundays. The government has carefully monitored public sentiment in this regard and it is obvious that public opinion has swung rapidly in favour of Sunday retailing over the past months. The government is convinced that the action it has taken reflects the wishes of a clear majority of the citizens of Ontario.

Mayor Morrow and Mr. Kay

Second, this decision will assist in Ontario's economic renewal. The government recognizes that, by itself, Sunday retailing is not a solution to economic problems, but believes that such retailing will go some way to

countering the onerous effect of the goods and services tax and federal policies affecting the value of the Canadian dollar. The government's decision will be of particular assistance in addressing the economic impact in Ontario's border communities of cross-border shopping.

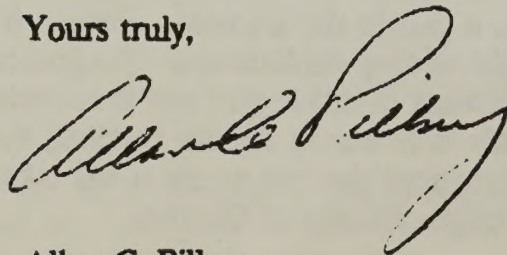
Third, there are substantial protections in the Employment Standards Act for retail workers who choose not to work on Sundays. That legislation guarantees most retail workers the absolute right to refuse Sunday work. The law also guarantees that most retail workers will receive 36 consecutive hours of work in every 7-day period. The Ministry of Labour has programs in effect to enforce these provisions, and there have been few complaints from retail employees.

In June 1992, my colleague, the Honourable Bob Mackenzie, Minister of Labour, established an advisory committee representing retailers, labour and government, to monitor the impact of Sunday openings on employees who work on Sundays and owner-operators who open on Sundays. The committee will report to the Minister of Labour by the end of the year with any recommendations for enhanced protection for those affected.

Many separate interests hold strongly divergent views on the issue of Sunday retailing. The government recognizes that its decision will not be in accord with some of those views. It is convinced, however, that its decision reflects the views of the majority of Ontario citizens. It is equally convinced that the question has been thoroughly debated in public during the recent past, and that the appropriate time for its decision is now.

Thank you again for writing to me with your concerns.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Allan C. Pilkey', written in a cursive style.

Allan C. Pilkey
Solicitor General

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Friday, August 28, 1992
8:00 A.M.**

Hamilton Convention Centre, Room 314

PRESENT: Mr. G. Kay, Chairman
Alderman T. Anderson, First Vice-Chairman
Mr. W. Tidball, Second Vice-Chairman
Mayor R. Morrow
Alderman H. Merling
Alderman B. Charters
Alderman F. Eisenberger
Mr. N. Levitt
Mr. M. Ryder
Mr. A. DiIanni
Mr. J. Kujavsky
Mr. F. DeNardis
Mrs. M. Dow
Mr. C. Nolan

ALSO PRESENT: Mr. G. Macaluso
Mr. B. Calder
Mr. B. Snetsinger
Mr. R. DiFilippo

MEDIA: Mr. K. Peters, Spectator
Ms. D. Walker, CHCH-TV 11

1. Opening Remarks

The Chairman called the meeting to order at 8:10 a.m.

A. Operations Committee Second Report of 1992 from its meeting held July 21, 1992

1. Hamilton Place Acoustical Banner System

MOVED by Mr. Ryder, seconded by Mr. Denardis

THAT AN ACOUSTICAL CONSULTANT BE RETAINED TO PROVIDE RECOMMENDATIONS PERTAINING TO ACOUSTICAL BANNER AND SOUND EQUIPMENT REPLACEMENT AND MAINTENANCE; AND

THAT THE RECOMMENDATIONS PROVIDED ABOVE INCLUDE TECHNICAL SPECIFICATIONS NECESSARY TO TENDER FOR THE REPLACEMENT OF THE ACOUSTICAL BANNER AND SOUND SYSTEMS; AND

THAT THE COST FOR THESE CONSULTING SERVICES BE CHARGED TO CAPITAL BUDGET ACCOUNT NUMBER CF5450 928851003.

MOTION CARRIED.

2. Volume Concession Services Inc.

This item was deferred to Item No. 7.2 of New Business.

B. Community Event : Arts and Cities : November 11, 1992

MOVED by Mrs. Dow, seconded by Mr. Tidball that

DUE TO LACK OF FUNDS H.E.C.F.I. NOT PURCHASE TICKETS FOR A TABLE FOR THE ARTS AND THE CITIES FALL FUNDRAISER EVENT.

MOTION CARRIED.

C. Margaret Thatcher Visit - Warplane Heritage

MOVED by Mr. Tidball, seconded by Alderman Anderson that

DUE TO LACK OF FUNDS H.E.C.F.I. NOT PURCHASE TICKETS TO A DINNER FOR A VISIT BY MARGARET THATCHER.

MOTION CARRIED.

2. Correspondence

THE CORRESPONDENCE INCLUDED IN THE AGENDA PACKAGE AS ATTACHMENT 2 WAS RECEIVED.

3. Minutes of June 26, 1992

MOVED by Mr. DeNardis, seconded by Alderman Charters that

THE MINUTES OF THE JUNE 26, 1992 MEETING OF THE BOARD BE APPROVED.

MOTION CARRIED.

4. Business Arising From the Minutes

4.1 Financial Results for the Six Month Period Ended June 30, 1992

MOVED by Mr. Ryder, seconded by Mrs. Dow that

THE FINANCIAL SUMMARY FOR THE SIX MONTH PERIOD ENDED JUNE 30, 1992 BE RECEIVED.

MOTION CARRIED.

5. Motion to Move In-Camera

MOVED by Mr. DeNardis, seconded by Mr. Kujavsky that

THE IN-CAMERA SESSION COMMENCE AT 8:15 A.M.

MOTION CARRIED.

6. Motion to Move Out of In-Camera

MOVED by Mr. DeNardis, seconded by Alderman Eisenberger that

THE IN-CAMERA SESSION CONVENE AT 8:29 A.M.

MOTION CARRIED.

7. New Business

7.1 COPPS COLISEUM - Sale and Service of Liquor in Arena Seating Area

Staff prepared and submitted a report to the H.E.C.F.I. Board of Directors with respect to the consideration of the sale and service of liquor in the tiered seating area of Copps Coliseum. The report outlined the following:

- a) Liquor licencing presently in effect at Copps Coliseum
- b) Background information on the amendment to the Liquor Licence Act enabling the sale and service of liquor in fixed tiered seating
- c) Events at which alcoholic beverages would be made available for sale and permitted to be consumed in the seating area of Copps Coliseum
- d) Liquor licencing at Canadian A.H.L. and N.H.L. arenas
- e) Financial impact

A lengthy discussion then took place with some concerns and reservations expressed as well as positive attributes of allowing liquor in the tiered seating area of Copps Coliseum.

MOVED by Mr. Ryder, seconded by Mr. DeNardis

- A) THAT THE H.E.C.F.I. BOARD APPROVE OF THE CONSUMPTION OF LIQUOR IN THE TIERED SEATING AREA OF COPPS COLISEUM;**
- B) THAT H.E.C.F.I. FORMALLY REQUEST CITY COUNCIL TO PASS A MUNICIPAL RESOLUTION WHICH WILL ACCOMPANY H.E.C.F.I.'S L.L.B.O. APPLICATION FOR THE SALE OF LIQUOR IN THE TIERED SEATING AREA OF COPPS COLISEUM;**
- C) THAT H.E.C.F.I. MANAGEMENT BE AUTHORIZED TO MAKE APPLICATION TO THE L.L.B.O. FOR THE SALE OF LIQUOR IN THE TIERED SEATING AREA OF COPPS COLISEUM; AND**
- D) THAT ANY DECISIONS OF H.E.C.F.I. FOR THE ACTUAL SALE OF LIQUOR WILL BE SUBJECT TO H.E.C.F.I. PROCEDURES AND GUIDELINES SATISFACTORY TO THE H.E.C.F.I. BOARD OF DIRECTORS AND THE CITY OF HAMILTON.**

In Favour: Mr. C. Nolan
 Ms. M. Dow
 Alderman F. Eisenberger
 Mr. A. DiIanni
 Mr. B. Tidball
 Mr. F. DeNardis
 Mr. J. Kujavsky
 Mr. N. Levitt
 Mr. M. Ryder
 Mr. G. Kay

Opposed: Alderman Merling
 Alderman Anderson
 Alderman Charters

MOTION CARRIED.

7.2 Volume Concession Services Inc.

MOVED by Mr. Kujavsky, seconded by Mr. Ryder

THAT PART 3 OF ITEM 2 - VOLUME CONCESSION SERVICES INC. BE AMENDED TO READ:

"THAT VOLUME CONCESSION SERVICES INC. PURCHASE TICKETS VALUED AT \$4,000. FROM THE HAMILTON CANUCKS"; AND

THAT ITEM NO. 2 - VOLUME CONCESSION SERVICES INC. OF THE OPERATIONS COMMITTEE THIRD REPORT OF 1992 BE REFERRED TO THE SEPTEMBER 16TH, 1992 MEETING OF THE OPERATIONS COMMITTEE.

MOTION CARRIED.

8. Date of Next Meeting

Friday, September 25, 1992
8:00 a.m.
Hamilton Convention Centre
Room 314

9. Motion to Adjourn

MOVED by Mr. Kujavsky, seconded by Mr. Ryder that

THE MEETING BE ADJOURNED AT 10:20 A.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Gene Kay, Chairman

Joanne Corr, Acting Secretary



Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

Financial Summary
For the Seven Month Period Ended July 31, 1992

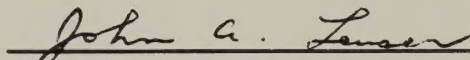
Actual Results
For The Seven
Month Period Ended
July 31, 1991
(excludes rightsizing
costs)

		(1) <u>Budget</u>	(2) <u>Actual</u>	(3) <u>Favourable</u> <u>< Unfavourable ></u> <u>Budget Variance</u>
\$3,715,951	Revenue	\$4,372,246	\$3,767,481	\$ < 604,765 >
<u>5,536,550</u>	Expenditures	<u>6,016,263</u>	<u>5,487,929</u>	<u>528,334</u>
	Excess of Expenditures Over Revenue From Operations			
<u>\$1,820,599</u>		<u>\$1,644,017</u>	<u>\$1,720,448</u>	<u>\$ < 76,431 ></u>

Comments:

HECFI's municipal contribution was over-expended by \$76,431 (see row 3, column 3 above) for the seven month period ended July 31, 1992. This represents an increase of \$31,693 in the previously reported over-expended municipal contribution at June 30, 1992.

Please note that it is the policy of the City of Hamilton not to charge its departments, related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly, these financial results do not reflect these costs.


Mr. John A. Leuser, C.A.
Director of Finance and Administration

August 19, 1992

:he

Attachments

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CONSOLIDATED STATEMENT OF REVENUE AND EXPENDITURE

	Annual 1992 Budget	Budgeted Operating Results For The Seven Month Period Ended July 31 1992	Actual Operating Results For The Seven Month Period Ended July 31 1992	Favourable/ (Unfavourable) Budget Variance Amount %	
	(1)	(2)	(3)	(4)	(5)
REVENUE					
RENTAL, LICENCE FEES AND SHOW REVENUE	\$1,756,350	\$1,041,238	\$947,098	(\$94,140)	-9.0%
OTHER RENTALS	\$434,560	\$247,103	\$219,136	(\$27,967)	-11.3%
FOOD, BEVERAGE AND CONCESSIONS	\$3,142,000	\$1,692,364	\$1,282,780	(\$409,584)	-24.2%
RECOVERIES	\$1,563,750	\$929,707	\$935,726	\$6,019	0.6%
BOX OFFICE	\$386,300	\$236,858	\$197,482	(\$39,376)	-16.6%
OTHER	\$408,090	\$224,976	\$185,259	(\$39,717)	-17.7%
TOTAL REVENUE	\$7,691,050	\$4,372,246	\$3,767,481	(\$604,765)	-13.8%
EXPENDITURES					
OPERATIONS-ADMINISTRATION	\$242,240	\$141,330	\$133,343	\$7,987	5.7%
FOOD AND BEVERAGE	\$3,045,490	\$1,680,464	\$1,386,428	\$294,036	17.5%
EVENTS DELIVERY	\$2,450,780	\$1,457,697	\$1,379,724	\$77,973	5.3%
BUILDING OPERATIONS	\$1,330,490	\$776,146	\$667,906	\$108,240	13.9%
MARKETING AND PROMOTION	\$1,642,570	\$960,331	\$965,575	(\$5,244)	-0.5%
ADMINISTRATION-CEO/BOARD	\$387,660	\$236,547	\$230,284	\$6,263	2.6%
FINANCE AND ADMINISTRATION	\$881,410	\$517,891	\$492,862	\$25,029	4.8%
BOX OFFICE	\$412,780	\$245,857	\$231,807	\$14,050	5.7%
TOTAL EXPENDITURES	\$10,393,420	\$6,016,263	\$5,487,929	\$528,334	8.8%
EXCESS OF EXPENDITURE OVER REVENUE FROM OPERATIONS	\$2,702,370	\$1,644,017	\$1,720,448	(\$76,431)	-4.6%
CONTRIBUTION FROM THE CITY	\$2,702,370	\$1,644,017	\$1,644,017	\$0	0.0%
UNDER EXPENDED MUNICIPAL CONTRIBUTION	\$0	\$0	(\$76,431)	(\$76,431)	

NOTE: It is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly these financial statements do not reflect the above costs.



Hamilton
Entertainment
and Convention
Facilities Inc.

HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/546-4000
Fax 416/527-6856

MEETING OF THE BOARD OF DIRECTORS

Friday, February 28, 1992

8:00 a.m.

COPPS COLISEUM

Hamilton Room

ORDER OF BUSINESS
REGULAR AGENDA

DECLARATION OF CONFLICT OF INTEREST

1. Opening Remarks

ACTION ITEMS

A. *Operations Committee First
Report of 1992*

Attachment A

B. *Marketing and Sales Committee
First Report of 1992*

Attachment B

INFORMATION ITEMS

2. Correspondence

Attachment 2

3. Minutes of January 17, 1992 Regular Session

Attachment 3

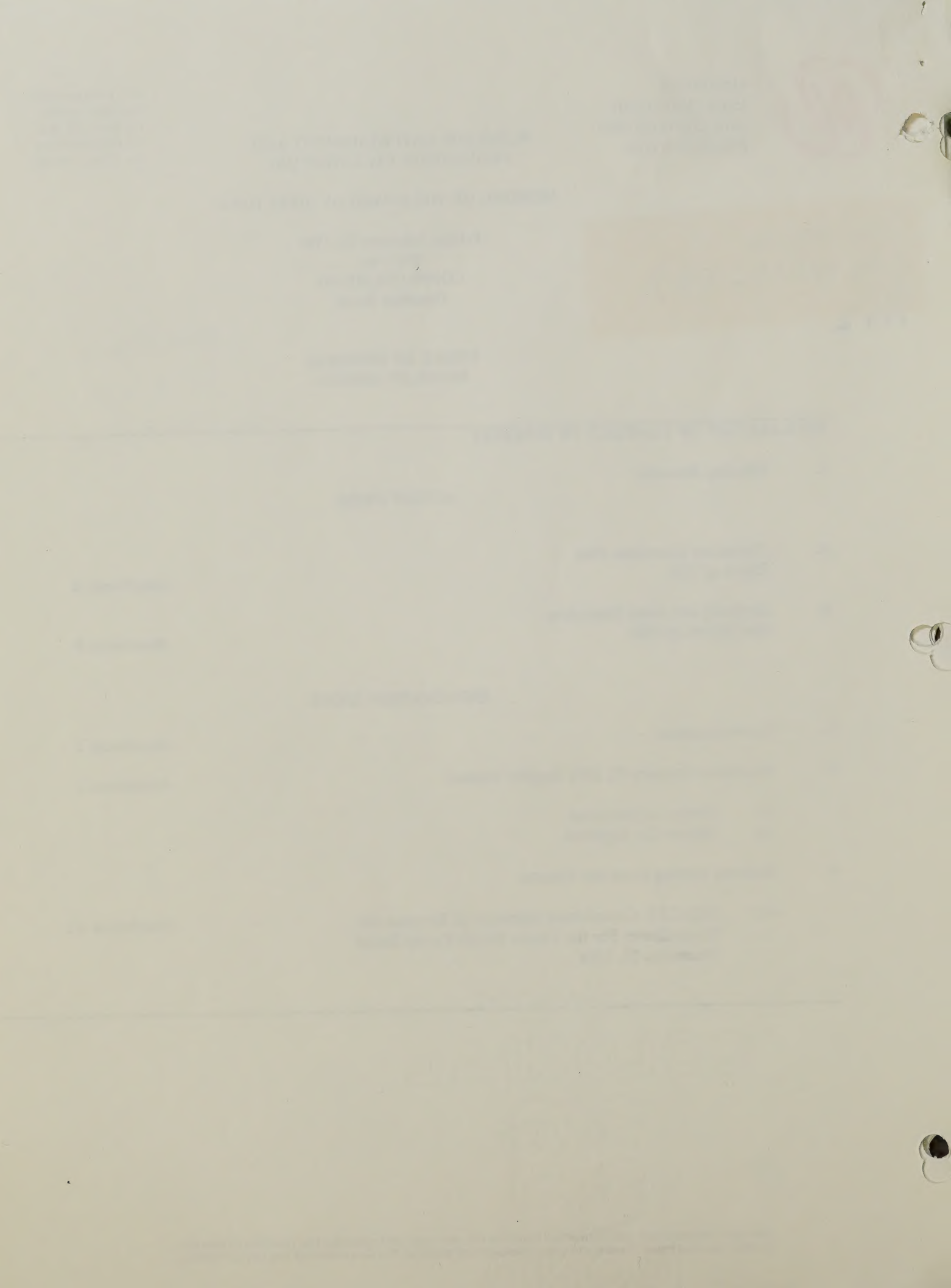
3.1 Errors or Omissions

3.2 Motion for Approval

4. Business Arising From the Minutes

4.1 H.E.C.F.I. Consolidated Summary of Revenue and
Expenditures For the Twelve Month Period Ended
December 31, 1991

Attachment 4.1



**Regular Agenda
February 28, 1992
Page Two**

- 5. New Business**
- 6. Other Business**
- 7. Date of Next Meeting**

Friday, March 6, 1992
8:00 A.M.

Copps Coliseum, Hamilton Room

- 8. Motion to Adjourn**

OUTSTANDING BUSINESS

- (i) **H.E.C.F.I. Board's Formal Response to Specific
Comprehensive Audit and Hamilton Place Task Force Items**

February 24, 1992
Patricia Bennett
Secretary to the Board of Directors



Hamilton
Entertainment
and Convention
Facilities Inc.

101 Front Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel 416/521-4000
Fax 416/521-6856

A

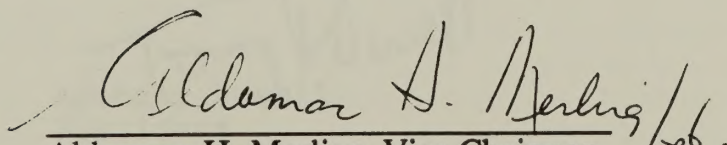
OPERATIONS COMMITTEE FIRST REPORT OF 1992

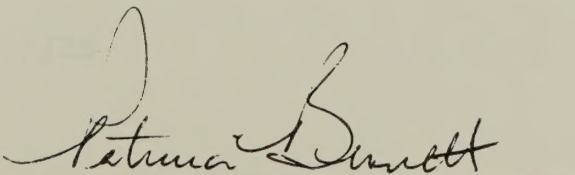
The Operations Committee presents its **FIRST** Report of 1992 from its meeting held February 19, 1992 and respectfully requests approval of the following:

1. Crystal Palace/H.E.C.F.I.

1. **THAT A MEMBER OF THE BOARD BE APPOINTED TO THE CRYSTAL PALACE COMMITTEE; and**
2. **THAT THE BOARD ENDORSE THE CRYSTAL PALACE COMMITTEE'S REQUEST TO STUDY THE FEASIBILITY OF H.E.C.F.I.'S INVOLVEMENT IN MARKETING, SALES AND OPERATION OF THE PROPOSED FACILITY; and**
3. **THAT ALL PLANS INVOLVING H.E.C.F.I.'S PARTICIPATION, INCLUDING ANY FINANCIAL COMMITMENT(S), BE RATIFIED BY THE FULL BOARD.**

Respectfully submitted,


Alderman H. Merling, Vice-Chairman


Patricia Bennett, Secretary

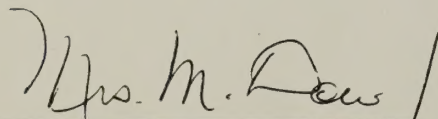
MARKETING AND SALES COMMITTEE FIRST REPORT OF 1992

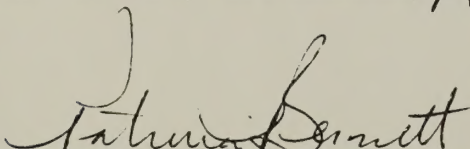
The Marketing and Sales Committee presents its **FIRST** Report of 1992 from its meeting held February 20, 1992 and respectfully requests approval of the following:

1. Crystal Palace/H.E.C.F.I.

1. **THAT A MEMBER OF THE BOARD BE APPOINTED TO THE CRYSTAL PALACE COMMITTEE; and**
2. **THAT THE BOARD ENDORSE THE CRYSTAL PALACE COMMITTEE'S REQUEST TO STUDY THE FEASIBILITY OF H.E.C.F.I.'S INVOLVEMENT IN MARKETING, SALES AND OPERATION OF THE PROPOSED FACILITY; and**
3. **THAT ALL PLANS INVOLVING H.E.C.F.I.'S PARTICIPATION, INCLUDING ANY FINANCIAL COMMITMENT(S), BE RATIFIED BY THE FULL BOARD.**

Respectfully submitted,


Mrs. M. Dow, Vice-Chairman *sd*


Patricia Bennett, Secretary



91ST



HIGHLANDERS ATHLETIC ASSOCIATION

*Hamilton, Ontario
Canada*

2.

January 20, 1992

Please reply to:

52 West Crest
Ancaster, Ontario
L9G 2P1

Mr. Gabe Macaluso
Copp's Coliseum
101 York Blvd.
Hamilton, Ontario
L8R 3L4

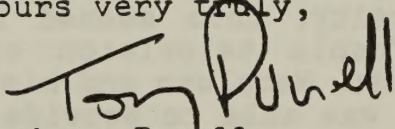
Dear Gabe:

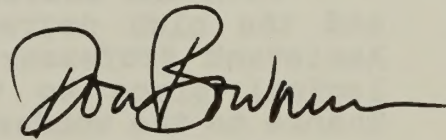
Thank you for supporting The 1992 Hamilton Spectator Indoor Games which, once again, was an exciting and entertaining event!

We saw one World Record and 10 Canadian or Meet Records set during the evening segment. The elementary school, secondary school and university sections of the Games allowed over 3,500 young athletes to compete. Your participation is certainly a major factor which has contributed to the success of these Games.

On behalf of the organizers, The 91st Highlanders' Athletic Association, we thank you once again for helping us bring to Hamilton this world recognized event. Your continued involvement in the years to come will allow us to maintain and further develop this unique competition.

Yours very truly,


Anthony Powell
President


Donald Bowman
Executive Director

/JHB



January 30, 1992

Mayor Robert Morrow
Corporation of The City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mayor Morrow;

I would like to take this opportunity to bring to your attention a wonderful event that our community was recently able to participate in because of a co-operative effort between the management and staff at Copps Coliseum and TV Hamilton-Cable 14.

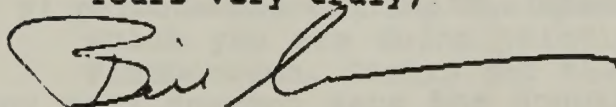
Over one year ago, I was contacted by Copps staff to provide some insight into the rationale of installing a satellite receiver at Copps Coliseum. We discussed the many opportunities a facility like this would present. Included in the discussion was an offer by TV Hamilton-Cable 14 to allow usage of it's transmission system from Copps Coliseum to Hamilton City Hall which could result in closed-circuit transmission from Copps Coliseum to the Convention Centre and City Hall.

With the exciting news of Roberta Bondar's journey in space and the high degree of local interest since Dr. Bondar is an Assistant Professor at McMaster University, this seemed like a logical place to test the satellite/cable television system. Thanks to the wonderful co-operation of Mr. Macaluso and his staff at Copps Coliseum, TV Hamilton-Cable 14 was able to provide live daily coverage of Dr. Bondar's mission in space to over 135,000 households in the Greater Hamilton community. I have included some of the many telephone call records our switchboard took over the length of the mission to help demonstrate to you how important, and how well received this exciting programming was.

CABLE **14** **TV HAMILTON**

I would like to commend you and all members of City Council for their support of the installation of the satellite receive system at the Coliseum. I am sure that the City will derive much use from this exciting technology. I also look forward to the opportunity of working again with Mr. Macaluso and his staff, our co-operative efforts have resulted in wonderful television viewing for the residents of our city.

Yours very truly,



Wm. J. Custers
Manager

cc

Members of Council

Mr. G. Macaluso
Mr. O. Boris
Mr. J. Levy
Mr. K. Moorecroft
Mr. D. Campbell
Mr. W. Tolton

CABLE 14 TV HAMILTON

RESPONSE LINE COMMENTS

Hello, my name is Mr. Williams from Hamilton. I am watching the shuttle liftoff and think it is great. It's a thrill for Hamilton and McMaster University. Thank you.

Thank you very much for showing the launch on Cable 14, we really enjoyed it. Thank you.

Absolutely wonderful. I'm 70 years of age and I wish I were up there with her. It's great, wonderful. Thank you for showing it to us.

Yes, I'm watching the shuttle launch and must comment that your coverage was superb. We enjoyed it very much.

Yes, I'm watching the shuttle coverage; it is fantastic. I hope they do it again. You did a great job. Thank you.

Hi there. I'm phoning from Ancaster. My name is Chris. I've been watching the space shuttle coverage on Cable 14. It's fantastic and I hope we have more program coverage like this. I've been dialing for a long time and I'm sure you have quite a few calling you. It's fantastic. Thank you. Bye bye.

Hello. Congratulations on your wonderful effort and showing of the shuttle launch this morning. It's been a magnificent show and you should be congratulated for broadcasting it.

I've been watching the launch of Discovery with Roberta Bondar and I must tell you that you are the only channel airing this and never in all the launches that I have watched have I ever witnessed something so phenomenal. I've got to say - way to go Channel 14! Thank you.

I've been just watching the shuttle lift off and feel it is the best coverage I have ever seen on the shuttle lift off. It's just excellent, thanks alot! You guys are just doing a great job. Bye.

CABLE 14 TV HAMILTON

Yes, this is Eric Golding and I am the president of the Royal Astronomical Society - Hamilton Centre. I have been watching your program for the shuttle launch and I would like to praise your excellent coverage of the shuttle launch and I think the coverage is immediate and uncluttered. Fine job, I just like that type of programming - excellent!

Hi, we are watching the space program. It's the grade 3 class of Holy Spirit School and they're enjoying it as they count down from all the different cameras. It's a great program that one of the TV stations has on this morning. Thank you.

I've been watching the special on the coverage of the space launch which you are doing jointly with McMaster University. I live in Flamborough. Thanks for the excellent coverage!

Good morning. I was watching the launching of the space shuttle "Discovery". Channel 14 made me proud. I expected an American station to carry the launch but here it is on Cable 14. No commercials, well done, I'm proud. Thanks!

I'd like to show my appreciation for Cable 14 showing the mission.

You should certainly be commended on the space program - excellent - and thank you again for all the good you do in the community.

I just think it's great that you guys are covering this space mission. I would prefer that you would just keep doing it and did not put anything else on 24 hours a day. It would suit me just fine. It's nice to see that you guys are taking an interest in what's going on down there and the fact that one of our own is on the mission, and it's really interesting to watch. So keep up the good work!

I'm watching the space program out in Dundas on Cable 14. I think this is really great. It would be nice if we could have this every time the shuttle was launched but I realize it's mostly because we have a Canadian up on the shuttle, but I think it's a positive thing and I hope it continues.

Yeah, I'm watching the shuttle program and I like it very much. But the only problem is, it's like the Persian Gulf War; I'm supposed to be at work but I don't want to leave in case I miss something. Bravo, good work and I'm looking forward to watching more of it during the week.

CABLE 14 TV HAMILTON

I'm watching the flight with Professor Bondar and I am enjoying it. It is good to have McMaster and Hamilton involved. Thank you.

I want to congratulate you on your coverage of the NASA shuttle liftoff. It brings something positive to the community. Thanks.

We've been watching the launch since 7:30 this morning and I think it's wonderful, your covering this for McMaster University. Thanks.

Hello, this is Jean Douglas on Strathcona Drive in Hamilton. I'm calling because I'm enjoying the program of the lift off of Roberta Bondar of Hamilton. It's wonderful to have it on Cable. Thank you.

Yes I'm watching Cable 14 for about the last hour and am quite enjoying it. Anxiously awaiting the launch of course and putting Hamilton and Canada on the map as it were, and I think it's very good. Anxiously awaiting... you remember what happened to the last one, God speed this one and thank you.



January 30, 1992

Mr Gene Kay
Chairman
Hamilton Entertainment and
Convention Facilities Inc.

Bro. Gene

Dear Mr Kay:

On behalf of Victor Feldbrill, the Board of Directors, and the musicians, staff and volunteers of the Hamilton Philharmonic Orchestra, I would like to thank you for the generous participation of H.E.C.F.I. in last week's 70th Birthday Celebration for The Hon. Lincoln Alexander.

The evening was a wonderful tribute to a great individual and the Great Hall was certainly the perfect venue. The donation of the Hall and rehearsal facilities helped us to reach our financial target for the project.

It was a great night to be sure - and the work by the Catering Department par excellence.

We look forward to working together on future occasions.

Most sincerely,

Mike

Michael Ng
Chair, 70th Birthday Celebration

cc: Mr G. Macaluso
Managing Director/CEO
H.E.C.F.I.

Hamilton **P**hilharmonic **O**rchestra

PO Box 2680 Station "A", Hamilton, Ontario L8N 3Y7 (416) 526-8000 Fax (416) 526-8589
The Honourable Lincoln M. Alexander, Lieutenant Governor of Ontario, Honorary Patron



NATIONAL HOCKEY LEAGUE

A Tale for Hockey Board
From New York

Anka, Sens continue to spat



Days before the Ottawa Senators became full NHL members, team CEO Randy Sexton told Paul Anka the franchise was "a sinking ship." Anka's lawyer said yesterday.

And lawyer Gary Apfel told the Ottawa Sun Sexton offered Anka \$100,000 to buy back the entertainer's investment in the team at a Dec. 10 meeting in Los Angeles. The team officially entered the NHL on Dec. 20.

"He (Sexton) said he wanted to spare Mr. Anka the embarrassment of being associated with a venture that would fail," Apfel said.

"He used the words 'sinking ship.'"

The widening split between Anka and the Senators became public Wednesday after Terrace began legal action against the Ottawa-born entertainer.

Terrace is asking the Ontario Court to throw out the option Anka claims to hold for investing in the Palladium.

● The Senators and the Tampa Bay Lightning are already working on their first NHL swap.

The two expansion clubs would like to alternate their drafting positions from round to round at this June's entry draft.

In the past, the team winning the right to choose first also selected first in each of the subsequent 11 rounds.

"We've talked back and forth and it sounds interesting," said Senators' president Jim Durrell, who added Tampa president Phil Esposito also likes the idea.

"I think it would be good for the fans. If you lose the flip (deciding who picks first), the perception is your draft isn't as nice. This way, the team that loses the flip could at least say it's got the first pick of the second round."

The NHL expansion membership agreement dictates the teams may not "sell, assign, or trade" the rights to their first-round pick.

DURRELL

● Call them The Untouchables. At least that's what Quebec Nordiques coach and general manager Pierre Page says of Joe Sakic, Owen Nolan, Mats Sundin and No. 1 draft pick Eric Lindros.

Since he's not willing to part with any of those regarded as his team's frontline players, how would Page be able to make a trade of significance to boost his club?



Nordiques' broadcaster Jacques Demers is among those who have suggested the club's biggest need is for an experienced player with proven leadership and scoring abilities.

"We have to be realistic," said Page. "We don't have the material to make this type of trade."

Although a Nordique in name only, Lindros is still among Page's fabulous four.

"We're not interested in parting with Lindros unless we receive an incredible offer from another NHL team," reiterated Page yesterday.

● A precious collection of hockey souvenirs and memorabilia belonging to Hartford Whalers' right winger Pat Verbeek was destroyed in a fire that gutted his parents' home in Reece's Corners, Ont.

"We lost all his younger days' trophies" and a Team Canada jersey from a junior tournament in Russia, his father Gerald Verbeek said.

"You can't replace it."

Verbeek said he spoke by telephone to his 27-year-old son after Tuesday night's blaze to say it would be difficult to tune in Hartford's games without his satellite dish, which also went up in smoke.

— STAFF/CP

SCORESHEETS

Isles 4, Flyers 3

Islander goalie's

comeback a hit

Report: Goalkeeper Mark Fitz



January 27, 1992

Mr. Gene Kay
Hamilton Entertainment
and Convention Facilities Inc.
101 York Boulevard
Hamilton, Ontario
L8R 3L4

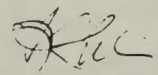
Dear Mr. Kay;

Thank you very much for your kind letter of January 8, 1992.

It has been a long and difficult struggle but in the end, everything has worked out as planned.

Best wishes for a healthy and prosperous 1992.

Sincerely,


James A. Durrell
President
Ottawa Senators Hockey Club

jad/alj

"WINNERS OF NINE STANLEY CUPS"



"GAGNANTS DE NEUF COUPES STANLEY"

OTTAWA SENATORS HOCKEY CLUB • CLUB DE HOCKEY LES SÉNATEURS D'OTTAWA

301 PROMENADE MOODIE DRIVE, SUITE/PIÈCE 200, NEPEAN (ONTARIO) CANADA K2H 9C4 TEL: (613) 721-0115 FAX: / TÉLÉCOPIEUR: (613) 726-1419

Compuware boss livid with NHL, St. Pete

Continued from page D1

for all this and more and then they ended up waiving most of it anyway."

"It makes me sick. It's a shame they're ruining a great game like hockey with such poor mismanagement."

Why should anyone pay any attention to Karmanos' outburst? Well, for starters, he is a successful businessman. Compuware is the 24th-largest computer software firm in the world with a net worth of between \$550 million and \$650 million. Karmanos has controlling interest and has built the company from the ground up.

He is not unfamiliar with hockey either. Compuware owns and operates the Detroit Ambassadors of the Ontario Hockey League and before that, the Windsor Spitfires, which went to the Memorial Cup in 1988 under Compuware ownership. Compuware also owns a Tier Two hockey team and hockey schools in Oak Park, Mich.

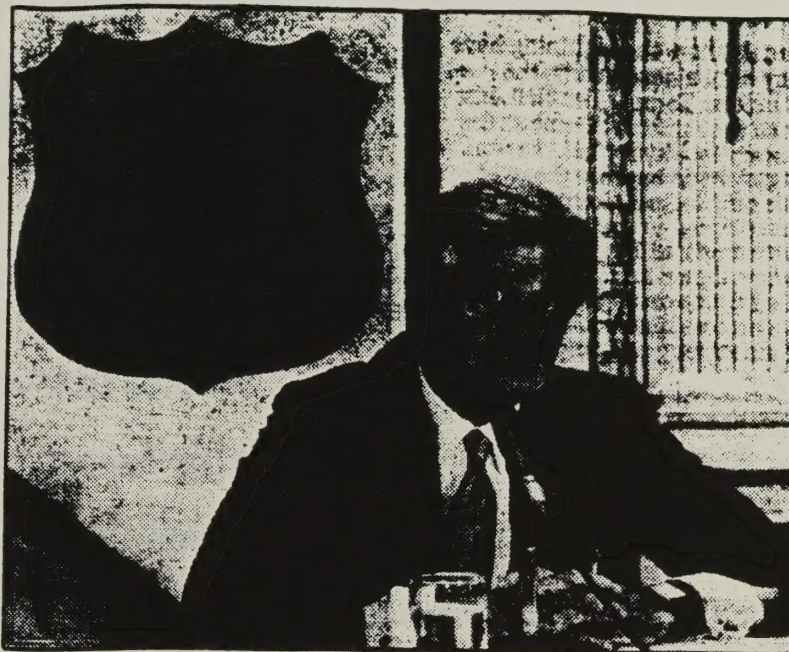
At one time, Compuware sponsored a complete minor hockey system, which produced a number of NHL stars, including Pat LaFontaine, Jimmy Carson, Kevin Hatcher and Al Iafrate.

You don't have to necessarily agree with his opinions, but you should give them some consideration.

Karmanos targets Ziegler and Wirtz for making the NHL "as poorly run a professional league as there is."

"Their media (TV) contract is a joke and their players' contract (collective bargaining agreement) is in a mess," Karmanos said. "Nothing is being done to correct it. Anyone with any sense is investing their dollars in a well-organized sport like pro basketball."

"I was at a (Canadian Hockey League) marketing conference in January and everyone was there to see (National Basketball Asso-



UNDER FIRE: NHL president John Ziegler is no stranger to criticism and is under fire again, this time from a livid Compuware chief executive Peter Karmanos.

ciation commissioner) David Stern. It wasn't John Ziegler there. That tells you everything you need to know about leadership in the NHL."

Wirtz, the longtime NHL chairman and considered by many to be the most powerful man in hockey, doesn't escape the wrath of Karmanos either.

Karmanos said he and (ex-NHL goalie) Jim Rutherford, who is director of Compuware's hockey operations, were in Chicago to meet Wirtz one month before the awarding of expansion franchises. Karmanos said he told Wirtz that Compuware didn't want to make the first \$5 million payment non-refundable because it would have to spend at least that much to promote and market season ticket sales on the Florida Gulf Coast.

"We were prepared to go \$5 million in the hole (on promotion

and marketing) but we weren't about to make it \$10 million if we couldn't meet all the criteria and lost the franchise," Karmanos said. "Wirtz just looked at us and said, 'Gee, I only spend \$250,000 a year to sell Chicago Blackhawks season tickets.'"

"That's when I knew we were in big trouble. The chairman of the board didn't seem to recognize it would cost a lot more to promote an expansion team in Florida than it would one of the original six franchises that's been around for more than 60 years."

Karmanos, who considered buying the Pittsburgh Penguins last year, figures his dream of owning an NHL franchise isn't going to come true. At least not at \$50 million anyway.

"I suppose I could have done what the other (successful applicants) did and promised to do this or that even though I knew I

could never do it," he said. "That's not the way I do business. If I have to lie to get a franchise, then maybe it's not a place I want to do business."

"It's a great sport with great players and great fans, but that's it. It's a shame the sport I love so much is so mismanaged at the pro level. I don't know why governors put up with their leadership. The old boys' network must still be strong. How else you explain it?"

For their part, the legal counsel representing the city of St. Petersburg said Karmanos' lease for the Suncoast Dome is null and void.

"The final lease was never approved," said Mike Davis, city attorney of St. Petersburg. "The document provided that it could be cancelled by the city if Compuware did not pursue a hockey franchise in good faith."

"They (Compuware) went down to Palm Beach and failed to use their best efforts to get the franchise — they tried to change the deal and stretch out the payments required by the owners and we feel they breached an agreement they had with us."

"This shouldn't be new to Karmanos," added Rick Badgley, assistant city attorney of St. Petersburg. "We sent him formal notice months ago and have heard nothing from him in the meantime. He's kind of a Johnny-come-lately when he starts coming up with this now."

Gary Meagher, spokesman for the NHL, said the lease agreement is the responsibility of the Lightning.

"Any conflict that they might run into would be between Tampa and the Florida Suncoast Dome," said Meagher. "That's their responsibility. It's not our responsibility to negotiate the lease for them."

3

**HAMILTON ENTERTAINMENT AND
CONVENTION FACILITIES INC.**

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Friday, January 17, 1992
12:00 Noon**

Hamilton Convention Centre, Room 314

REGULAR MINUTES

PRESENT:

Mr. G. Kay, Chairman
Mr. F. DeNardis, Second Vice Chairman
Mayor R. Morrow
Alderman H. Merling
Alderman T. Anderson
Alderman B. Charters
Alderman F. Eisenberger
Mrs. M. Dow
Mr. W. McFarland
Mr. W. Tidball
Mr. N. Levitt
Mr. M. Ryder

ALSO PRESENT:

Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Snetsinger
Mr. B. Calder

REGRETS:

Mr. A. DiIanni

GUEST:

Mr. P. Barkwell, City's Law Department

MEDIA:

Ms. D. Walker, C.H.C.H.

1. Opening Remarks

The Chairman called the meeting to order at 12:51 p.m.

A. 1992 Operating Budget

The Chairman of the Board initiated discussion by clarifying that the budget presentation process which was followed this year occurred due to time restraints in meeting the City's budget submission deadline; that in future budgets would be presented to the Operations and Marketing and Sales Committees, followed by presentation to the Finance and Administration Committee and then to the full Board of Directors for approval.

The Board was apprised of the Operations and Finance and Administration Committees' approval of their respective operating budgets. The Marketing and Sales Committee referred review of its operating budget to the full Board.

The Director of Finance and Administration conducted a slide presentation of the 1992 Operating Budget during which he recommended that on a monthly basis the Food and Beverage Performance and Stage Hands Performance Reports be presented to the Operations Committee and the Box Office Performance Report to the Finance and Administration Committee.

Board Members commended the Director of Finance and Administration and his staff in recognition of the extra effort needed to convert the account lines/budgets to reflect the transition to H.E.C.F.I.'s functional method of operation and for bringing in the budget at a zero percent increase.

MOVED by Mr. McFarland, seconded by Alderman Charters that

THE H.E.C.F.I. 1992 OPERATING BUDGET BE APPROVED AND FORWARDED TO THE CITY'S FINANCE AND ADMINISTRATION COMMITTEE FOR APPROVAL.

MOTION CARRIED.

B. 1992 Marketing Plan

The 1992 Marketing Plan was presented and approved in principle at the Marketing and Sales Committee Meeting; pending ratification at the next meeting of the Marketing and Sales Committee.

C. Community Event/Dinner : The Bachelor Auction / Big Brother Association of Burlington and Hamilton Wentworth

The Board received the December 10, 1991 correspondence from Mr. S. Boccadoro, Chairman, Bachelor Auction Committee. It was

MOVED by Alderman Merling, seconded by Mr. Tidball that

NO ACTION BE TAKEN RESPECTING THE BACHELOR AUCTION MAY 21, 1992.

MOTION CARRIED.

D. Community Event/Dinner : Women of the Year Awards Dinner

The Board received notice of the Women of the Year Awards Dinner February 19, 1992. It was

MOVED by Mr. Ryder, seconded by Alderman Merling that

NO ACTION BE TAKEN RESPECTING THE WOMEN OF THE YEAR AWARDS DINNER FEBRUARY 19, 1992.

MOTION CARRIED.

E. Regional Historical Archives

The Board was apprised of the Finance and Administration Committee's approval of the following recommendation at its January 16, 1992 meeting and it was

MOVED by Mr. McFarland, seconded by Mr. Levitt that

THE FINAL REPORT, FOR AN ARCHIVE OF MUNICIPAL RECORDS OF THE CITY OF HAMILTON, THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND NINE OTHER PARTICIPATING BODIES IN THE HAMILTON-WENTWORTH REGION PREPARED BY LORD CULTURAL RESOURCES PLANNING & MANAGEMENT INC. BE RECEIVED; and

THAT H.E.C.F.I. DECLARE ITS SUPPORT, IN PRINCIPLE, OF THE ESTABLISHMENT OF A REGIONAL HISTORICAL ARCHIVES OPERATED BY THE HAMILTON PUBLIC LIBRARY WITH RESPONSIBILITY FOR MUNICIPAL ARCHIVES DELEGATED BY PARTICIPATING BODIES AND AGENCIES; and

THAT A COMMITTEE COMPOSED OF PARTICIPANTS IN THE PROPOSED ARCHIVES PROJECT BE STRUCK AND COORDINATED BY THE HAMILTON PUBLIC LIBRARY TO FURTHER INVESTIGATE THE FEASIBILITY AND PLAN THE ESTABLISHMENT OF A REGIONAL HISTORICAL ARCHIVES; and

THAT THE HAMILTON PUBLIC LIBRARY BOARD BE REQUESTED TO ENDORSE THE FOREGOING.

MOTION CARRIED.

2. Correspondence

MOVED by Mr. Levitt, seconded by Mr. Tidball that

THE CORRESPONDENCE INCLUDED IN THE AGENDA PACKAGE AS ATTACHMENT 2 BE RECEIVED.

MOTION CARRIED.

The Board regretfully received correspondence from Mr. W. McFarland announcing the withdrawal of his application for reappointment to the Board of Directors. Board Members singularly described their regret in learning of Mr. McFarland's decision, acknowledging his many years of contribution to the H.E.C.F.I. Board; noting his active role in the initial planning and establishment of the H.E.C.F.I. corporation; and acknowledging that his knowledge and experience as the former City Treasurer has been a great resource in the management/operation of the H.E.C.F.I. facilities. Well wishes were extended to Mr. McFarland in his future endeavours.

3. Minutes of December 19, 1991

MOVED by Mr. DeNardis, seconded by Alderman Anderson that

THE DECEMBER 19, 1991 MINUTES OF THE REGULAR SESSION BE APPROVED.

MOTION CARRIED.

4. Business Arising From the Minutes

4.1 H.E.C.F.I. Consolidated Summary of Revenue and Expenditures for the Eleven Month Period Ended November 30, 1991

MOVED by Mr. McFarland, seconded by Mr. Ryder that

THE H.E.C.F.I. CONSOLIDATED SUMMARY OF REVENUE AND EXPENDITURES FOR THE ELEVEN MONTH PERIOD ENDED NOVEMBER 30, 1991 BE RECEIVED.

MOTION CARRIED.

4.2 Legal Services : Clarification by City's Law Department of 'Standard of Level of Service'

The Board received Mr. Peter Barkwell's (Law Department) December 31, 1991 report which outlined the range of legal services which the City of Hamilton's Law Department is able to deliver. Mr. Barkwell, who attended the meeting to respond to any queries, advised that although he will be the Law Department's contact person for the CEO and other members of H.E.C.F.I. senior management, he will not necessarily be the individual performing the work.

It was clarified that it is expected the Law Department will be able to represent H.E.C.F.I. in the majority of cases but that when it is required to retain outside legal counsel, Mr. Barkwell will present to the H.E.C.F.I. Board for its review and decision, the retention of a specific legal firm/counsellor and a prospective budget.

MOVED by Alderman Merling, seconded by Mr. Tidball that

THE DECEMBER 31, 1991 REPORT, CITY OF HAMILTON LAW DEPARTMENT/LEGAL SERVICES BE RECEIVED; and

THAT THE LAW DEPARTMENT OF CITY OF HAMILTON RETAIN OUTSIDE LEGAL COUNSEL ONLY AFTER RECEIVING APPROVAL BY THE H.E.C.F.I. BOARD OF DIRECTORS.

MOTION CARRIED.

4.3 Bill Pr118, An Act Respecting the City of Hamilton

MOVED by Mrs. Dow, seconded by Mr. Levitt that

THE JANUARY 7, 1992 MEMORANDUM ADVISING THAT ROYAL ASSENT HAD BEEN GIVEN TO BILL PR118, AN ACT RESPECTING THE CITY OF HAMILTON, BE RECEIVED.

MOTION CARRIED.

5. New Business

Nil

6. Other Business

Nil

7. Date of Next Meeting

Friday, February 28, 1992
8:00 A.M.
Copp's Coliseum, Hamilton Room

8. In-Camera Motions

The following motions were carried during the In-Camera Session:

THAT THE IN-CAMERA SESSION BE CONVENED AT 12:30 P.M.

THAT THE OPTION IN FAVOUR OF H.E.C.F.I. TO RENEW THE EXISTING AGREEMENT FOR CLEANING SERVICES AT THE H.E.C.F.I. FACILITIES WITH JANITORIAL DEVELOPMENT (HAMILTON) COMPANY LIMITED, BE EXERCISED FOR THE TERM COMMENCING 1992 JANUARY 1 TO 1992 DECEMBER 31.

THAT H.E.C.F.I.'S RELATIONSHIP WITH THE FIRM OF TORSNEY BARRETT ROBERTS AS ADVERTISING AGENCY-OF-RECORD BE EXTENDED THROUGH 1992 ON A PROJECT BY PROJECT BASIS; and

THAT PAYMENTS TO TORSNEY BARRETT ROBERTS BE MADE IN ACCORDANCE WITH H.E.C.F.I.'S PURCHASING POLICY.

THAT CORRESPONDENCE INCLUDED IN THE AGENDA PACKAGE AS ATTACHMENT 2 BE RECEIVED.

THAT THE DECEMBER 19, 1991 IN-CAMERA MINUTES BE APPROVED.

THAT THE IN-CAMERA SESSION BE ADJOURNED AT 12:50 P.M.

9. Motion to Adjourn

MOVED by Mrs. Dow, seconded by Mr. Tidball that

THE REGULAR SESSION BE ADJOURNED AT 2:25 P.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

Mr. Gene Kay, Chairman

Patricia Bennett, Secretary

4.1

**Consolidated (i.e. Combined Results For Three Facilities)
Summary of Revenue and Expenditures
For the Twelve Month Period Ended December 31, 1991**

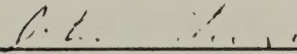
	(1) <u>Budget</u>	(2) <u>Actual</u>	(3) Favourable < Unfavourable > <u>Budget Variance</u>
Revenue	\$8,000,440	\$7,075,528	\$ <924,912>
Expenditures	<u>10,705,610</u>	<u>9,402,646</u>	<u>1,302,964</u>
Excess of Expenditures Over Revenue From Operations	<u>\$2,705,170</u>	<u>\$2,327,118</u>	<u>\$ 378,052</u>

Comments:

HECFI's municipal contribution was under-expended by \$378,052 (see row 3, column 3 above) for the year ended December 31, 1991. This represents a decrease of \$32,097 in the previously reported under-expended municipal contribution at November 30, 1991.

The City of Hamilton has agreed to fund HECFI's rightsizing costs for 1991 and 1992 which amount to an estimated total of \$486,986. As a result, HECFI's rightsizing costs will not impact either HECFI's 1991 annual operating statement or HECFI's 1992 operating budget. The 1991 under-expended municipal contribution of \$378,052 has been returned to the City.

Please note that it is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly, these financial results do not reflect these costs.



Mr. John Leuser, C.A.
Director of Finance
and Administration

February 11, 1992

:lz

Attachments

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CONSOLIDATED STATEMENT OF REVENUE AND EXPENDITURE

	Budgeted Operating Results For	Actual Operating Results For		Actual Operating Results For	
	The Twelve Month Period Ended December 31 1991	The Twelve Month Period Ended December 31 1991	Favourable/ (Unfavourable) Budget Variance Amount %	The Twelve Mont Period Ended December 31 1990	
	(1)	(2)	(3)	(4)	(5)
REVENUE					
HAMILTON CONVENTION CENTRE	\$3,681,000	\$3,300,253	(\$380,747)	-10.3%	\$3,938,163
HAMILTON PLACE	1,651,290	1,240,565	(410,725)	-24.9%	1,210,409
COPPS COLISEUM	2,118,530	2,076,260	(42,270)	-2.0%	1,663,548
BOX OFFICE	430,620	371,032	(59,588)	-13.8%	459,307
OTHER REVENUE	119,000	87,418	(31,582)	-26.5%	141,031
TOTAL REVENUE	\$8,000,440	\$7,075,528	(\$924,912)	-11.6%	\$7,412,458
EXPENDITURE					
HAMILTON CONVENTION CENTRE	\$3,420,730	\$2,905,797	\$514,933	15.1%	\$3,247,634
HAMILTON PLACE	2,113,550	1,552,428	561,122	26.5%	2,184,976
COPPS COLISEUM	2,214,070	2,080,838	133,232	6.0%	1,933,373
FINANCE & ADMINISTRATION	636,460	626,443	10,017	1.6%	584,177
BOX OFFICE	455,780	415,562	40,218	8.8%	506,875
MANAGING DIRECTOR/CEO	184,330	195,435	(11,105)	-6.0%	165,848
ADMIN.-BOARD/COMMITTEE	166,870	159,504	7,366	4.4%	149,937
PROFESSIONAL FEES	57,000	48,789	8,211	14.4%	128,138
MARKETING/SALES	1,456,820	1,417,850	38,970	2.7%	1,107,776
	\$10,705,610	\$9,402,646	\$1,302,964	12.2%	\$10,008,734
EXCESS OF EXPENDITURE FROM OPERATIONS	\$2,705,170	\$2,327,118	\$378,052	14.0%	\$2,596,276
CONTRIBUTION FROM THE CITY	\$2,705,170	\$2,705,170	\$0	0.0%	\$2,602,180
UNDER EXPENDED MUNICIPAL CONTRIBUTION	\$0	\$378,052	\$378,052	0.0%	\$5,904

NOTE: It is the policy of the City of Hamilton not to charge its departments and its related boards and commissions with their interest and debenture costs nor with their utility and related overhead charges. Accordingly these financial statements do not reflect these costs.

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The Big Book of Numbers

Number	Number	Number
100	100	100
200	200	200
300	300	300
400	400	400
500	500	500
600	600	600
700	700	700
800	800	800
900	900	900
1000	1000	1000

1000	1000	1000
2000	2000	2000
3000	3000	3000
4000	4000	4000
5000	5000	5000
6000	6000	6000
7000	7000	7000
8000	8000	8000
9000	9000	9000
10000	10000	10000

10000	10000	10000
20000	20000	20000
30000	30000	30000
40000	40000	40000
50000	50000	50000
60000	60000	60000
70000	70000	70000
80000	80000	80000
90000	90000	90000
100000	100000	100000



ACCO®

ACCOPRESSTM



YELLOW	25070	JAUNE
BLACK	25071	NOIR
BLUE	25072	BLEU
RL. BLUE	25073	RL. BLEU
GREY	25074	GRIS
GREEN	25075	VERT
RUST	25078	ROUILLE
EX RED	25079 *	ROUGE

ACCO CANADA INC.
WILLOWDALE, ONTARIO

* INDICATES
75% RECYCLED
25% POST-
CONSUMER FIBRE



BALANCE OF PRODUCTS
25% RECYCLED

*SIGNIFIE 75 %
FIBRES RECYCLÉES,
25 % DÉCHETS DE
CONSOMMATION

AUTRES PRODUITS:
25 % FIBRES RECYCLÉES

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